

VACANCIES FOR FULL TIME RESERVE SERVICE POSITIONS **UPDATED 9 JUN 2020**

**Unless otherwise specified the closing date for these positions is the
30 JUN 2020**

**Please note where line managers wish to trawl for further applicants;
positions may be advertised again**

PLEASE READ THE GENERAL NOTES BEFORE APPLYING

Applications should be made in accordance with the [General Notes](#). However, if there is not a suitable job posted here then complete the FTRS Registration Form available at www.royalnavy.mod.uk/ftrs and email it to navypcap-cmwfftrsmailbox@mod.gov.uk stating your particular area of interest.

In addition to the Specific Competencies required by each position, individuals will also be required to achieve Mandatory Competencies on joining.

RATINGS

**go to [ENGINEERING ANY](#) ; [MARINE ENGINEERS](#) ; [WEAPONS ENGINEER](#)
; [COMMON ASSIGNMENTS](#) ; [PHYSICAL TRAINING](#) ; [LOGISTICS](#) ;
[WARFARE](#) ; [ROYAL MARINES](#) ; [FLEET AIR ARM](#) ; [NAVAL CAREERS](#)
[SERVICE](#) ; [MEDICAL](#) ; [SUBMARINERS](#)**

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ENGINEERING ANY

VACANCIES FOR ENGINEERS SERVING ON FULL TIME RESERVES SERVICE

Vacancies have arisen for ex-serving Marine and Weapons Engineers of all ranks and rates serving **at sea** and in RN geographic areas including Base Port Areas, Abbeywood, Corsham and the **rest of the engineering footprint ashore** on all levels of FTRS Terms and Conditions of Service (TCOS).

The appointments will range from a minimum of 3 months to a maximum of 4 years. Confirmation of appointment will depend on successful completion of a RN Medical. Personnel, who do not meet the eligibility criteria (age/Joint Medical Employment Standard (JMES) may apply; this includes ex-regular Marine and Weapons Engineers up to and including the age of 60.

Interested personnel who cannot find a suitable job in these advertisements should complete the online preference form available at www.royalnavy.mod.uk/ftrs and email it to navypcap-cmwfftrsmailbox@mod.gov.uk advising that they could not see a suitable position. They should ensure they carefully read the FTRS Terms and Conditions of Service before applying. Personnel who qualify for a service pension should also take financial advice from DBS Pensions Department on the effect that undertaking reserve service has on their pension.

[See General Notes](#)

Post Title: NAVY DEVFLOT EDG RSG ASNO2	PID Number: 2073658
Rank / Rate: OR9	Specialisation: ENG ME/WE
Location: PLYMOUTH (DEFIANCE BUILDING)	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Unit Purpose:

Type 23 Refit Support Group is formed of around 85 naval warfare, logistics and engineering personnel with a shared common purpose: to support the delivery of Type 23 frigates from refit to quality, cost and time. All Type 23 frigates are unmanned in their upkeep periods and are conducted solely in Devonport. The Naval Engineering Strategy 2017 set the vision to put the RN maintainer at the heart of the support solution. The Type 23 Refit Support Group primarily does this by delivering the 'ship's staff' part of the upkeep specification.

The Post holder will be accountable to RSG SNOs for their Primary Purpose; To assist SNO to lead specific units in the Devonport based Type 23 Refit Support Group commanded by Cdr EDG. The ASNO Type 23 RSG is to act in lieu of SS to assist SNO in the delivery of specific Type 23 Upkeep Projects.

Secondary Purposes:

The ASNO Type 23 RSG is to act as Divisional Officer and undertake the role of RSG Duty Staff Officer.

Primary Tasks:

- a. To coordinate and deliver support to his/her specific vessel leading up to refit, in refit and regenerating from refit on behalf of the SNO.
- b. The postholder is to be the refit enterprise's go-to person in RSG for daily business, ensuring that nothing falls between the cracks of RSG departments, in the EDG or in the Flotilla.
- c. In the period leading to NFD, and in the preparations period, to support the SNO in easing the T23's transition to refit. To attend preparations meetings.
- d. In partnership with the T23 COM Platform Manager, to assess Cat A maintenance, ship's staff work plan activity, keep alive, ITEAP and contractual Vol 0 support requirements for his/her specific vessel in Upkeep and develop and deliver a coherent RSG T23 work plan based on the priorities defined in the T23 RSG orders.
- e. During the Upkeep Time in Hand period:
 - i. Monitor the progress of his/her specific vessel holding to account Babcock Marine and the T23 COM for the delivery of such projects to performance, cost and time. Report general progress and emergent issues to the relevant RSG SNO.
 - ii. To attend all Project Review Boards and HODS/Risk Review meetings for his/her T23 in Upkeep as required by RSG SNO
 - iii. To gauge the On Stream Lead Time demand signal, driven by SSMOB, making sure external authorities, especially PCap, are aware of the requirement, tailored to the T23's regeneration programme and anticipated RSG SQEP availability.
 - iv. To be ready for a seamless handover of responsibilities to the regenerating ship's staff from c19 weeks ahead of SSMOB. The aim is for a gradual handover before SSMOB, with actual handover dates based on the reality of manpower joining.
 - v. After handing over to the regenerating ship's staff, adopt a mentoring role to ship's staff, as well as an advisory role to the Flotilla Generating Authority.
- f. To raise issues affecting his/her our specific vessel in Upkeep with RSG SNO/HODs.
- g. Liaise directly with external authorities to meet the tasks allocated to RSG in lieu of ship staff.

Secondary Tasks:

- a. To be a Divisional Officer, 1RO or 2RO to T23 RSG WE/ME team members as required.
- b. Attend and facilitate termly Divisional briefings to remain up to date with current Divisional policy.

- c. Shape the environment for all staff to engage in activities that develop individual skills, team skills and naval ethos. 'Navy fit' is a way of life and is to be implemented through adventurous training, challenging activities, sport and team events. This develops battle-winning attributes such as fortitude, rigour, robustness, initiative and leadership.
- d. Lead a culture of quality divisional care. Two key common areas on which to focus are:
 - i. Personalisation of staff development, to add the most value for, and from, them, maintaining an open-mindedness towards the use of tools and techniques such as coaching, mentoring and the use of reasonable challenge.
 - ii. Timely, accurate and thoughtful crafting of appraisals.

Essential Competencies:

- Divisional Officer (RNLA 106)
- Unit Maintenance Management Systems Administrator (ME436B)
- Weapon/Marine Engineer Warrant Officer Charge Qualification (WOCQ(WE/ME))

Desirable Competencies:

- Divisional Officers refreshers course (RNLA 110) as necessary
- Mentoring training

[See General Notes](#)

Post Title: WO ET	PID Number: 2055673
Rank / Rate: OR9	Specialisation: ENG ME/WE
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant iaw the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to DSNO for their Primary Purpose:

To deliver the responsibilities below; ensuring the safety of the unit and her personnel, managing maintenance and all engineering functions. By its nature this role may require occasional out of hours and weekend work. Any out of hours cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. Carry out the applicable responsibilities and purposes of the WO ET as set out in both BRd 300(1) 0108 (WE) and BRd 3000 0106 (ME).
- b. To deputise for the Engineering HoDs, in their absence.
- c. Manage all Cat A maintenance, both ME and WE.
- d. Lead Ship Staff actions in respect of the upkeep support package compilation.

- e. Provide management level oversight of Engineering and Safety standards onboard.
- f. Ensure that all equipment/systems are maintained/transitioned to meet the Equipment Readiness Profile (ERP) for LR.

Secondary Purposes:

To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by line management, including:

- a. Fulfil the Divisional Officer function to allocated MONM personnel.
- b. Act as Duty Safety Officer (DSO) as scheduled in the published roster. These duties are onboard during the working day. Outside of working hours; immediately available on the phone for advice and at 1 hour notice to return to Ship for an emergency.
- c. Support any cold move of MONM by manning a part of ship, or undertake tasking, as detailed in the EWO/WSC.

Primary Tasks:

- a. Endure that personnel within departments are competent to operate and maintain equipment appropriate to their rate and qualifications.
- b. Understand and apply safety requirements within departments and that all maintenance and repair activity is safe.
- c. Ensure that all safety certification of all equipment and test equipment that require periodic re-certification or calibration remain in date.
- d. Be the UMMS manager for all Ship's Staff allocated maintenance.
- e. If suitably qualified, act as the Lifting Equipment Register Keeper (LERK).
- f. Manage and lead Ship's Staff action in the compilation of the upkeep work package.
- g. Regularly review the ERP progress, status and outstanding tasks.
- h. Have ownership of the Lock Off Tag Out (LOTO) process and ensure compliance with BRd 167 including the audit process.

Secondary tasks:

- a. Support Seamanship evolutions, as required during any planned cold move.
- b. Supervise/undertake evolutions as directed by line management.
- c. Sponsor periodic books, as detailed by line management.
- d. Mentor, advise and develop personnel within your Division.

Desirable Competencies:

- a. Mentoring training

[See General Notes](#)

MARINE ENGINEERS

Post Title: DES SHIPS ENG SMM MMSG PMAAT1E	PID Number: 2027994
Rank / Rate: OR7	Specialisation: ENG ME EL
Location: ABBEY WOOD, BRISTOL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Background:

The Ships Operating Centre (OC) is a 2* led business unit, sitting within the Maritime Domain of the Defence Equipment & Support (DE&S) organisation. The OC's role is to deliver to agreed performance, time and cost targets all new Surface Ship platform and equipment acquisition programmes, and the support, maintenance and repair infrastructure for maritime based platforms, systems and equipment. The work of the Ships OC also extends to providing essential support to

Submarine OC outputs (particularly in the Equipment Management area), and to the Army/Special Forces (for example Boats programmes). The role of the Ships OC is encapsulated in its Mission Statement:

‘putting the fleet to sea and keeping it there fit to fight now and in the future’

Organisation:

The Maritime Engineering Function is a 1* led team. Recently restructured as a result of the COM(Ships) organisational re-balance and re-shaping to ensure the Ships Domain remains fit to match our customers’ needs and priorities. The nucleus of this team formed when three important but organisationally disparate teams to form a Ships Engineering HQ were brought together to sit with the Maritime Engineering Function team. Most recently Ships Maintenance Management team entered the fold. Our primary ‘customer’ and aim is providing engineering services to Naval Ships Support.

Post:

This post is a member of one of two Platform Material Assessment, Assurance and Training (PMAAT) teams which provide a range of services to operational ships and DE&S Platform Teams. Providing training in, and assurance of, Unit Maintenance Management System (UMMS) afloat and ashore.

The Post holder will be accountable to MMSG-PMAAT Manager for their Primary Purpose.

Key Responsibilities:

Generic: As an RN CPO within the Ship Maintenance Management team, Assurance & Training team, PMAAT1e shall:

Specific – Primary Purpose: To deliver the primary purpose, PMAAT1e shall:

1. Conduct all planning and activities in accordance with the programme issued and updated by PMAAT1, ensuring all necessary changes to allocated programme key dates, activities and personnel welfare requirements (leave, training etc) are communicated to PMAAT1.
2. Conduct assurance of the End to End Maintenance Management System with the aim of giving confidence to the Support Community in the information contained within, and processes associated with, the Integrated UMMS Environment.
3. Deliver UMMS training, guidance and advice to ships, submarines, shore establishments, COMs, DE&S teams and the wider defence community iaw BR 1313 Chpt 5.
4. Deliver training in the use of the WinUMMS Defect Reporting function within UMMS to all key stakeholders including Afloat platforms, FOST, MCTA, PORFLOT and DEVFLOT.
5. Propose amendments to Training and Assurance documentation to PMAAT Manager. Assist in the production of MMSG RNTMs and the updates of all relevant BRs and documentation.
6. Where required ensure that the application of System Safety principles are utilised when part of a project team. Any Safety issues/concerns that you cannot resolve are to be brought to the attention of the appropriate Line Manager.
7. Deliver wider maintenance management projects within MMSG, including engagement with industry partners and representation of PMAAT, at the discretion of PMAAT Manager. In particular provide support to UMMS future development including new versions, WinUMMS, Asset reporting and Mobile UMMS.

Specific – Secondary Purpose: To deliver the secondary purpose, PMAAT1e shall:

8. Carry out additional tasks which may reasonably be expected of a CPO within the Warship Support / SMM organisation.

Pre Appt/Deployment Trg:

Pre-joining – Essential:

1. ME364A UMMS Planners Course
2. Naval Core Training:
 - a) NCT 1 – Royal Navy Fitness Test (RNFT)
 - b) NCT 3 – Security
 - c) NCT 4 – D&I
 - d) NCT 5 – Substance Misuse
 - e) NCT 8 Info Skills

Pre-joining – Desirable:

3. ME436B UMMS Ship's Administrator

Post-joining:

4. Maritime Maintenance Fundamentals Course (RCM Awareness)
5. Surface Ship Definition Database Course
6. DE&S mandatory training (Induction brief, Threat Brief, Fire safety, H&S, DSE, Information Security, SharePoint training)

[See General Notes](#)

Post Title: ET 1 01	PID Number: 2055615
Rank / Rate: OR2	Specialisation: ET ME
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant iaw the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to M1 ME Head of Section for their Primary Purpose; To deliver the responsibilities below; contributing towards the safety of the unit and her personnel, acting as section maintainer for all equipment and systems in the M1 Marine Engineering Section and other sections as required. This role includes other tasks as directed by the ER crew hierarchy to achieve preparation for SSP(4). By its nature this work may require occasional out of hours and weekend work. Any out of hours cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. To act as the M1 (Propulsion and Diesels) Section Maintainer, in accordance with the Long Readiness Ship's Management Plan.
- b. Contribute towards the implementation and adherence to the Equipment Readiness Profile (ERP).

- c. Contribute to the preparation of the relevant parts of the Upkeep Period work package and other tasks as set out in BR8593(12).

Secondary Purposes: To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by SNO.

Primary Tasks:

- a. Perform Section Maintainer function as detailed above.
- b. Delivery of M1 Maintenance as allocated by the Marine Engineering Hierarchy through UMMS or as required to maintain the HMS Monmouth Material state.
- c. Report engineering feedback (defects and observations) through the ME chain of command such that feedback can be raised.
- d. Deliver other Section activity, and record progress, towards achieving the Equipment Readiness Profile.
- e. Contribute towards compilation of periodic books as required by the ME hierarchy.
- f. Fulfil personal requirements of the Divisional system.
- g. Ensure Engineering Standards are maintained with their section.
- h. Contribute towards compliance with Health and Safety legislation, the SMP, Local Orders and Risk Assessments.

Secondary Tasks:

- b. Although not formally part of any duty roster, be prepared to undertake duties. Duty activity will be largely during the working day. TOIL will apply to any Out of Hours requirements
- c. Undertake evolutions as directed by SNO.

