<u>Issues with accessing your recruitment portal</u>

Please follow the steps below:

Please clear the cache on your device as the cookies stored by previous interactions with our system can cause login issues.

Once that is done, copy and paste the link below into your browser (please do not use Internet Explorer):-

https://recruit.royalnavy.mod.uk/login

When the login screen opens, click the Trouble Logging In link. When asked for your User Name, do not enter your email address. Instead, please enter your Unique Reference Number. It will be in the format 'XX9999999'.

You will then be emailed a Verification Code for Resetting Operator Password. Please create a new password (the system will prevent you reusing an old one) and proceed to login. (It is possible you will be asked to reset your password a second time when you login – that often happens, don't be alarmed).

If this does not resolve your issue, please submit a 'contact us form' or contact the Royal Navy careers team via live chat.