

## **Special instructions for MOD when completing the CENSUS 21**

<b>Household questions (household questionnaire only) WHEN IN SFA</b>		
Question number (on paper)	Question	Special instructions for MOD personnel
H12	Does your household own or rent this accommodation?	Select "Rents (with or without housing benefit)" if living in SFA
H13	Who is your landlord?	Select "Employer of a household member" if living in SFA
<b>Individual questions (on household and individual questionnaire) WHEN ANSWERING FOR A MEMBER OF THE MOD (Serving Member)</b>		
Question number (on paper)	Question	Special instruction for MOD personnel
6	Do you stay at another address for more than 30 days a year?  <ul style="list-style-type: none"> <li>- No</li> <li>- Yes, an address within the UK</li> <li>- Yes, an address outside the UK</li> </ul>	If answering "Yes, an address within the UK" enter the post code only - do not enter the full address.  Answering online: You must select manually enter address. On the first line of the address field, enter the post code only. Selecting manually enter the address is important as this will over-ride the address auto-complete function.
7	What is that address?  <i>(Only asked if answered yes to question 6)</i>	Do not answer this question  Answering online:  Leave blank and select 'Save and continue' to move on Answering on paper: Leave blank and go on to question 8.
13	One year ago, what was your usual address?  <ul style="list-style-type: none"> <li>- The address on the front of this questionnaire</li> <li>- Student term-time or boarding school address in the UK, write in term-time address below</li> <li>- Another address in the UK, write in below</li> <li>- OR outside the UK, write in country</li> </ul>	If answering about another address, enter the post code only - do not enter the full address.
32	Have you previously served in the UK Armed Forces?  <ul style="list-style-type: none"> <li>- Yes, previously in Regular Armed Forces</li> <li>- Yes, previously served in Reserve Armed Forces</li> </ul>	If you're a current serving member or active member of the UK Armed Forces, please select "No".  This new question on past service in the UK Armed Forces is included to help service

	- OR no	providers and others to support veterans in line with the Armed Forces Covenant.
33	In the last seven days, were you doing any of the following?	Select "Working as an employee"
41	What is the name of the organisation or business you work for?	Do not answer this question
42	What is your full job title?	Answer "Crown Servant" – do not give further information
43	Briefly describe what you do in your main job?	Do not answer this question
44	What is the main activity of your organisation, business or freelance work?	State "Public Service" only
50	What is the address of your workplace?	<p>Enter the post code only - do not enter the full address.</p> <p>If you're serving on a ship, give the postcode of your Home Port or Naval Base address if it's in the UK. If it's abroad, just entered the country.</p> <p>Answering online:  You must select manually enter address.  On the first line of the address field, enter the post code only.  Selecting manually enter the address is important as this will over-ride the address auto-complete function</p>