Desirable Competencies:

- a. T23 experience

[See General Notes](#)

Post Title: CPO(ET)(ME) MARINE ENGINEER SEA RIDING INSTRUCTOR (MESRI) TO FOST	PID Number: 1427379
Rank / Rate: OR7	Specialisation: ETME
Location: FOST, PLYMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

1. The Flag Officer Sea Training (South) (FOST(S)) is a Fleet Flag Officer subordinate to the Second Sea Lord. He is responsible for training all units of the Royal Navy (RN) and Royal Fleet Auxiliary (RFA) to meet the levels of readiness and the performance standards required by NCHQ. FOST also provides Operational Sea Training (OST) for both NATO and non-NATO nations as required.
2. The CPO(ET)(ME) Marine Engineering Sea Riding Instructor (MESRI) is tasked with the training of allocated Force Elements to reach Fleet Readiness and Performance Standards. This embraces all training from Pre-OST (SARC), through Core OST and onto Continuation Training (CT) thereafter.
3. CPO(ET)(ME) MESRIs will be employed as team members in one of the nine teams, as a functional and deployable unit under the authority of DHOD.

The Post holder will be accountable to ME DHOD (Line authority) under the Functional authority of their Lead WO1 and WO MESRI(s) and Lead MESRO for their Primary Purpose; To conduct Marine Engineering Operational Sea Training in HM Ships, RFA Vessels and Foreign Warships as directed by the ME Planner, in accordance with IBOS, FOST Staff Instructions & FOST ME Temporary Instructions.

Secondary Purposes:

1. To carry out the additional individual staff responsibilities indicated in IBOS Chapter 5, Annex M.
2. To provide advice and specialist system knowledge on engineering matters within their experience to MESRO's.
3. To implement FOST ME Training philosophy and methods (i.a.w. IBOS, FOST ME Forms, Staff Acquaints and other relevant instructions) and propose updates where necessary.

Principle Tasks:

Operational Sea Training. The CPO(ET)(ME) MESRI's principal tasks for SARC, Core OST and CT are as follows:

- a. Conduct Material Assessment and Safety Checks or Directed Continuation Material Checks and compile reports for approval by the Lead MESRO.
- b. Conduct Operational Sea Training of ships' ME Departments in accordance with the FOST Syllabus book and FOST Sea Training programme.
- c. Write up and assess serials utilising the appropriate FOST ME DART and electronic report form; provide three copies of those reports distributed as follows: SMEO, Ship's CO and MEO as soon as possible following completion of the serial or at least within 24 hours.
- d. When nominated as lead team for a given ride, assist with activities to ensure that all pre, during and post ride actions are completed at the appropriate time (IBOS 2.2.1 refers).
- e. Representing the nominated lead MESRO in their absence.

Secondary Tasks:

1. Act as Divisional Officer to nominated MESRI in accordance with BR3 Ch 21.
2. Carry out additional duties or responsibilities (in addition to those defined in IBOS Chapter 5, Annex M) as required by DHOD.
3. Comply with FOST's Health and Safety policy and maintain a statutory duty to take all reasonable care for their own Health and Safety and that of those persons who may be affected by their work. All incidents that result in injury or near miss must be recorded on a NLIMS and also reported to the FOST ME Health & Safety Rep; and any necessary subsequent actions (i.a.w. current legislation) taken.
4. Promote awareness and assess compliance of Health & Safety and Environmental policy on ships under training.
5. To assess Best Practice on ships under training, and where appropriate record that Best Practice in the "Best Practice Database" folder i.a.w. current instructions.
6. To ensure that CBRN script amendment or improvement proposals are communicated back to the relevant Ship Class/Vessel Sponsor; using the "Script Amendment Proposal Form".
7. To review and update FOST ME Forms for which they are the individual sponsor (as detailed in IBOS Chapter 5, Annex M), on an annual basis.
8. To carry out the duties of FOST Assistant Unit Liaison Officer (AULO) as directed by DHOD.

Essential Competencies:

- a. Completed a full complement billet job at sea in the rate of CPO(ET)(ME) as a Head of Group.
- b. Recommended for ME Sea Riding duties.
- c. Completed NBCD 35 course (only valid for five years from qualification date).
- d. FOST Induction Course.
- e. High Voltage (HV) Competent trained.
- f. Helicopter Escape Trained (HUET 3) Air 319.
- g. Must be in date for Dry Drills.
- h. CMI L3 Coaching Course.

[See General Notes](#)

Post Title: M1 DG	PID Number: 2055788
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Rank / Rate: OR6	Specialisation: ENG ME
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant iaw the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to ME Head of Group for their Primary Purpose:

To deliver the responsibilities below; contributing towards the safety of the unit and her personnel, acting as both SH for all equipments and systems in the M1 Marine Engineering Section. This role includes providing Leadership and Direction to Junior Rates, as well as other tasks as directed by the ER crew hierarchy. By its nature this work may require occasional out of hours and weekend work. Any out of hours' cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. To act as the M1 (Propulsion and Diesels) SH iaw BR 3000, the Long Readiness Ship's Management Plan and T23 Marine Engineering Standing Orders.
- b. Manage the implementation, and reporting, of the Equipment Readiness Profile (ERP).
- c. Contribute to the compilation of the relevant parts of the Upkeep Period work package and other tasks as set out in BR8593(12).

Secondary Purposes:

To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by SNO.

Primary Tasks:

- a. Perform Section Head function as detailed above.
- b. Manage delivery of M1 Maintenance as directed by the Warrant Officer Engineering Technician and the Marine Engineering Head of Group.
- c. Raise feedback and maintain administration for the M1 Section.
- d. Manage Section activity, and record progress, towards achieving the Equipment Readiness Profile.
- e. Act as sponsor for periodic books as set out in the SMP/SNOTM.
- f. Provide Divisional Oversight and act as Divisional first reporting officer, if required.
- f. Provide SME advice to ME Head of Department relating to ME matters.
- g. Ensure Engineering Standards are maintained with their section.
- h. Ensure compliance with Health and Safety legislation, the SMP, Local Orders and Risk Assessments.

Secondary Tasks:

- a. Carry out duties as Duty Technical Senior Rate (DTSR), as set out in the duty roster. Duty activity will be largely during the working day. Out-of-hours being available via telephone for advice/direction and at 1 hour notice to return to the ship.

- d. Supervise/undertake evolutions as directed by SNO.

Desirable Competencies:

- a. ME 153A qualified or equivalent
b. ME 287/ME 287A qualified or equivalent

[See General Notes](#)

Post Title: AUX 1 SECTION HEAD	PID Number: 1955944
Rank / Rate: OR6-OR7	Specialisation: ET ME
Location: LPD SUPPORT GROUP, PLYMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

COMDEVFLOT's Aim:

'To support Commanding Officers in the generation and maintenance of Operational Capability of Flotilla units, fit for success on both current and contingent operations.'

Introduction:

Commodore Devonport Flotilla (COMDEVFLOT) is in Command of Devonport based RN Ships; primarily responsible for the Force Generation (FGen) of Devonport Units. He is directly accountable to COMOPS for the discharge of his Command responsibilities and functionally accountable to ACNS(Spt) for all tasks discharged by the Waterfront Organisation in the delivery of Operational Assurance.

The Flotilla has a number of sub-unit organisations, and RN personnel embedded within industry in order to achieve the key outputs and ultimately achieve COMDEVFLOT's aim. Each sub-unit is headed by a Flotilla Divisional Captain.

Primary Purpose:

To deliver defect repair and planned maintenance support alongside industrial partners as directed by military or civilian line management. Support will be delivered as part of an HMS BULWARK ER Certainty of Delivery Agreement (CODA). By its nature this may require occasional out of hours and weekend work. Any out of hours cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

Secondary Purposes:

- a. To act as a Divisional Senior Rate as directed by the RNTM. To be employed as directed by the RNTM on suitable local engineering based tasks if surface team services are not required. To be actively involved in activities that will enhance personnel development alongside other team members.
- b. To fulfil the role of the Duty Safety Officer responsible to the SNO for the Safety and Security of the Ship and for ensuring Safe Systems of Work are correctly implemented across all maintenance activities.

Primary Tasks:

- a. To plan, supervise and carryout engineering support to HMS BULWARK utilising personnel as nominated by Line Manager IAW service line agreement.
- b. Ensure all subordinates maintain the highest standards of discipline, dress and timekeeping.
- c. Supervise subordinate ratings to ensure completion of work schedule in accordance with the ER plan.
- d. Undertake the duties of HMS BULWARK ER Team callout providing out of hours cover as required.
- e. Supervise work and inspections as required by line manager.

- f. To ensure all personnel are aware of and adhere to current Health and Safety regulations.
- g. To ensure all personnel are aware of and adhere to current Quality Management System.
- h. To liaise directly with external authorities to achieve their purpose.
- i. To deputise for line management when ordered.

Secondary Tasks:

- a. Act as Divisional SR to personnel for the duration of their time as a support team member, liaising with their Divisional Officer as required.
- b. Attend termly divisional briefings to remain up to date with current divisional policy.

Desirable Competencies:

BA Maintainer

Training and Mentoring Experience.

Slingsing Specialist

ME Craft 2 Gas/Electric Welder and Brazing

[See General Notes](#)

Post Title: ET 1 03	PID Number: 2055652
Rank / Rate: OR2	Specialisation: ET ME
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant iaw the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to M3 ME Head of Section for their Primary Purpose; To deliver the responsibilities below; contributing towards the safety of the unit and her personnel, acting as section maintainer for all equipment and systems in the M2 Marine Engineering Section and other sections as required. This role includes other tasks as directed by the ER crew hierarchy to achieve preparation for SSP(4). By its nature this work may require occasional out of hours and weekend work. Any out of hours cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. To act as the M3 (Propulsion and Diesels) Section Maintainer, in accordance with the Long Readiness Ship's Management Plan.
- b. Contribute towards the implementation and adherence to the Equipment Readiness Profile (ERP).
- c. Contribute to the preparation of the relevant parts of the Upkeep Period work package and other tasks as set out in BR8593(12).

Secondary Purposes: To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by SNO.

Primary Tasks:

- a. Perform Section Maintainer function as detailed above.
- b. Delivery of M3 Maintenance as allocated by the Marine Engineering Hierarchy through UMMS or as required to maintain the HMS Monmouth Material state.
- c. Report engineering feedback (defects and observations) through the ME chain of command such that feedback can be raised.
- d. Deliver other Section activity, and record progress, towards achieving the Equipment Readiness Profile.
- e. Contribute towards compilation of periodic books as required by the ME hierarchy.
- f. Fulfil personal requirements of the Divisional system.
- g. Ensure Engineering Standards are maintained with their section.
- h. Contribute towards compliance with Health and Safety legislation, the SMP, Local Orders and Risk Assessments.

Secondary Tasks:

- e. Although not formally part of any duty roster, be prepared to undertake duties. Duty activity will be largely during the working day. TOIL will apply to any Out of Hours requirements
- f. Undertake evolutions as directed by SNO.

Desirable Competencies:

- a. T23 experience

[See General Notes](#)

Post Title: ET 1 02	PID Number: 2055627
Rank / Rate: OR2	Specialisation: ET ME
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant iaw the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to M2 ME Head of Section for their Primary Purpose; To deliver the responsibilities below; contributing towards the safety of the unit and her personnel, acting as section maintainer for all equipment and systems in the M2 Marine Engineering Section and other sections as required. This role includes other tasks as directed by the ER crew hierarchy to achieve preparation for SSP(4). By its nature this work may require occasional out of

hours and weekend work. Any out of hours cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. To act as the M2 (Propulsion and Diesels) Section Maintainer, in accordance with the Long Readiness Ship's Management Plan.
- b. Contribute towards the implementation and adherence to the Equipment Readiness Profile (ERP).
- c. Contribute to the preparation of the relevant parts of the Upkeep Period work package and other tasks as set out in BR8593(12).

Secondary Purposes: To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by SNO.

Primary Tasks:

- a. Perform Section Maintainer function as detailed above.
- b. Delivery of M2 Maintenance as allocated by the Marine Engineering Hierarchy through UMMS or as required to maintain the HMS Monmouth Material state.
- c. Report engineering feedback (defects and observations) through the ME chain of command such that feedback can be raised.
- d. Deliver other Section activity, and record progress, towards achieving the Equipment Readiness Profile.
- e. Contribute towards compilation of periodic books as required by the ME hierarchy.
- f. Fulfil personal requirements of the Divisional system.
- g. Ensure Engineering Standards are maintained with their section.
- h. Contribute towards compliance with Health and Safety legislation, the SMP, Local Orders and Risk Assessments.

Secondary Tasks:

- g. Although not formally part of any duty roster, be prepared to undertake duties. Duty activity will be largely during the working day. TOIL will apply to any Out of Hours requirements
- h. Undertake evolutions as directed by SNO.

Desirable Competencies:

- a. T23 experience

[See General Notes](#)

Post Title: M2 C	PID Number: 2055780
Rank / Rate: OR6	Specialisation: ENG ME
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant

law the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to ME Head of Group for their Primary Purpose; To deliver the responsibilities below; contributing towards the safety of the unit and her personnel, acting as both SH for all equipment and systems in the M1 Marine Engineering Section. This role includes providing Leadership and Direction to Junior Rates, as well as other tasks as directed by the ER crew hierarchy. By its nature this work may require occasional out of hours and weekend work. Any out of hours' cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. To act as the M2 (Generation and Distribution) SH law BR 3000, the Long Readiness Ship's Management Plan and T23 Marine Engineering Standing Orders.
- b. Manage the implementation, and reporting, of the Equipment Readiness Profile (ERP).
- c. Contribute to the compilation of the relevant parts of the Upkeep Period work package and other tasks as set out in BR8593(12).

Secondary Purposes: To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by SNO.

Primary Tasks:

- a. Perform Section Head function as detailed above.
- b. Manage delivery of M2 Maintenance as directed by the Warrant Officer Engineering Technician and the Marine Engineering Head of Group.
- c. Raise feedback and maintain administration for the M2 Section.
- d. Manage Section activity, and record progress, towards achieving the Equipment Readiness Profile.
- e. Act as sponsor for periodic books as set out in the SMP/SNOTM.
- f. Provide Divisional Oversight and act as Divisional first reporting officer, if required.
- g. Provide SME advice to ME Head of Department relating to ME matters.
- h. Ensure Engineering Standards are maintained with their section.
- i. Ensure compliance with Health and Safety legislation, the SMP, Local Orders and Risk Assessments.

Secondary Tasks:

- a. Carry out duties as Duty Technical Senior Rate (DTSR), as set out in the duty roster. Duty activity will be largely during the working day. Out-of-hours being available via telephone for advice/direction and at 1 hour notice to return to the ship.
- b. Supervise/undertake evolutions as directed by SNO.

Desirable Competencies:

- a. ME 153B qualified or equivalent
- b. ME 286/ME 286B qualified or equivalent

[See General Notes](#)

WEAPONS ENGINEER

Post Title: WEAPONS ENGINEER PO 700X NAS	PID Number: 2072953
Rank / Rate: OR6	Specialisation: ENG WE / CIS
Location: RNAS CULDROSE, HELSTON	Commitment Level: FTRS FC

Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS
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Mission Statement

Enabling the Joint Force to realise Class 1 UAS capability by collaboratively and coherently developing safe, innovative, agile, deployable solutions across the Battlespace; and assure aviation test and evaluation under the RN AOA.

The Post holder will be accountable to 700X NAS SMR for their Primary Purpose; To provide engineering support for all squadron platforms and equipment as directed by Commanding Officer 700X NAS or delegated representative.

Secondary Purposes:

- a. To assist in RPAS storeroom management, providing support procedures and guidance whilst ensuring all assets are recorded and maintenance standards and practises are adhered to.
- b. To assist in developing new RPAS and modifications to existing RPAS in line with applicable engineering regulations and processes.

Tasks:

RPAS Maintenance:

- a. Investigation of RPAS faults and maintenance on RPAS systems should they require it.
- b. Demanding of spares for RPAS maintenance.
- c. Development and review of RPAS maintenance procedures.
- d. Reviewing of technical information on receipt of new RPAS systems.
- e. Providing sufficient technical information, references and advice into the maintenance section of UAS Defence Aviation Safety Occurrence Reports (DASORs).

RPAS Storeroom:

- f. Maintain organisation of the RPAS storeroom and inventory of assets held within the RPAS Storeroom.

RPAS Development:

- g. Provide technical systems guidance and designs for the development or modification of RPAS, including sensor payloads, communications systems and peripheral devices.

Essential Competencies:

1. Completed Royal Navy Flight Safety Course.
2. Completed AIR 440 course.
3. Completed HF/EM Foundation Training.
4. Completed PO AET or WE Qualifying course.
5. Completed HF and EM Foundation Training.
6. In date for BSSC or ISSC or EFSSC.
7. Hold full driving licence with Cat D1 (Minibus)

Desirable Competencies:

- a. Previous RPAS experience.
- b. Experience with information datalinks.
- c. High literacy in Information Technology systems and processes.

[See General Notes](#)

Post Title: SO3 J6 OPS	PID Number: 2028534
Rank/Rate: OR9-OF3	Specialisation: ENG WE
Unit/Location: HQBF GIBRALTAR - OPS	Commitment Level: FTRS FC
Preferred Start Date: MAY 20	End Date/Length of Commitment: 12 MONTHS

HQBF Gibraltar SO3J6 is an integral C4 management role in ensuring that the Command is able to deliver the mandated mission of demonstrating UK sovereignty of Gibraltar; supporting current operations and maintaining readiness to support JFC contingent operations as a Forward Mounting Base (FMB). These activities rely heavily upon secure and reliable communications networks to which SO3J6 is responsible for delivering.

SO3J6 is the lead and line manager of a small J6 cell including a Locally Employed Civilian (LEC) Information Manager and a RN WO1 and PO Crypto Custodians.

Commander British Forces Gibraltar is reinvigorating the drive to ensure that Gibraltar is future proofed to meet the ever-changing requirements. This requires a refresh of the majority of Gibraltar's legacy and aging communications and networking infrastructure of which the SO3J6 role is lead.

Tasks:

- a. Work to the SIO (COS) and set in place processes necessary to deliver the information requirements of the organisation.
- b. Develop, monitor and improve the overall capability of the business unit to use and exploit information and the capabilities current CIS equipment.
- c. Manage and improve the regime within which staff store, access and disseminate electronic and physical information.
- d. Review processes to ensure that the HQ continues to maintain the requirements for IAMM L3 and be prepared to develop further to achieve IAMM L4.
- e. Ensure that the HQ is working in accordance with DPA 18.
- f. Act as Line Manager for the Information Manager.
- g. Act as 1RO for WO CDA, and 2RO for PO CDA.
- h. Act as the primary point of contact with JFC J6/COS JFC and ISS.
- i. Act as the primary customer to ISS for Gibraltar. Writing SORs or NSSRs as required.
- j. Ensure coordination of equipment, security and information management to meet the command requirement.
- k. To be the primary POC for all J6 issues within the Command.
- l. Maintain the J6 input into the Command Risk Register.
- m. Review annually and deliver the J6 induction at the Command Induction Briefs.
- n. Continue the preparation for the HQ to migrate to MODNet. Attend ISS Migration Planning meetings.
- o. Be Crypto Authorised.

[See General Notes](#)

Post Title: CDOC ET WATCH 5	PID Number: 2083882
Rank / Rate: OR2	Specialisation: ET CIS
Location: FLEET HQ, PORTSDOWN HILL, PORTSMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

The Royal Navy Headquarters generates and develops maritime forces. ACOS IS is responsible for planning and implementing the through life Development and Integration of the Fleet's C5ISR capability across all lines of development and managing the information Defence Line of Development across the Fleet. ACOS IS is also deputy Command Information Officer for the RN (DCIO RN). Underneath ACOS IS sits the Delivery Team that is responsible for the overall Delivery of Maritime Information Superiority Capability.

The Post holder will be accountable to CDOC Watch 5 Team Leader for their Primary

Purpose; To shift-work as part of the MCSU Cyber Defence Operating Centre (CDOC) 24/7 working routine, in its role as the central, single point of contact between MCSU resolver teams, external service providers and the operational users/customers. This role facilitates the unit's ability to meet COMOPS priorities, the RN Plan and endorsed ACOS IW requirements in support of Navy Board Standing Objectives. The CDOC will operate 24/7 365 with 5 watches to allow for watchkeepers leave, annual leave and training. MCSU will take on Level 3 support and Defensive Cyber Monitoring for New Style of IT (Deployed) (NSoIT(D)) Red, Black and Blue.

Primary Objectives:

- Take and log calls using Remedy support tools into the MCSU service Desk via email and telephone.
- Provide 1st line fix support to customers using available technical information on services supported by MCSU.
- Produce reports using Remedy and Business Objects for use by MCSU CDOC Watch Leader.
- Carry out Defensive Cyber Monitoring for MCSU supported IS Systems
- Carry out Defensive Cyber Monitoring on NSoIT(D).

Essential Competencies:

Security Clearance levels: Developed Vetting is not essential but may be beneficial if already held. The post holder is to have current SC security clearance.

Competence	Course Ref	Skill Level		
		Basic	Int	Adv
Security Cleared		x		
Cat B Driving Licence		x		
Remedy Service Management Toolset	At unit		x	
MODNET - DII(S) – User			x	
MS Office			x	
Word User			x	
Excel User			x	
Annual Security Brief (NCT 3)		x		
DIMP			x	
NSoIT(D)	To be published	x		
Cyber Foundation Pathway (CFP)	Modules 0-4		x	

Desirable Competencies:

Preferably (all though not essential) the post holder has previous sea experience in LPH/LPD/FF/DD platforms. A good systems knowledge is beneficial but not essential.

In Post Training:

NSoIT(D) and Cyber Foundation Pathway (CFP) courses will be conducted once available, currently planned for Q2 2020. CFP preparation courses can be conducted on the Defence Learning Environment (DLE) with modules 1-4 taking place at the Defence Academy Shrivenham.

Further training may be available in ITIL, SPLUNK, DCC and DCC Applications and will depend upon NSoIT future rollout programme and its associated applications.

[See General Notes](#)

Post Title: NAVY PORFLOT MSU CIS GROUP HEAD	PID Number: 1747378
Rank / Rate: OR7	Specialisation: ET WE

Location: COMPORFLOT, PORTSMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS
PREVIOUS APPLICANTS NEED NOT APPLY	

The Post holder will be accountable to MSUWO for their Primary Purpose.

Main Duties:

1. Act as Group Head for all CIS personnel under their Group structure.
2. Have oversight of manpower allocated within their group
3. Liaise with Work Request Manager/Training Manager for upcoming works ensuring manpower available when required.
4. Liaise with Manpower Allocation and other Group Heads to ensure manning shortfalls for upcoming work are addressed if required.
5. Act as SPOC for all members of the Group liaising with the Work Request Manager, ensuring all deviations from requested work are captured.
6. Liaise with H&S Manager for guidance and policy changes, disseminating to Group personnel as required.
7. Adhere to H&S regulations iaw BRd 167, ensuring all personnel within the Group observe SSOW and maintain the highest engineering standards.
8. Act as IM champion and POC for MSU. Manage LSO to support MSU IM issues.

Secondary Duties:

1. Coach and mentor their subordinates within MSU on all engineering and RN matters.
2. Act as a Divisional Officer and 1RO for Group POs and LETs.
3. Carry out any additional duties as directed by MSUO

[See General Notes](#)

Post Title: WOET WE LPD SUPPORT GROUP	PID Number: 1955947
Rank / Rate: OR7 – OR9	Specialisation: ENG WE
Location: HMS DRAKE, PLYMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Introduction:

Commodore Devonport Flotilla (COMDEVFLOT) is in Command of Devonport based RN Ships; primarily responsible for the Force Generation (FGen) of Devonport Units. He is directly accountable to COMOPS for the discharge of his Command responsibilities and functionally accountable to ACNS(Spt) for all tasks discharged by the Waterfront Organisation in the delivery of Operational Assurance.

The Flotilla has a number of sub-unit organisations, and RN personnel embedded within industry in order to achieve the key outputs and ultimately achieve COMDEVFLOT's aim. Each sub-unit is headed by a Flotilla Divisional Captain.

Capt E is supported by Commander Plans and Resources (CPR), the Engineering Support Group (ESG), which include the Royal Navy Trademaster (RNTM) and his Team, SO2 Upkeep, SO2 Force Generation Support and embedded RN personnel within the Industrial partner). HMS BULWARK's Operational Support Period (osp) Full Time Reserve Service (FTRS) Team reside within the ESG and will be placed by the RNTM to support the Royal Navy J-Role UEL and Babcock Marine Section Heads in line with the latest ER support contract.

The Post holder will be accountable to SNO for their Primary Purpose; To deliver defect repair and planned maintenance support alongside industrial partners as directed by military or civilian line management. Support will be delivered as part of an HMS BULWARK OSP Certainty of Delivery Agreement (CODA). By its nature this may require occasional out of hours and weekend work. Any out of hours cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

Secondary Purposes:

To act as a Divisional Senior Rate as directed by the RNTM. To be employed as directed by the RNTM on suitable local engineering-based tasks if surface team services are not required. To be actively involved in activities that will enhance personnel development alongside other team members.

Primary Tasks:

- a. To plan, supervise and carryout engineering support to HMS BULWARK utilising personnel as nominated by DSNO IAW service line agreement.
- b. Ensure all subordinates maintain the highest standards of discipline, dress and timekeeping.
- c. Supervise subordinate ratings to ensure completion of work schedule in accordance with the OSP plan.
- d. Undertake the duties of HMS BULWARK Duty Safety Officer and providing out of hours cover as required.
- e. Supervise work and inspections as required by line manager.
- f. To ensure all personnel are aware of and adhere to current Health and Safety regulations.
- g. To ensure all personnel are aware of and adhere to current Quality Management System.
- h. To liaise directly with external authorities to achieve their purpose.

Secondary Tasks:

- a. Act as Divisional SR to personnel for the duration of their time as a support team member, liaising with their Divisional Officer as required.
- b. Attend termly divisional briefings to remain up to date with current divisional policy.

Essential Competencies:

- UMMS Manager

[See General Notes](#)

Post Title: WE ET1	PID Number: 1088495
Rank / Rate: OR1-OR2	Specialisation: ET WE
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant iaw the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a

habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to WE Head of Group, through the Section Senior Rate for their Primary Purpose; To deliver the responsibilities below; ensuring the safety of the unit and her personnel. This may be delivered directly by the individual or through engagement with external agencies, such as EDG or an industrial partner. By its nature this work may require occasional out of hours and weekend work. Any out of hours' cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. To act as WE ET as detailed in BRd 300(1) 0113.
- b. Carry out daily maintenance and administrative task on WE equipment in accordance with the ERP, as directed by their Section Head/HoG.
- c. Ensure the application of effective safety, engineering and ship husbandry standards within the Section.
- d. Work as directed by the Section Head, HoG or WOET, within their capability, on WE or Whole Ship equipment.
- e. Support Engineering activity across the platform in line with the Command Aim.

Secondary Purposes: To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by line management, including:

- a. Act as Duty Hand during the working day, for communal tasks, as scheduled in the published roster.
- b. Support any cold move of MONM by manning a part of ship, or undertake tasking, as detailed the EWOWSC.

Primary Tasks:

- a. Ensure equipment and services are provided with the Section in accordance with the LR ERP, under the direction of the Section Head.
- b. Support defect rectification activity as directed.
- c. Ensure the highest engineering, safety and ship husbandry standards are upheld whilst undertaking any work.
- d. Undertake regular/daily checks on WE equipment and compartments, ensuring that any changes to conditions, equipment status, or un-programmed work is brought to the attention of the Section Head.

Secondary Tasks:

- a. Support Seamanship evolutions, as required during any planned cold move.
- c. Undertake whole ship tasks to support the Command Aim, including Ship Husbandry.
- d. Sponsor periodic books, as detailed by line management.
- e. Undertake duties on the Duty Hand roster. These duties will be onboard during the working day with no out-of-hours requirement. (other whole ship tasks, such as a cold move, may require occasional out-of-hours work)

Desirable Competencies:

- a. Mentoring Training

[See General Notes](#)

Post Title: WEAPONS ENGINEERING LEADING HAND 700X NAS	PID Number: 2072967
Rank / Rate: OR4	Specialisation: ENG WE / CIS
Location: RNAS CULDROSE, HELSTON	Commitment Level: FTRS FC
Preferred Start Date: ASAP	End Date: 31 MAR 22

Mission Statement:

Enabling the Joint Force to realise Class 1 UAS capability by collaboratively and coherently developing safe, innovative, agile, deployable solutions across the Battlespace; and assure aviation test and evaluation under the RN AOA.

The Post holder will be accountable to 700X NAS SMR for their Primary Purpose; To provide cyber focused engineering support for all squadron platforms and equipment as directed by Commanding Officer 700X NAS or delegated representative.

Secondary Purposes:

1. To assist in RPAS IT systems management, providing support procedures and guidance whilst ensuring all assets are recorded and maintenance standards and practises are adhered to.
2. To develop and conduct methods for assessing the cyber security of RPAS and any peripherals involved with their operation.
3. To assist the 700X NAS USO and ITSO in all cyber security matters including developing robust SyOps.
4. To assist in developing new RPAS and modifications to existing RPAS in line with applicable engineering regulations and processes.

Tasks:

RPAS Maintenance:

- a. Investigation of RPAS infosys faults and maintenance on RPAS systems should they require it.
- b. Demanding of spares for RPAS Infosys maintenance.
- c. Development and review of RPAS maintenance procedures.
- d. Reviewing of technical information on receipt of new RPAS systems.
- e. Providing sufficient technical information, references and advice into the maintenance section of UAS Defence Aviation Safety Occurrence Reports (DASORs).

RPAS Storeroom:

- f. Assist in maintaining the organisation of the RPAS storeroom and inventory of assets held within the RPAS Storeroom, with a particular focus on all Infosys related items.

RPAS Development:

- g. Provide technical systems guidance and designs for the development or modification of RPAS, including sensor payloads, communications systems and peripheral devices.

Essential Competencies:

- a. Completed Royal Navy Flight Safety Course.
- b. Completed AIR 440 course.
- c. Completed HF/EM Foundation Training.
- d. Completed LH WE Qualifying course.
- e. Completed HF and EM Foundation Training.
- f. In date for BSSC or ISSC or EFSSC.
- g. Hold full driving licence with Cat D1 (Minibus)

Desirable Competencies:

- a. Previous RPAS experience.
- b. Experience with information datalinks.
- c. High literacy in Information Technology systems and processes.
- d. Experience in Cyber security testing processes.

[See General Notes](#)

A VACANCY FOR AN OR7/OR9 OF ENG WE SPECIALISATION SERVING AS WEAPON ENGINEERING SEARIDING INSTRUCTOR IN FOST DPORT, PLYMOUTH – REF No 1085334

A vacancy has arisen for an OR7/OR9 of ENG WE specialisation to serve as Weapon Engineering Seariding Instructor in FOST DPORT, Plymouth on FTRS(LC) Terms and Conditions of Service (TCOS).

The Flag Officer Sea Training (FOST) is a Fleet Flag Officer responsible for training all units of the Royal Navy (RN) and Royal Fleet Auxiliary (RFA) to meet the levels of readiness and the

performance standards required by the Fleet Commander. FOST also provides Operational Sea Training (OST) for both NATO and non-NATO nations as required.

The Weapon Engineering Seariding Instructor (WESRI) is tasked with the training of allocated Force Elements to reach Fleet Readiness and Performance Standards. This embraces all training from Pre-OST (SARC), through Core OST and onto Continuation Training (CT) thereafter.

Accountable to SWEQ, the Post Holder's Primary Purposes:

1. Conduct Weapon Engineering SARC, core OST and CT in warships and auxiliaries, as required by SWEQ to FOST.
2. Staff and assist in the production of reports, ship briefing packs and pre-OST documentation as required by the lead WESRO iaw WE Conduct Sheets.
3. Act as the WE Lead sea-rider for serials as directed by the lead WESRO.

Secondary Purposes:

1. Liaise with other FOST departments to ensure that WE aspects of 'triples' are updated regularly and meet the training requirements.
2. Provide advice within FOST on matters within their specialisation, maintain system limitation dossiers and system knowledge Aides Memoire.
3. Keep up to date with the latest changes in admin and engineering routines by regular reading of S2022, DINs, RNTMs and equipment documentation.
4. Ensure that best practice developed during OST is promulgated as appropriate for use in the Fleet.
5. To carry out the duties of FOST Duty Instructor and Assistant Liaison Officer as directed.
6. To act as Deputy Planner when covering periods of absence of the FOST Planner 3.

Applicants should meet the following criteria:

Essential

Must either have been, or currently be, an OR7/OR9 of ENG WE specialisation
Seagoing experience as an OR7
Helicopter Underwater Escape Training Course (AIR 319) (or must be able to achieve)
ISSC (or must be able to achieve)

Desirable

Seagoing experience as a Head of Group.

Period of Service: The appointment is on FTRS(LC) TCoS for an initial period up to 12 MONTHS.

[See General Notes](#)

COMMON ASSIGNMENTS

Post Title: PPLAN ESTAB SEA WO	PID Number: 2004415
Rank / Rate: OR9	Specialisation: ANY
Location: PORTSMOUTH	Commitment Level: FTRS FC
Preferred Start Date: 1 DEC 20	Length of Commitment: 12 MONTHS

Context:

A recent amalgamation of Commodore Naval Personnel Strategy (CNPS) and Commodore Naval Personnel (CNPers); the Assistant Chief of Staff – People Capability (ACOS PCAP) is responsible for Career Management, Branch Management, Operations & Plans, Promotions, the Sustainable Submarine Manning Programme and Personnel Planning.

Establishment Navy Command WO1 (ESTAB NC SEA WO1) works within the Personnel Planning (PPLAN) area for ACOS PCAP and is accountable to Establishments Navy Command SO3 (ESTAB NC SO3) to deliver Establishment Administration for Navy Command (NC) Top Level Budget (TLB).

The Establishments team is heavily involved in the development, co-ordination and application of force generation and force development manpower strategies and policies; their management across the Naval Service; and their coherence with defence manpower strategies. These functions are delivered through 4 staffs responsible for the development and implementation of single service policy for;

- a. Principle Personnel Officer (PPO) Strategic Intent.
- b. Force Development of uniformed Naval Service personnel to meet the requirements of the Future Navy Campaign Plan.
- c. The generation of sufficient and capable uniformed personnel.
- d. The maintenance of sustainable structures.

The Post holder will be accountable to ESTAB NC SO3 for their Primary Purpose; To act as the focal point for administration of the NC TLB Establishment amendments. In doing this, the role holder is to assist in developing and implementing Naval Service Establishment/Manpower policies to ensure that NC Establishments operate efficiently and effectively.

Secondary Purposes:

- a. Support Navy Command TLB in the management of Ship and Submarine position and organisation status throughout Fleet Time and Upkeep.
- b. To manage and deliver the Establishment service for NC TLB, ensuring the most efficient use of manpower resources in peace and crisis.
- c. Leading the Establishment Team Navy Command Section in the following activities;
 - i. Staffing Establishment Amendment proposals for NC TLB, liaising with stakeholders to ensure Workforce Requirement, PPO Branch Structure and Career Management requirements are met.
 - ii. Provide specialist advice and guidance to Navy Command in order to assist with emerging Establishment and Workforce Requirement demands.
 - iii. Co-ordinating and liaising with BM, CM and External Authorities on NC TLB Establishment issues, including organisation structures and hierarchies.
- d. To process all approved in-year Establishment amendments within NC TLB.
- e. To assist appropriate authorities in further development of Sea & Shore JPA Establishments, specifically organisation and position data.

Tasks:

- a. Maintain, manage and monitor the NC TLB Establishment.
- b. Provide advice and guidance on matters relating to the NC TLB Establishment.
- c. To identify NC TLB uniformed manpower changes requiring action and process accordingly.
- d. To be line manager and 1RO for ESTAB LWTR.
- e. To be responsible for training and development of all staff for whom he/she is the Line Manager.
- f. To act as the department's lead officer for Onstream Lead in Times (OSLT).
- g. To advise on Unit Establishment Administrator (UEA) Policy.
- h. To brief visiting EWO Courses on Establishments Administration matters and On Stream Lead Times/Ships generation and changes in programmes.
- i. To deliver Establishments section of the BM/CM Induction Course.
- j. As required, to attend Navy RP Monthly Military Manpower Meeting.
- k. To undertake and deliver additional projects as required by Line Management.
- l. To advise on OBIEE HR Command & UES Dashboard including instruction.

Desirable Competencies:

- a. A Warrant Officer Logistics (WTR) (GS or SM) – preferred.
- b. Warrant Officer Staff Course trained (WOSC) – preferred.

Must be able to achieve the following Competencies when in Post if not already held:

Skills / Competencies (Course Ref:)	Standard Required	
	Advanced	Intermediary
MODNET		X
JPA	X	
MS Word (KH56)		X
MS Excel (ITC020)	X	
MS Power Point (KH58)		X
MS Outlook		X
Website Management	X	

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM SW TEAM 1 LH-2 (AET SW T1 2)	PID Number: 2091536
Rank / Rate: OR2-OR4	Specialisation: ANY
Location: HMS DRAKE, PLYMOUTH	Commitment Level: FTRS FC
Preferred Start Date: 1 APR 20	Length of Commitment: 12 MONTHS

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, specialist engagement for the NS, within an assigned geographical area of the UK.
3. This engagement is delivered through an innovative delivery programme including Leadership and Development packages, experiential engagement and faith engagement. The AET Team 1 LH-2 primary role is to engage with target audience set by CNR through delivery of direct engagement and outreach both in face to face delivery and utilising all digital channels authorised by SO1 Engagement. AET are a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the AET's are co-located within the CNR recruiting areas and have a responsibility to liaise with the RFF in support of their efforts, through the team leader of Team 2 AET SW.

The Post holder will be accountable to AET SW TL1 for their Primary Purpose:

To deliver coherent engagement and outreach activities for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, through the direction and co-ordination of the AET SW OC and AET SW TL T1 within their AOR by;

- i. Deliver a sustained and consistent tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments through both face to face direct contact engagement and through authorised digital channels.
- ii. Maintain relationships with key regional interlocutors, including Business and Community leaders, key educational staff and youth organisations, as well as other CNR entities (eg AROM, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)).

Secondary Purposes:

To support the other 5 Areas in the execution of their Area Engagement activity when additional resource is required. Other tasking as directed by their Command.

Primary Tasks:

- i. Engage with young people through the delivery of approved presentations and activities to deliver a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME, within their AOR both in face to face engagement or through the medium of on-line delivery platforms.
- ii. Actively contribute to the raising of awareness of the NS in target communities as directed by AET SW OC, AET SW TL1 and AET SW Deputy TL1.
- iii. Comply with all corporate governance guidance and MOD financial regulations and maintain record for audit when required.
- iv. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- v. Attend key meetings as required and directed.
- vi. Maintain and uphold the highest standards of dress and bearing at all times.

Secondary Tasks:

- i. Maintain full records of activities that they deliver, prepare returns for AET SW TL1 which will allow them to appropriately evaluate the impact of engagement outreach across their AOR with all the diverse groups of the community.
- ii. Respond to other tasking as appropriate by their Command.

Essential Competencies:

MoD Diversity and Equality training.

Driver Cat B Licence

CRB Enhanced

Disclosure Scotland Enhanced Certificate (SNI only)

Proficient in Word, Power Point and Excel and digital delivery platforms such as MS Teams, Google Classroom and Zoom

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM CEE TEAM 2 LH-2 (AET CEE T2 2)	PID Number: 2091552
Rank / Rate: OR2-OR4	Specialisation: ANY
Location: RAF WITTERING, PETERBOROUGH	Commitment Level: FTRS FC
Preferred Start Date: 1 APR 20	Length of Commitment: 12 MONTHS

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, specialist engagement for the NS, within an assigned geographical area of the UK.
3. This engagement is delivered through an innovative delivery programme including Leadership and Development packages, experiential engagement and faith engagement. The AET Team 2 LH-2 primary role is to engage with target audience set by CNR through delivery of direct engagement and outreach both in face to face delivery and utilising all digital channels authorised by SO1 Engagement. AET are a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the AET's are co-located within the CNR recruiting

areas and have a responsibility to liaise with the RFF in support of their efforts, through the team leader of Team 2 AET CEE.

The Post holder will be accountable to AET CEE TL2 for their Primary Purpose:

To deliver coherent engagement and outreach activities for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, through the direction and co-ordination of the AET CEE OC and AET CEE TL T2 within their AOR by;

- iii. Deliver a sustained and consistent tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments through both face to face direct contact engagement and through authorised digital channels.
- iv. Maintain relationships with key regional interlocutors, including Business and Community leaders, key educational staff and youth organisations, as well as other CNR entities (eg AROM, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)).

Secondary Purpose:

To support the other 5 Areas in the execution of their Area Engagement activity when additional resource is required. Other tasking as directed by their Command.

Primary Tasks:

- i. Engage with young people through the delivery of approved presentations and activities to deliver a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME, within their AOR both in face to face engagement or through the medium of on-line delivery platforms.
- ii. Actively contribute to the raising of awareness of the NS in target communities as directed by AET CEE OC, AET CEE TL2 and AET CEE Deputy TL2.
- iii. Comply with all corporate governance guidance and MOD financial regulations and maintain record for audit when required.
- iv. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- v. Attend key meetings as required and directed.
- vi. Maintain and uphold the highest standards of dress and bearing at all times.

Secondary Tasks:

- i. Maintain full records of activities that they deliver, prepare returns for AET CEE TL2 which will allow them to appropriately evaluate the impact of engagement outreach across their AOR with all the diverse groups of the community.
- ii. Respond to other tasking as appropriate by their Command.

Essential Competencies:

MoD Diversity and Equality training.

Driver Cat B licence

CRB Enhanced

Disclosure Scotland Enhanced Certificate (SNI only)

Proficient in Word, Power Point and Excel and digital delivery platforms such as MS Teams, Google classroom and Zoom

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM WWE TEAM 1 LH-1 (AET WWE T1 1)	PID Number: 2091511
Rank / Rate: OR2-OR4	Specialisation: ANY
Location: WOLVERHAMPTON, DCAE COSFORD	Commitment Level: FTRS FC

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, specialist engagement for the NS, within an assigned geographical area of the UK.
3. The AET Team 1 LH-1 primary role is to engage directly with target audience set by CNR through delivery of direct engagement and outreach both in face to face delivery and utilising all digital channels authorised by SO1 Engagement. This engagement is delivered through an innovative delivery programme including Leadership and Development packages, experiential engagement and faith engagement. The AET are a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the AET's are co-located within the CNR recruiting areas and have a responsibility to liaise with the RFF in support of their efforts through AET WWE TL1.

The Post holder will be accountable to AET WWE TL1 for their Primary Purpose:

To deliver coherent engagement and outreach activities for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, through the direction and co-ordination of the AET WWE OC and AET WWE TL T1 within their AOR by;

- i. Deliver a sustained and consistent tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments through both face to face direct contact engagement and through authorised digital channels.
- ii. Maintain relationships with key regional interlocutors, including Business and Community leaders, key educational staff and youth organisations, as well as other CNR entities (eg AROM, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)).

Secondary Purposes:

To support the other 5 Areas in the execution of their Area Engagement activity when additional resource is required. Other tasking as directed by their Command.

Primary Tasks:

- i. Engage with young people through the delivery of approved presentations and activities to deliver a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME, within their AOR both in face to face engagement or through the medium of on-line delivery platforms.
- ii. Actively contribute to the raising of awareness of the NS in target communities as directed by AET WWE OC, AET WWE TL1 and AET WWE Deputy TL1.
- iii. Comply with all corporate governance guidance and MOD financial regulations and maintain record for audit when required.
- iv. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- v. Attend key meetings as required and directed.
- vi. Maintain and uphold the highest standards of dress and bearing at all times.

Secondary Tasks:

- iii. Maintain full records of activities that they deliver, prepare returns for AET WWE TL1 which will allow them to appropriately evaluate the impact of engagement outreach across their AOR with all the diverse groups of the community.
- iv. Respond to other tasking as appropriate by their Command.

Essential Competencies:

MoD Diversity and Equality training.

Driver Cat B licence

CRB Enhanced

Disclosure Scotland Enhanced Certificate(Essential) SNI only)

Proficient in Word, Power Point and Excel and digital delivery platforms such as MS Teams, Google classroom and Zoom

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM SNI TEAM 2 LH-3 (AET SNI T2 3)	PID Number: 2091437
Rank / Rate: OR2-OR4	Specialisation: ANY
Location: HMS CALEDONIA, DUNFERMLINE	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, specialist engagement for the NS, within an assigned geographical area of the UK.
3. The AET Team 2 LH-3 primary role is to engage with target audience set by CNR through delivery of direct engagement and outreach both in face to face delivery and utilising all digital channels authorised by SO1 Engagement. This engagement is delivered through an innovative delivery programme including Leadership and Development packages, experiential engagement and faith engagement. The AET are a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the AET's are co-located within the CNR recruiting areas and have a responsibility to liaise with the RFF in support of their efforts, through the team leader of Team 2 AET SNI.

The Post holder will be accountable to AET SNI TL2 for their Primary Purpose:

To deliver coherent engagement and outreach activities for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, through the direction and co-ordination of the AET SNI OC and AET SNI TL T2 within their AOR by;

- i. Deliver a sustained and consistent tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments through both face to face direct contact engagement and through authorised digital channels.
- ii. Deliver a tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments. include
- iii. Maintain relationships with key regional interlocutors, including Business and Community leaders, key educational staff and youth organisations, as well as other CNR entities (eg AROM, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)).

Secondary Purposes:

To support the other 5 Areas in the execution of their Area Engagement activity when additional resource is required. Other tasking as directed by their Command.

Primary Tasks:

- i. Engage with young people through the delivery of approved presentations and activities to deliver a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME , within their AOR both in face to face engagement or through the medium of on-line delivery platforms.
- ii. Actively contribute to the raising of awareness of the NS in target communities as directed by AET SNI OC, AET SNI TL2 and AET SNI Deputy TL2.
- iii. Comply with all corporate governance guidance and MOD financial regulations and maintain record for audit when required.
- iv. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- v. Attend key meetings as required and directed.
- vi. Maintain and uphold the highest standards of dress and bearing at all times.

Secondary Tasks:

- i. Maintain full records of activities that they deliver, prepare returns for AET SNI TL2 which will allow them to appropriately evaluate the impact of engagement outreach across their AOR with all the diverse groups of the community.
- ii. Respond to other tasking as appropriate by their Command.

Essential Competencies:

MoD Diversity and Equality training.

Driver Cat B licence

CRB Enhanced

Disclosure Scotland Enhanced Certificate (SNI only)

Proficient in Word, Power Point and Excel and digital delivery platforms such as MS Teams, Google Classroom and Zoom

[See General Notes](#)

Post Title: PS NS FPS DIGITAL MEDIA	PID Number: 2004523
Rank / Rate: OR6	Specialisation: ANY
Location: PORTSMOUTH AREA (With opportunity to Work From Home)	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to PS NS FPS ICM for their Primary Purpose: To deliver and maintain the latest digital media strategy and initiatives to enable the primary purpose of People Support (PS) to be achieved in support of the Mission Statement:

“To provide accessible support services that strengthen and enhance the resilience and resourcefulness of Naval Service personnel, their families and communities in order to contribute to the Moral Component and optimise Operational Capability.”

Secondary Purposes:

1. To promote the latest digital media strategy in such a way as to complement existing PS service provision, and to realise the full potential of the internet to develop an online NS community.
2. To act as the focal point for information provision and communication via PS Digital Media channels that are generated by NS FPS as the main deliverer.

Principle Tasks:

- a. As a member of the PS Duty Moderator Roster update, monitor and moderate all PS and Royal Navy Digital Media platforms in accordance with the latest guidance and instructions .

- b. Maintain the integrity of the PS sponsored elements of the Royal Navy Forum through application of the latest Terms & Conditions and Operational Security Instructions.
- c. Encourage mutual support and engagement to foster a sense of Naval Service identity amongst the online Service community.
- d. Respond to any requests arising from digital media platforms by providing a direct response, signposting to an appropriate SME or passing TO NS FPS ICM for further action and/or investigation.
- e. Liaise with and brief Unit Commands and their nominated Family Liaison Officer (FamLO) to ensure safe use of platforms for their families.
- f. Conduct briefs and presentations to Naval Service personnel and their families in conjunction with colleagues as identified and directed by NS FPS HQ and the local Hub Manager.
- g. To be actively employed as the focal point for all PS NS FPS digital media information requirements.
- h. To undertake Community Services related tasks and activities directed by the Hub Manager.
- i. To undertake out of hours and weekend working on NS FPS and Royal Navy digital media presences in accordance with the Duty Moderator roster and the latest guidelines
- j. To undertake duties and tasks in support of RN Digital strategy relating to digital media as directed.
- k. Regularly coordinate and update content of the RN Web Community and Support pages as directed by NS FPS.
- l. To provide the lead or assist in the following tasks:
 - m. Lead for Social Media - Facebook and Twitter
 - n. Assistant to RN WebMaster
 - o. RN Forum Assistant

Essential Competencies:

The role will be dynamic and will continue to evolve/develop in line with the business needs; it will demand innovation, initiative and attention to detail. The incumbent must possess an excellent ability to communicate across the spectrum of MOD employees and external agencies whilst displaying empathy and understanding with regard to the unique issues attributable to Service life that affect Service Personnel and their families.

- a. Knowledge, understanding and use of digital media platforms and their respective participants (primarily Facebook, Twitter, YouTube, Pinterest, Flickr and Tumblr).
- b. Able to communicate professionally at all levels in both written and verbal formats.
- c. Strong organisational skills.
- d. Able to establish and maintain relationships with online users.
- e. Knowledge of current standards of netiquette.
- f. Ability to pick up new software and online tools quickly.
- g. Good knowledge of Microsoft Word, PowerPoint, Excel and Outlook.
- h. Full UK driving licence.

Competence	Course Ref	Skill level required
Equality, Diversity & Inclusion		Basic
CNPERS Induction Training		
Dii(F)		Competent
MOSS		Competent
Civil/Service Mandatory Training Requirements		
Effective Communication		
Presentation Skills		

[See General Notes](#)

Post Title: MT MNE	PID Number: 1679127
Rank / Rate: OR2	Specialisation: ANY

Location: 43 CDO FPG RM, HELENSBURGH, 3 CDO BDE RM, UK	Commitment Level: FTRS FC
Preferred Start Date: ASAP	End Date / Length of Commitment: 12 MONTHS

Unit Role: To provide 2nd and 3rd line logistical and equipment support to 3 Cdo Bde RM.

Position Role: Driver in support of 43 Cdo FPG RM.

The Post holder will be accountable to the MTO 43 Cdo FPG RM for their Primary Purpose.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Competencies:

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E D	Essential Desirable	Training to operate LR GS, SNATCH 2 & MANN SV (6-15T) and Coach.
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Mil Service in any Arm / Service essential.
Operational	Transport	Desirable	Former Transport experience highly desirable. Training in 43 Cdo FPG RM (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: SDCI 2 FOST	PID Number: 1084724
Rank / Rate: OR9	Specialisation: ANY
Location: PLYMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Role: Staff Damage Control Instructor Sea rider 2

Responsibilities:

1. To conduct CBRNDC OST in HM Ships. RFA and Foreign warships as directed by the CBRNDC DHOD iaw Staff Instructions & CBRNDC Section Orders.
2. To act as lead SDCI sea rider as required.
3. To ensure that a system is in place to enhance the training & development of subordinates & to meet the needs of individuals, teams & FOST organisation.
4. To provide advice and specialist knowledge of CBRNDC matters within their experience to SDCOs.
5. To develop, manage and update training methods and drills employed by FOST CBRNDC Sea riding teams.
6. To carry out the duties of the FOST Duty Instructor.
7. To submit and record examples of established practices to the CBRNDC Best Practice Database Manager
8. To comply with FOST's H&S policy & maintain statutory duty to take care of own H&S and that of those persons affected by their work.

Essential Competencies:

Previous experience as a ships Q.

Desirable Competencies:

Desirable in date as a CBRNDC 35Q or must be able to complete once in post.

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM GLSE TEAM 2 LH-2 (AET GLSE T2 2)	PID Number: 2091326
Rank / Rate: OR2-OR4	Specialisation: ANY
Location: HMS EXCELLENT, PORTSMOUTH	Commitment Level: FTRS FC
Preferred Start Date: 1 APR 20	Length of Commitment: 12 MONTHS

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, specialist engagement for the NS, within an assigned geographical area of the UK.
3. The AET Team 2 LH-2 primary role is to engage with target audience set by CNR through delivery of direct engagement and outreach both in face to face delivery and utilising all digital channels authorised by SO1 Engagement. This engagement is delivered through an innovative delivery programme including Leadership and Development packages, experiential engagement and faith engagement. The AET are a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the AET's are co-located within the CNR recruiting areas and have a responsibility to liaise with the RFF in support of their efforts, through the team leader of Team 2 AET GLSE.

The Post holder will be accountable to AET GLSE TL2 for their Primary Purpose:

To deliver coherent engagement and outreach activities for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, through the direction and co-ordination of the AET GLSE OC and AET GLSE TL T2 within their AOR by;

- i. Deliver a sustained and consistent tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments through both face to face direct contact engagement and through authorised digital channels.

- ii. Maintain relationships with key regional interlocutors, including Business and Community leaders, key educational staff and youth organisations, as well as other CNR entities (eg AROM, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)).

Secondary Purposes:

To support the other 5 Areas in the execution of their Area Engagement activity when additional resource is required. Other tasking as directed by their Command.

Primary Tasks:

- i. Engage with young people through the delivery of approved presentations and activities to deliver a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME, within their AOR both in face to face engagement or through the medium of on-line delivery platforms.
- ii. Actively contribute to the raising of awareness of the NS in target communities as directed by AET GLSE OC, AET GLSE TL2 and AET GLSE Deputy TL2.
- iii. Comply with all corporate governance guidance and MOD financial regulations and maintain record for audit when required.
- iv. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- v. Attend key meetings as required and directed.
- vi. Maintain and uphold the highest standards of dress and bearing at all times.

Secondary Tasks:

- i. Maintain full records of activities that they deliver, prepare returns for AET GLSE TL2 which will allow them to appropriately evaluate the impact of engagement outreach across their AOR with all the diverse groups of the community.
- ii. Respond to other tasking as appropriate by their Command.

Essential Competencies:

MoD Diversity and Equality training.

Driver Cat B licence

CRB Enhanced

Disclosure Scotland Enhanced Certificate(Essential) SNI only)

Proficient in Word, Power Point and Excel and digital delivery platforms such as MS Teams, Google classroom and Zoom

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM GLSE TEAM 2 LH-3 (AET GLSE T2 3)	PID Number: 2091336
Rank / Rate: OR2-OR4	Specialisation: ANY
Location: HMS EXCELLENT, PORTSMOUTH	Commitment Level: FTRS FC
Preferred Start Date: 1 APR 20	Length of Commitment: 12 MONTHS

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, specialist engagement for the NS, within an assigned geographical area of the UK.
3. The AET Team 2 LH-3 primary role is to engage with target audience set by CNR through delivery of direct engagement and outreach both in face to face delivery and utilising all digital channels authorised by SO1 Engagement. This engagement is delivered through an innovative delivery programme including Leadership and Development packages, experiential engagement

and faith engagement. The AET are a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the AET's are co-located within the CNR recruiting areas and have a responsibility to liaise with the RFF in support of their efforts, through the team leader of Team 2 AET GLSE.

The Post holder will be accountable to AET GLSE TL2 for their Primary Purpose:

To deliver coherent engagement and outreach activities for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, through the direction and co-ordination of the AET GLSE OC and AET GLSE TL T2 within their AOR by;

- i. Deliver a sustained and consistent tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments through both face to face direct contact engagement and through authorised digital channels.
- ii. Maintain relationships with key regional interlocutors, including Business and Community leaders, key educational staff and youth organisations, as well as other CNR entities (eg AROM, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)).

Secondary Purposes:

To support the other 5 Areas in the execution of their Area Engagement activity when additional resource is required. Other tasking as directed by their Command.

Primary Tasks:

- i. Engage with young people through the delivery of approved presentations and activities to deliver a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME, within their AOR both in face to face engagement or through the medium of on-line delivery platforms.
- ii. Actively contribute to the raising of awareness of the NS in target communities as directed by AET GLSE OC, AET GLSE TL2 and AET GLSE Deputy TL2.
- iii. Comply with all corporate governance guidance and MOD financial regulations and maintain record for audit when required.
- iv. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- v. Attend key meetings as required and directed.
- vi. Maintain and uphold the highest standards of dress and bearing at all times.

Secondary Tasks:

- i. Maintain full records of activities that they deliver, prepare returns for AET GLSE TL2 which will allow them to appropriately evaluate the impact of engagement outreach across their AOR with all the diverse groups of the community.
- ii. Respond to other tasking as appropriate by their Command.

Essential Competencies:

MoD Diversity and Equality training.

Driver Cat B licence

CRB Enhanced

Disclosure Scotland Enhanced Certificate(Essential) SNI only)

Proficient in Word, Power Point and Excel and digital delivery platforms such as MS Teams, Google Classroom and Zoom

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM NE TEAM 2 LH-4 (AET NE T2 4)	PID Number: 2091412
Rank / Rate: OR2-OR4	Specialisation: ANY

Location: LEEDS, CARLTON GATE	Commitment Level: FTRS FC
Preferred Start Date: 1 APR 20	Length of Commitment: 12 MONTHS

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, specialist engagement for the NS, within an assigned geographical area of the UK.
3. The AET Team 2 LH-4 primary role is to engage with target audience set by CNR through delivery of direct engagement and outreach both in face to face delivery and utilising all digital channels authorised by SO1 Engagement. This engagement is delivered through an innovative delivery programme including Leadership and Development packages, experiential engagement and faith engagement. The AET are a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the AET's are co-located within the CNR recruiting areas and have a responsibility to liaise with the RFF in support of their efforts, through the team leader of Team 2 AET NE.

The Post holder will be accountable to AET NE TL2 for their Primary Purpose:

To deliver coherent engagement and outreach activities for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, through the direction and co-ordination of the AET NE OC and AET NE TL T2 within their AOR by;

- i. Deliver a sustained and consistent tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments through both face to face direct contact engagement and through authorised digital channels.
- ii. Deliver a tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments. include
- iii. Maintain relationships with key regional interlocutors, including Business and Community leaders, key educational staff and youth organisations, as well as other CNR entities (eg AROM, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)).

Secondary Purposes:

To support the other 5 Areas in the execution of their Area Engagement activity when additional resource is required. Other tasking as directed by their Command.

Primary Tasks:

- i. Engage with young people through the delivery of approved presentations and activities to deliver a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME, within their AOR both in face to face engagement or through the medium of on-line delivery platforms.
- ii. Actively contribute to the raising of awareness of the NS in target communities as directed by AET NE OC, AET NE TL2 and AET NE Deputy TL2.
- iii. Comply with all corporate governance guidance and MOD financial regulations and maintain record for audit when required.
- iv. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- v. Attend key meetings as required and directed.
- vi. Maintain and uphold the highest standards of dress and bearing at all times.

Secondary Tasks:

- i. Maintain full records of activities that they deliver, prepare returns for AET NE TL2 which will allow them to appropriately evaluate the impact of engagement outreach across their AOR with all the diverse groups of the community.
- ii. Respond to other tasking as appropriate by their Command.

Essential Competencies:

MoD Diversity and Equality training.

Driver Cat B licence

CRB Enhanced

Proficient in Word, Power Point and Excel and digital delivery platforms such as MS Teams, Google classroom and zoom

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM SW TEAM 2 LH-3 (AET SW T2 3)	PID Number: 2091529
Rank / Rate: OR2-OR4	Specialisation: ANY
Location: RNAS YEOVILTON, YEOVIL	Commitment Level: FTRS FC
Preferred Start Date: 1 APR 20	Length of Commitment: 12 MONTHS

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, specialist engagement for the NS, within an assigned geographical area of the UK.
3. The AET Team 2 LH-3 primary role is to engage directly with CNR's target audience through directed delivery of direct engagement and outreach. This engagement is delivered through an innovative delivery programme including Leadership and Development packages, experiential engagement and faith engagement. The AET are a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the AET's are co-located within the CNR recruiting areas and have a responsibility to liaise with the AET SW TL2. In support of their efforts, they deliver the activities of Team 2 AET SW.

The Post holder will be accountable to AET SW TL2 for their Primary Purpose:

To deliver coherent engagement and outreach activities for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, through the direction and co-ordination of the AET SW OC and AET SW TL T2 within their AOR by;

- i. Deliver a tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments. include
- ii. Maintain relationships with key regional interlocutors, including Business and Community leaders, key educational staff and youth organisations, as well as other CNR entities (eg AROM, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)).

Secondary Purposes:

To support the other 5 Areas in the execution of their Area Engagement activity when additional resource is required. Other tasking as directed by their Command.

Primary Tasks:

- i. Engage with young people through the delivery of approved presentations and activities to deliver a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME, within their AOR.
- ii. Actively contribute to the raising of awareness of the NS in target communities as directed by AET SW OC, AET SW TL2 and AET SW Deputy TL2.
- iii. Comply with all corporate governance guidance and MOD financial regulations and maintain record for audit when required.
- iv. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- v. Attend key meetings as required and directed.
- vi. Maintain and uphold the highest standards of dress and bearing at all times.

Secondary Tasks:

- i. Maintain full records of activities that they deliver, prepare returns for AET SW TL2 which will allow them to appropriately evaluate the impact of engagement outreach across their AOR with all the diverse groups of the community.
- ii. Respond to other tasking as appropriate by their Command.

Essential Competencies:

MoD Diversity and Equality training.
 Driver Cat B licence
 CRB Enhanced
 Disclosure Scotland Enhanced Certificate (SNI only)
 Proficient in Word, Power Point and Excel

[See General Notes](#)

Post Title: MOTOR TRANSPORT	PID Number: VARIOUS
Rank / Rate: OR2	Specialisation: ANY
Location: VARIOUS	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

A number of Driving Positions are available to OR2 on FTRS FC in various Locations in the UK. Applications will be accepted from OR4 however, if selected you will only be paid as an OR2. For further details see the [ROYAL MARINES](#) Section

[See General Notes](#)

Post Title: JMOCC LIASON OFFICER 1	PID Number: 1999915
Rank / Rate: OR7-OF3	Specialisation: ANY
Location: FLEET HQ, PORTSDOWN HILL	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Context:

1. Mandated by the NSMS, SDSR 2015 directed enhanced Joint working between Law Enforcement Agencies and the RN to increase patrolling in UK territorial waters. The National Security Capability Review 2018 introduced Fusion Doctrine. The National Maritime Security Committee (Officials) (NMSC(O)) established a Joint Maritime Security Centre (JMSC) to represent the National Maritime Information Centre (NMIC) and Joint Maritime Operations

Coordination Centre (JMOCC) to enable maritime stakeholders to jointly assess, prioritise and implement cross-Government (X-Govt) maritime activity in UK Waters.

2. RN assets will not routinely be allocated to the JMOCC. However, the JMOCC SO2 LO will maintain awareness of the general location and tasking of RN assets in order to inform JMOCC planning. Allocation of RN assets will be considered on a case-by-case basis by the RN Maritime Operations Centre (MOC) in Northwood HQ and Defence SPO CT&UK Ops Team in Whitehall. The MOC will aim to support such tasking, when it does not interfere with mandated operational activity and can be achieved within spare capacity.

3. The JMOCC SO2 LO will provide direct support to the JMOCC Leadership Team through the delivery of their routine and exceptional tasks. Additionally, the JMOCC SO2 LO will maintain a regular liaison with:

- a. The RN MOC, via the Fleet Operations Officer (FOO) and Duty Fleet Controller (DFC) for all routine operations;
- b. CTF 320 and MAOC, for wider awareness and deconfliction with partner agencies;
- c. Navy Commitments Maritime Security (MarSy) SO1 for wider assistance and X-Govt liaison issues;
- d. Director, National Maritime Information Centre (NMIC), in order to maintain situational awareness of maritime activity in UK Waters and to develop on-site, inter-agency interoperability;
- e. Navy IW Division via DDir NMIC to maintain awareness of the RN's MDA Programme, identify and develop inter-agency interoperability; and,
- f. RN Force elements, when they are properly assigned under Direct, indirect or Associated Support to JMOCC.

The Post holder will be accountable to Royal Navy Fleet Operations Officer for their Primary Purpose; to assist in the following pan-Government objectives to coordinate maritime security operations:

- a. Operational. Identify and develop the requisite operation planning and coordination procedures, inter-agency asset availability (including opportunities for interoperability) and assist in the development of fusion doctrine for the purposes of increased maritime security in high risk areas (as identified by UK Border Force, National Crime Agency, and other relevant agencies) within the UK Waters.
- b. Tactical. Development and implementation of a RN tactical battle rhythm that supports partner agency interoperability and cooperation, engendering a joint working environment that provides an effective baseline from which to project the JMOCC Mission Statement.

Primary Roles:

The JMOCC SO2 LO is to fulfil the following primary functions as part of their daily routine:

- a. Ensure that the RNLO work programmes are consistent with the strategic direction provided by the NMSC(O), JMSC and JMOCC Leadership Team;
- b. Promote the work of JMOCC X-Govt, to aid the JMSC and JMOCC Leadership Teams to secure adequate and reliable funding;
- c. Propose inception of MOUs and Partner Agency collaboration frameworks in accordance with NMSC(O) objectives;
- d. Contribute to daily information dissemination and staff outreach/interaction opportunities and exercises for organisational approval;
- e. Provide military-specific enhancement to the JMOCC; and,
- f. Contribute to the development of JMSC Fusion Doctrine.

Secondary Roles:

The JMOCC SO2 LO is also to fulfil the following secondary functions, as required by the regularity of the task:

- a. Assist stakeholders with the compilation, delivery and dissemination of the Daily Synchronisation Brief;
- b. Oversee the compilation of weekly update reports to the RN MOC on JMOCC-specific and partner agency activity and operations;
- c. Act as a JMOCC staff officer;
- d. Contribute to the development of JMOCC Standard Operating Procedures (SOPs) and towards JMOCC IOC/FOC; and,

e. Oversee the on-call rota for RN LOs outside of core routines and ensure provision of adequate expertise throughout.

Essential Competencies:

- To be SC and DV (with ability to be 'read on' to STRAP) cleared
- MOSS, Meridio User and Information Management Level 1 and 2 Training
- Attendance at the Defence Contribution to Resilience Course

Desirable Competencies:

- Certification of OPS as a Principle Warfare Officer, or Charge Qualified Logistics/Engineering Officer, with a proven Ops background
- Attendance at the Multi Agency Gold Incident Command Course

[See General Notes](#)

Post Title: JPA EA 7	PID Number: 2052015
Rank / Rate: OR7	Specialisation: ANY
Location: ARMY HQ, ANDOVER	Commitment Level: FTRS HC
Preferred Start Date: 20 JAN 20	Length of Commitment: 3 YEARS

Unit Role: Provide the military capability to conduct and support operations in the right place, at the right time and in the most cost-effective manner.

The Post holder will be accountable to SO2 MAN ESTBS SLIM for their Primary Purpose;

Ensuring the smooth staffing of changes to Army workforce requirement (WR) in HOCS, JFC and DIO.

Responsibilities:

- SLIM Establishment Advisor for HOCS, JFC, and DIO making changes to the structure and positions within their units using SLIM (the change control and forecasting system for the Army and RAF for structure and liability (both manpower and key equipment)).
- Focal point for all enquiries regarding Army establishments and positions within HOCS, JFC, and DIO.
- Provide statistical information for their area to SO1 Man Estbs and other Army HQ staff.
- Provide SLIM establishment process advice and training as part of the Man Estbs team.
- Other duties as directed by SO1 Man Estbs.

Performance Attributes	Priority Component Features		
Reliability	Essential - Ability to prioritise, manage multiple tasks and work to tight timelines with minimal supervision.		
Professional Effectiveness	Essential - Must have the aptitude to grasp complex liability issues quickly.		
Management Skills	Essential - Plan and organise priorities effectively in the 4* environment. Managing expectations.		
Initiative	Essential - Must be able to act on own initiative and improve processes.		
Judgement	Essential - Able to realise when consultation or direction is needed. Management of tasks and coherence to processes.		
Powers of Communication	Essential - Regular contact with senior officers and civil servants, both within Army HQ and wider Defence. Good verbal and written ability.		
Attention to Detail	Essential - This is critical to management and validation of Army liability		
Education/Training	Type	Pri	Comments
Other Quals/Competencies	Competent IS user	Essential	Comfortable using IS such as JPA, HRMS, SLIM, Churchill and JAMES. Confident user of Excel for data analysis including pivot tables and graphs.

Language	Comms skills	Essential	Good command of English and strong communication skills.
Experience			
Service/Arm/OGD	MOD	Essential	Good understanding of the structure of the MOD and the three services particularly their own service.
Staff	Working in a 1 star or above organisation.	Essential	
Fields/Trades	Training	Desirable	Experience of developing and delivering classroom training.
Other Comments	RN, Army or RAF would be considered. Must be willing and able to learn the SLIM IS used by the RM, Army and RAF as well as techniques such as continuous improvement.		

For further information and a full Job Specification for this post contact: Maj Jarman, Tel; 94393-6704/ 01264-886704. Email; david.jarman708@mod.gov.uk

[See General Notes](#)

Post Title: GEMS TEAM LEADER	PID Number: 2002779
Rank / Rate: OR7-OR9	Specialisation: ANY
Location: PORTSMOUTH (LEACH BUILDING)	Commitment Level: FTRS HC
Preferred Start Date: 16 DEC 19	Length of Commitment: 12 MONTHS

Unit Role: To develop the capabilities required to enable effective and efficient control of the Maritime Domain.

The Post holder will be accountable to NAVY MARCAP-INNOVATION-PROG MGR for their Primary Purpose; Develop and exploit the Defence Suggestions scheme throughout Navy Command

Responsibilities:

1. Act as Project Manager for Brain Wave Scheme and its successor within Navy Command.
2. Act as sponsor for projects within the Brain Wave Portfolio to enable rapid evaluation and exploitation of bottom up innovation.
3. Manage bottom up innovation project within Navy Command to facilitate seamless transition between suggestion schemes.
4. Develop the Brain Wave brand and its successor to contribute toward an innovation culture within Navy Command.
5. Contribute toward engagement of other TLB, identifying opportunities for joint benefits from suggestion scheme.
6. Ensure that the suggestion scheme receives high quality publicity to advertise its successes and to contribute toward the generation of a groundswell of suggestions within the Command.
7. Ensure that Brain Waves maintain a high profile within MARCAP and that Suggestions are uplifted to the DARE initiative where appropriate.
8. To contribute to the TLB Efficiency Network, in particular ensuring that savings generated by the Brain Wave scheme are included in the data that this Network provides to the TLB hierarchy.
9. To actively promote the WO Ideas post as being the touchstone for TLB personnel who wish to participate in the generation of suggestions whether their eventual destination is Brain Wave, DARE, Dragon's Den or other such scheme.

Essential Competencies:

- Initiative: To champion and drive bottom up innovative activity into the RN's processes, the incumbent must be capable of interpreting ideas, contributing toward their delivery, and working across functional and organisational boundaries to enact change; driving benefit into the programme.
- Professional Effectiveness: The incumbent must be entirely reliable and able to work autonomously to deliver against the strategic aims of the Head Office Innovation Team. Further, the incumbent must be able to understand how their suggestion scheme impacts upon the output of Evaluators and manage the expectations of contributors TLB wide.
- Leadership: The incumbent must inspire confidence and be approachable and engaging in their approach, they must seek to align the vision of key stakeholders to the strategic intent of the RN and Defence.
- Powers of Communication: The incumbent must be able to capture RN requirements, and convey complex subject matter in a way that encourages stakeholders to engage in the bottom up innovation schemes
- The incumbent should have a wide understanding of Service matters and procedures.
- The incumbent must be articulate in all communication media and be sufficiently authoritative to allow proper expectation management of participants in the scheme whether as evaluators or proposers.
- Experience of the Royal Navy and its standards and procedures is essential to allow incumbent to understand suggestions from the view of the proposer and evaluating recipient.
- Recent seagoing experience would be beneficial.
- The incumbent should have a general appreciation of RN Trades and their connections within Navy Command and their respective training schools.
- This post requires a highly effective, imaginative, and free-thinking Warrant Officer with the intellectual gravitas to equate and engage with those within Navy Command who would seek to better the organisation in the bottom up initiative submission and evaluation field.

[See General Notes](#)

Post Title: MT MNE	PID Number: 1910829
Rank / Rate: OR2	Specialisation: ANY
Location: CLR MED SQN, RMB CHIVENOR, BARNSTAPLE	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MTHS

Unit Role: To provide 2nd and 3rd line logistical and equipment support to 3 Cdo Bde RM.

Position Role: Driver in support of Cdo Log Regt RM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Essential Competencies:

Any former Military Pers with C+E driving license

[See General Notes](#)

Post Title: LDO APP EPA WO1	PID Number: 2070183
Rank / Rate: OR7-OR9	Specialisation: ANY
Location: HMS COLLINGWOOD, FAREHAM	Commitment Level: FTRS LC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to SO2 Apprenticeships for their Primary Purpose; To co-ordinate and manage the development and implementation of End Point Assessments (EPAs) for the Naval Service Apprenticeship Programme.

Secondary Purposes:

To attend external events, representing Naval Service Apprenticeships. These will include, but not limited to, national Apprenticeship events, Apprenticeship Ambassador events and Trailblazer meetings.

WO1 EPA's principal tasks are:

- Co-ordinate the development and implementation of EPAs for Naval Service Apprenticeships
- Work with the Apprenticeship Warrant Officer to liaise and Support Branch Managers in the development of Branch specific EPAs
- To conduct briefs; internal and external
- Attend relevant 'Trailblazer' working groups on behalf of the Naval Service.
- Coordinate the development and delivery of materials to support the delivery of EPAs
- Conduct Quality Assurance of End Point Assessment processes in order to drive continuous improvement
- Implement relevant Apprenticeship Policy
- Attend National Apprenticeship Service (NAS)/Educational and Skills funding Agency (ESFA) events and Tri-Service meetings to support SO1 Ed & Apps

Essential Competencies:

- a. Hold Full Driving License
- b. Excellent communication/customer service skills
- c. Good IT background/aptitude in MS Office suite of applications
- d. Ability to handle multiple tasks/projects simultaneously

Desirable Competencies:

- a. Working knowledge of Defence Systems Approach to Training
- b. Working knowledge of the Naval Service Apprenticeship Programme
- c. Working knowledge of Apprenticeships and the rules surrounding funding and delivery of Standards based apprenticeships and End Point Assessment

[See General Notes](#)

PHYSICAL TRAINING

Post Title: INTDTI 23 HMS RALEIGH	PID Number: 1118180
Rank / Rate: OR4-OR6	Specialisation: PTI
Location: HMS RALEIGH, TORPOINT	Commitment Level: FTRS HC

Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS
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The Post holder will be accountable to DTO via ADTO for their Primary Purpose:

- a. To conduct Basic Training (Trg) of Phase One Recruits as directed by their Divisional Training Officer (DTO) and Assistant Divisional Training Officer (ADTO), in accordance with HMS RALEIGH Establishment, Specialist Training and Initial Naval Training Standing Orders (INTSOs).
- b. To be the Divisional Senior Rate to Phase One Trainees in their Charge.

Principal Duties:

- a. Management of Rcts' Trg, Care and Welfare iaw BR3 and INTSOs as Divisional PO.
- b. Conducting Trg serials as mandated within the INT(R) Trg programme iaw INTSOs, DI guide and the Formal Training Statement (FTS), in order for Rcts to meet Training Performance Statement (TPS).
- c. Trg Administrative processes within INT(R) HQ and Division.
- d. Block Management duties as delegated and directed by ADTO.
- e. Trg Spt administration, including as member of Exercise Management Team.
- f. Conduct secondary Duties as directed by INT(R) Hierarchy.

Tasks:

- a. Management of Rcts' Trg, Care and Welfare iaw BR3 and INTSOs as Divisional PO:
 - i. Contact Rcts prior to joining and complete all Joining, Discharge and Handover routines and administration.
 - ii. Conduct of Divisional Care and Welfare Duties and routines.
 - iii. Recommend and Conduct Remedial Trg Routines under direction of DTO/ADTO.
 - iv. Complete Rct SJAR processes, including Mid-Period Appraisals (MPARs).
 - v. Recommend Training Warnings and complete processes iaw INTSOs.
 - vi. Liaise with INT(R) Outstations ref Rct Trg and administration, iaw DI guide.
 - vii. Issue and maintain Daily Orders iaw INTSOs, DI guide and the Live 10 Wk Programme.
- b. Conducting Trg serials as mandated within the INT(R) Trg programme iaw INTSOs, DI guide and the Formal Training Statement (FTS), in order for Rcts to meet Training Performance Statement (TPS):
 - i. In all Learning Environments iaw the INT(R) Trg programme.
 - ii. Iaw INT(R) ISpecs and ASpec.
 - iii. Promote and inculcate a Coaching Culture within Division and wider INT(R).
 - iv. Instruct to standard req'd iaw JSP822 and DCTS (DTT).
- c. Trg Administrative processes within INT(R) HQ and Division.
 - i. Complete all paperwork and Course Administration iaw INTSOs and DI guide.
 - ii. Continuous improvement and maintenance of Trg Documentation iaw INTSOs and INTTMs.
 - iii. Complete INT(R) administrative tasks as directed by INT(R) HQ and Divisional hierarchy.
- d. Block Management duties as delegated and directed by ADTO.
 - i. Maintain high standards of cleanliness, security and repair within INT(R) spaces and areas iaw ESOs, INTSOs and local procedures.
 - ii. Ensure Rct H&S compliance within INT(R) spaces and areas.
- e. Trg Spt administration, including as member of Exercise Management Team.
 - i. As directed by INTSO3TS in support of the INT(R) Trg Exercises.
 - ii. Management of the High Ropes facility.
 - iii. Co-ordination and booking of Staff trg iaw the INT(R) Induction Process, INTSOs and DI guide.
- f. Conduct secondary Duties as directed by INT(R) Hierarchy.
 - i. Carry out additional duties or taskings as directed by Command in support of the INT(R) Trg mission.
 - ii. Carry out additional Establishment duties as required under the authority of Captain HMS RALEIGH.
 - iii. Remain in date for all mandatory NCT Competencies

Essential Competencies:

- DBS Clearance
- DTTT and subsequent portfolio activity.
- First Aid Course.
- DBS check.
- Level 3 Coaching and Mentoring

Desirable Competencies:

- FMT 600 (ADP).

[See General Notes](#)

LOGISTICS

Post Title: VICTORY SQUADRON DIVISIONAL OFFICER 6 (VSDO6)	PID Number: 1862155
Rank / Rate: OR7 -OR9	Specialisation: LOGS SUPPLY CHAIN
Location: MWS COLLINGWOOD	Commitment Level: FTRS HC
Preferred Start Date: 1 JUL 20	Length of Commitment: 12 MONTHS

Preamble:

TOR provides a framework to assist in achieving objectives and clarifying accountability. Whilst approved TOR is a major contribution towards improved management, ultimately, it is up to the individual leader to deliver effective and efficient outputs using leadership, professional ability and management skills. Thus, TOR should not be seen as prescriptive and post holders are expected to exercise initiative and be innovative, which may require operating outside their TOR. In these circumstances post holders are not to be constrained by their TOR in achieving success but must ensure that their line manager is kept informed.

The Post holder will be accountable to VS TO2 for their Primary Purpose; Divisional Officer for Phase 2 Trainees.

Secondary Purposes:

To ensure that trainees in their division reach the training standards set, such that they are ready in all respects for their first sea assignment.

Tasks:

- To be the Divisional Officer for Phase 2 trainees in HMS COLLINGWOOD as directed by VSTO2 in accordance with BRd3 and Care and Welfare policy as detailed in MWS Training Orders. In addition, to take Divisional responsibility for other Phase 2 trainees as necessary in the absence of their nominated Divisional Officer.
- To raise JPA Reports (Non-appraisal) for each trainee on completion of Phase 2 Training. To write and sign JPA Reports and other reports as required, on all ratings within their division.
- To monitor the allocation of assignments for qualified Phase 2 trainees as required meeting the Sea Bill.
- Liaise with the VS Naval General Training Senior Rate in the planning of short-term assignments for Phase 2 trainees awaiting course or first sea assignment.
- To carry out the duty of VS Duty Training Officer.
- Attend Victory Squadron N1 Forum as required.
- Deliver Phase 2 advisory brief to Phase 1 trainees as required.
- To ensure trainees are prepared in all aspects prior to going to sea.
- To ensure all Phase 2 trainees are informed of their progress and/or shortcomings. Where progress or conduct is unsatisfactory, this is to be specified sufficiently in advance of a formal report as detailed in MWS Training Orders, to allow remedial action by the individual.

- j. To discuss with Executive Group staff any remedial action necessary to improve a trainees' ability to progress satisfactorily through the training course.
- k. When necessary, to refer ratings to the Chaplaincy for counselling and pastoral care and to advise inclusion in the Command Watch where there are any reasons to question an individual's well-being.
- l. When necessary, to refer ratings to the Medical Centre and to advise inclusion in the Command Watch where there are any reasons to question an individual's wellbeing.
- m. Apply the U18 Care and Welfare Policy iaw MWS Supervisory Care Directive and Training Orders ensuring that all administrative action is taken.
- n. To utilise TAFMIS(T) to determine course loading, student activity and performance.
- o. To give presentations and lectures as required.
- p. Act as a role model for all Phase 2 trainees' and VS Junior Rates, to include physical fitness and embodiment of RN Core Values.

Establishment Duties:

- a. Victory Squadron Training Officer

Essential Competencies:

COURSE REFERENCE	SKILL LEVEL (ADV/INT/BASIC)
DB&S Criminal Records Bureau Check (Enhanced) Joint	ADV
Instructional Care of Trainees Joint	ADV
Management Divisional Officers (RNLA 106) Navy	ADV
Full Driving Licence	
CMS Equality and Diversity (EDA) Joint	BASIC
Course Qualified TRiM Practitioner Joint	BASIC
Course Qualified TRiM Team Leader Joint	BASIC

[See General Notes](#)

Post Title: ABLE RATE CATERING SERVICES SUPPORT	PID Number: 1571579
Rank / Rate: OR2	Specialisation: LOGS CS
Location: HMS QUEEN ELIZABETH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: Negotiable up to 31 Mar 21

The Post holder will be accountable to Senior Rate Catering Services (SRCS) Sub-department Manager and Watch Leaders (WL) for their Primary Purpose; To support the department in all day to day Communal and Hotel Services requirements. This will include, under supervision, meat and vegetable preparation, front of house hospitality, catering stores requirements and dining hall management as detailed and in conjunction with the stipulated watch routine and ship's programme.

Primary Responsibilities:

- a. To be employed under supervision in various roles within the Catering Services sub-department including the Dining Halls, Galley, Wardroom and Catering Office, carrying out all tasks as directed by the appropriate SRCS and WL in order to facilitate the following requirements:
 - i. Basic food preparation - Help with maintaining the highest standards of basic food preparation, production and service; thereby contributing to the Moral Component of Operational Capability.
 - ii. Galley and dining hall cleaning - ensuring the day-to-day running and management of ship's dining areas including after meal cleaning routines.

- iii. Support to wardroom front of house - Carrying out all tasks as directed by the SRCS/WL in order to provide a comprehensive hotel service output for the Wardroom areas.
- b. Undertake Defence Engagement events, Diplomatic receptions and Official Hospitality engagements as instructed by the unit's programme under the direction of the Catering Services CPO/PO.
- c. Ensure all Departmental defects are brought to the attention of the LH/CPL and recorded in the Department Husbandry and Defect Log.
- d. Carry out any additional tasks as directed by the SRCS and WL.

Secondary Duties:

- a. Undertake whole ship duties IAW the Watch and Station Bill including Firefighting, Damage Control and First Aid.
- b. To maintain and develop professional skills by undertaking departmental and Whole Ship training.
- c. To complete additional tasks in accordance with the Whole Ship Watch and Station Bill and as directed by the SRCS.

[See General Notes](#)

Post Title: SUPPLY CHAIN LEADING HAND 1	PID Number: 1088622
Rank / Rate: OR4	Specialisation: LOG SC
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant iaw the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to POSC for their Primary Purpose; To deliver the responsibilities below; being 1 of 2 Supply Chain LHs they will either be onboard as the daily Supply Chain representative to Ship's Staff, or operate in South Yard assisting the PO SC managing the Ship's account. By the nature of the role it may require occasional out of hours and weekend work, split between the 3 supply team members. Any out of hours cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. Act as the primary point of contact for all Ship Staff Supply Chain queries.
- b. Complete all necessary accounting of STOROB action from MONM.
- c. Order, return and arrange transport for Stores as required by Ship's Staff.
- d. Coordinate de-storing/return/disposal of non-account items left onboard the Ship, in consultation with Ship's Staff.
- e. Control jetty area adjacent to Ship, ensuring compliance with Naval Base regulations and providing good jetty management.
- f. Assist the POSC with management of the Ship's Stores account.

Secondary Purposes:

To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by line management.

Primary Tasks:

- a. Processing Stores demands by MONM SS.
- b. Onboard coordination of the flow of Stores, equipment and items for return, transfer or disposal, as on-move capacity allows. Whilst the Ship's account has been de-stored, there remains a large amount of items which will need to be removed from the ship prior to NFD/refit.
- c. Carry out STROB accounting and arrange for movement from MONM to DDF or other location as required.
- d. Manage the Office and the Main Account.
- e. I/C Articles in Use (AinU), maintaining AinUs and Stateboard.
- f. Hasten outstanding vouchers.
- g. Manage Overdue External Receipts.
- h. Maintain MJDI Fallback procedure.
- i. Conduct Compliancy Checks (Tier 1) iaw CMT.
- j. LRACC.
- k. Assist with the completion of Reports and Returns.
- l. Demand Management.
- m. Manage User Access to MJDI.
- n. Assist the SCSR with stocktaking.
- o. Jetty Management.
- p. Supervise departmental COSHH/ Hazardous stores organisation.

Secondary Tasks:

- a. Support Seamanship evolutions, as required during any planned cold move.
- b. Supervise/undertake evolutions as directed by line management.
- c. Sponsor periodic books, as detailed by line management.

Desirable Competencies:

Mentoring training

[See General Notes](#)

Post Title: SUPPLY CHAIN LEADING HAND 2	PID Number: 1088631
Rank / Rate: OR4	Specialisation: LOG SC
Location: HMS MONMOUTH, DEVONPORT	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Senior Naval Officer's Aim:

'To maintain MONM at Long Readiness, ensuring the ship and her personnel are safe; whilst supporting Fleet STOROB requirements and preparing for the upkeep period.'

Introduction:

The Senior Naval Officer (SNO) is in Command of HMS MONMOUTH (MONM), she is a Fleet Time (FT) unit in Long Readiness (LR). He is directly accountable to the Delivery Duty Holder (DDH) designated person ashore, DEVFLOT Capt E, and must discharge his duties iaw Queens Regulations, the Command Safety & Environmental Summary (CSES) and the Ship's Management Plan (SMP).

Long Readiness allows controlled entry during working hours (Mon-Fri 0800-1630) for maintenance activities only as approved by SNO or delegated representative cognisant of maintaining a safe working environment with the available manpower. The majority of systems will be made dormant iaw the Equipment Readiness Profile (ERP), with the exception of systems required to maintain a

habitable environment for watchkeeping and approved maintenance activities. Safety and security rounds will be conducted once per watch.

The Post holder will be accountable to POSC for their Primary Purpose; To deliver the responsibilities below; being 1 of 2 Supply Chain LHs they will either be onboard as the daily Supply Chain representative to Ship's Staff, or operate in South Yard assisting the PO SC managing the Ship's account. By the nature of the role it may require occasional out of hours and weekend work, split between the 3 supply team members. Any out of hours cover would be confined within Devonport Dockyard and recompense delivered as Time of in Lieu (TOIL).

- a. Act as the primary point of contact for all Ship Staff Supply Chain queries.
- b. Complete all necessary accounting of STOROB action from MONM.
- c. Order, return and arrange transport for Stores as required by Ship's Staff.
- d. Coordinate de-storing/return/disposal of non-account items left onboard the Ship, in consultation with Ship's Staff.
- e. Control jetty area adjacent to Ship, ensuring compliance with Naval Base regulations and providing good jetty management.
- f. Assist the POSC with management of the Ship's Stores account.

Secondary Purposes:

To act as a member of MONM's Ship's company, carrying out whole-ship evolutions/tasks as directed by line management.

Primary Tasks:

- a. Processing Stores demands by MONM SS.
- b. Onboard coordination of the flow of Stores, equipment and items for return, transfer or disposal, as on-move capacity allows. Whilst the Ship's account has been de-stored, there remains a large amount of items which will need to be removed from the ship prior to NFD/refit.
- c. Carry out STROB accounting and arrange for movement from MONM to DDF or other location as required.
- d. Manage the Office and the Main Account.
- e. I/C Articles in Use (AinU), maintaining AinUs and Stateboard.
- f. Hasten outstanding vouchers.
- g. Manage Overdue External Receipts.
- h. Maintain MJDI Fallback procedure.
- i. Conduct Compliancy Checks (Tier 1) iaw CMT.
- j. LRACC.
- k. Assist with the completion of Reports and Returns.
- l. Demand Management.
- m. Manage User Access to MJDI.
- n. Assist the SCSR with stocktaking.
- o. Jetty Management.
- p. Supervise departmental COSHH/ Hazardous stores organisation.

Secondary Tasks:

- a. Support Seamanship evolutions, as required during any planned cold move.
- b. Supervise/undertake evolutions as directed by line management.
- c. Sponsor periodic books, as detailed by line management.

Desirable Competencies:

Mentoring training

[See General Notes](#)

Post Title: SA LSC	PID Number: 1663378
Rank / Rate: OR4	Specialisation: LOG(SC)

Location: CTCRM, EXMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	End Date / Length of Commitment: 1 JUL 20 (INITIALLY)

Tasks:

To be responsible for the management and control of the unit's and the DIO Accommodation Stores budgets, including the demanding and purchasing of all accommodation stores.

To be responsible for the local purchasing and accountability of consumable items not available through service sources using RAC PCA001.

Responsible for the payment of all stores and associated items purchased via EPC & CP&F.

To act as the unit's secondary forklift driver.

To act as the Deputy Building Manager.

To assist the Office Manager as required.

[See General Notes](#)

WARFARE

Post Title: EASTERN AREAS MANAGER (EAM)	PID Number: 1675223
Rank / Rate: OR9	Specialisation: WARFARE ANY
Location: FOST, PLYMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

Eastern Areas Manager is responsible to FOST Aviation Officer (FAVO) for the programming and planning of training delivered by FOST(S) and other RN/RFA/IDT activity conducted in the SCXAs.

The Post holder will be accountable to SO2 N3/N5 for their Primary Purpose; The safe programming and production, distribution of the Eastern Weekly Practice Programme for all exercises to be conducted in the Eastern South Coast Exercise Areas (SCXA).

Roles and Responsibilities:

1. To act as the Manager of the Eastern SCXAs.
2. To liaise with Naval Air Stations to co-ordinate flying requirements and with JSATO to ensure provision of fixed wing assets.
3. To allocate areas for serials within the Eastern SCXAs ensuring safety requirements as laid down in Brd 9424 are met.
4. To be responsible for the training and development of Duty Ops on programming constraints. Ensure that all actions take place to meet the training and development needs of individuals, teams and ultimately the FOST organisation.
5. To act as Water Space Manager (WSM) to ensure the prevention of mutual interference of submerged units/ hazards on behalf of CTF 311.

6. To produce the Weekly Practice Programme (WPP)(East) for all Units / Assets operating within the Eastern SCXAs.
7. To programme OST, Continuation Training (CT) and Deployment Compatibility Training (DCT) within the Eastern SCXAs.
8. To programme Naval Equipment Trials within the Eastern SCXAs.
9. To provide assistant with the administrative functions of the FOST Organisation as directed by SO2 N3/N5.
10. Maritime Application Scheduling Tool(MAST) Manager:
 - To provide advice and direction to all users on how best to operate within MAST.
 - Liaison for FOST(S), CTF 311 with SCISYS in case of problems, organising site visits and operational improvements to maintain / restore / improve MAST to full working capability.
 - Responsible for the training of all new users.
 - Responsible for the maintaining of the MAST database and Syllabus tray(under the direction of the Quality Control Department).
 - To deputise for the Western Area Manager / Harbour Programmer during his / her absence.

Previous Experience:

FOST Seariding

Required Training:

FOST Induction Course & MASTS Training

[See General Notes](#)

Post Title: RNR RHIB COX 1	PID Number: 2096168
Rank / Rate: OR2 (Other Rank/Rates need not apply)	Specialisation: WARFARE SEA
Location: GIB SQN, GIBRALTER	Commitment Level: FTRS FC
Preferred Start Date: 6 NOV 20	Length of Commitment: 2 YEARS

Organisation – Description of Function;

1. Commander British Forces Gibraltar is one of several PJOBS and forms part of the structure of Permanent Joint Headquarters organisation (PJHQ), which is headed by the Chief of Joint Operations (CJO). Commander British Forces (Gibraltar) is directly accountable to CJO, who directs the support for combined military operations.
2. ACOS CTS is responsible to CBF via COS for the Operational Commitments division. SOGS is responsible to ACOS CTS for all aspects of RNGS operations as detailed in CBF's Directive to SOGS.
3. SXO is responsible to COGS in support of CJO Directive. The RNGS is directed to conduct operations in order to provide force protection and security to Gibraltar's Maritime Environment, enforce and assert the sovereign integrity of British Gibraltar Territorial Waters (BGTW), whilst contributing to the overall defence effort with the JOA.
4. The RNR RHIB COX 1 is to support the Command to fulfil the above JFC directives and operations.

The Post holder will be accountable to XO SCIMITAR for their Primary Purpose.

Key responsibilities:

As RNR RHIB COX 1 your responsibilities are:

- a. To act as a member of RNGS duty Rigid Hull Inflatable Boat (RHIB) Crew; either as RHIB Coxswain or Armed Bowman.
- b. To act as a member of RNGS HML Duty watch roster as Navigation Yeoman or Gunnery Yeoman as directed by Duty XO or Duty CO.
- c. To conduct OP DOMINION patrols and tasking in accordance with SSO and as directed by Duty CO / Headquarters British Forces Gibraltar (HQBF)
- d. To conduct OP SUNDANCE tasking in accordance with SSO as directed by the Duty CO/HQBF
- e. To be available for any manpower augmentation requirements and additional tasking, as directed by HQBF
- f. To conduct maintenance and husbandry tasks at RNGS as directed by SSO or a Superior Officer.
- g. To conduct any other duties suitable to their rank, as ordered by a superior officer in order for RNGS to fulfil any directed operational tasking. This may include, but is not limited to the following:
 - **SE Maintainer.** Carry out SE maintenance as directed by the CBM.
 - **Motor Transport Assistant.** The Assistant will be responsible to the Motor Transport Officer, ensuring that RNGS vehicles are maintained and that all paperwork is correct.
 - **Communications Assistant.** To act as the liaison between RNGS and J6 to ensure that communication equipment is working and sufficiently maintained.
 - **Additional duties.** To conduct any other additional duties, as directed by HQBF or RNGS.

Essential Competencies:

Warfare|HMG Aimer/Loader (AWW 248)

CBRN|Surface Ship Sea Safety and CBRNDC

Comms|GMDSS Short Range Certificate (COMMS 223)

Drivers|Dvr Lic Cat B

Medical|Level 2 First Aid (CBRNDC 23)

Miscellaneous|Single Water Jet Drive Coxswain (SEA 127)

Ratings (General)|9mm Glock Pistol (NMT 109)

Ratings (General)|Ship Protection Force GPMG Aimer/Loader (NMT 114)

Ratings (General)|Ship Protection Force Team Member (NMT 103)

[See General Notes](#)

Post Title: SO3 ASCM REGIONAL TEAM LEAD	PID Number: 2059295
Rank / Rate: OR9-OF2	Specialisation: WARFARE INT
Location: PATHFINDER BUILDING RAF WYTON, HUNTINGDON	Commitment Level: FTRS HC
Preferred Start Date: 1 JUL 20	Length of Commitment: 2 YEARS

Brief Introduction / Unit Role:

All Source Collection Management (ASCM) is a mixed military/reservist/civilian team, manned by all 3 Single Services and MoD personnel responsible for collating collection requirements across Defence Intelligence (DI), Single Services and Partners Across Government (PAG)

The role of DI Ops JIOC is to manage Intelligence requirements for Defence and to prioritise, direct, coordinate and synchronise activity on behalf Chief Defence Intelligence (CDI) in order to optimise intelligence and ISR capabilities.

The Post holder will be accountable to ASCM Lead Officer for their Primary Purpose.

Primary Purpose:

To serve as an All Source Regional Team Leader within the Defence Intelligence Operations Strategic Command, Joint Intelligence Operations Centre (JIOC) RAF Wyton Huntingdon.

Principle Tasks:

1. Lead Collection Manager for an ASCM Regional Team is tasked on behalf of CDI thru' DI Ops to develop, validate and manage Intelligence Collection requirements against UK Defence Priorities.
2. Collate collection requirements by engaging with appropriate Intelligence Requirements Management (IRM) Staff; and Intelligence Analysts, in order to assist with the articulation of collection requirements facilitated through the intelligence gap analysis process.
3. Review, validate and prioritise individual collection requirements.
4. Participate in working groups and other organisational meetings to address collection requirements management issues.
5. In conjunction with the ASCM Team Lead, organise and participate in Joint Collections Management Boards and Working Groups for any problem sets and areas within the region of responsibility.
6. Co-ordinate with UK Collection Centres of Excellence (CoE) to collate 2nd line Collection Capability Assessments (CCA) and direct collection.
7. Monitor collection requirements through intelligence processes.
8. Act as the Subject Matter Expert (SME) for collection in the regional area of responsibility, providing advice on behalf of JIOC.
9. Conduct collection activity in relation to Focussed Intelligence Problem Sets (FIPs) and NATO Focussed Collection Activity (FCA) as/when declared.

Essential Competencies:

Must hold a current DV Clearance or be prepared to undergo DV vetting process.

Competent in the use of MS Office applications especially:

- MS PowerPoint
- MS Word
- MS Excel

Desirable Competencies (Willing to undertake):

ISR Foundation Course

ISR Practitioners Course

Or

To have completed relevant Single Service Int Courses

Domestic Considerations: Post is RAF Wyton based however domestic and international travel may be required as part of the role.

Performance Attributes	Priority Component Features
Professional Effectiveness	Post requires a credible Warrant Officer/Commissioned Officer capable of representing DI Ops JIOC and UK MOD to international partners, PAG and the wider MOD.
Powers of Communication	Accuracy, brevity, clarity and relevance of briefings (written/oral) is critical as incumbent will be required to brief at tactical, operational and strategic levels in a Joint and multinational environment. Additionally, the post requires the ability to effectively communicate across a broad range of MOD and civilian partners
Initiative	Ability to interpret MOD requirements to deliver a coherent response on behalf of CDI and DI Ops Command. This will require initiative with minimal direction; prioritising against numerous conflicting requirements and communicating to different levels of Strategic and Operational Commands.

[See General Notes](#)

Post Title: CDOC ET WATCH 5	PID Number: 2083882
Rank / Rate: OR2	Specialisation: ET CIS
Location: FLEET HQ, PORTSDOWN HILL, PORTSMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

The Royal Navy Headquarters generates and develops maritime forces. ACOS IS is responsible for planning and implementing the through life Development and Integration of the Fleet's C5ISR capability across all lines of development and managing the information Defence Line of Development across the Fleet. ACOS IS is also deputy Command Information Officer for the RN (DCIO RN). Underneath ACOS IS sits the Delivery Team that is responsible for the overall Delivery of Maritime Information Superiority Capability.

The Post holder will be accountable to CDOC Watch 5 Team Leader for their Primary Purpose;

To shift-work as part of the MCSU Cyber Defence Operating Centre (CDOC) 24/7 working routine, in its role as the central, single point of contact between MCSU resolver teams, external service providers and the operational users/customers. This role facilitates the unit's ability to meet COMOPS priorities, the RN Plan and endorsed ACOS IW requirements in support of Navy Board Standing Objectives. The CDOC will operate 24/7 365 with 5 watches to allow for watchkeepers leave, annual leave and training. MCSU will take on Level 3 support and Defensive Cyber Monitoring for New Style of IT (Deployed) (NSoIT(D)) Red, Black and Blue.

Primary Objectives:

- Take and log calls using Remedy support tools into the MCSU service Desk via email and telephone.
- Provide 1st line fix support to customers using available technical information on services supported by MCSU.
- Produce reports using Remedy and Business Objects for use by MCSU CDOC Watch Leader.
- Carryout out Defensive Cyber Monitoring for MCSU supported IS Systems
- Carryout out Defensive Cyber Monitoring on NSoIT(D).

Essential Competencies:

Security Clearance levels: Developed Vetting is not essential but may be beneficial if already held. The post holder is to have current SC security clearance.

Competence	Course Ref	Skill Level		
		Basic	Int	Adv
Security Cleared		x		
Cat B Driving Licence		x		
Remedy Service Management Toolset	At unit		x	
MODNET - DII(S) – User			x	
MS Office			x	
Word User			x	
Excel User			x	
Annual Security Brief (NCT 3)		x		
DIMP			x	
NSoIT(D)	To be published	x		
Cyber Foundation Pathway (CFP)	Modules 0-4		x	

Desirable Competencies:

Preferably (all though not essential) the post holder has previous sea experience in LPH/LPD/FF/DD platforms. A good systems knowledge is beneficial but not essential.

In Post Training:

NSoIT(D) and Cyber Foundation Pathway (CFP) courses will be conducted once available, currently planned for Q2 2020. CFP preparation courses can be conducted on the Defence Learning Environment (DLE) with modules 1-4 taking place at the Defence Academy Shrivenham.

Further training may be available in ITIL, SPLUNK, DCC and DCC Applications and will depend upon NSoIT future rollout programme and its associated applications.

[See General Notes](#)

Post Title: THREAT INTELLIGENCE ANALYST 2	PID Number: 2083913
Rank / Rate: OR4	Specialisation: WAR CT
Location: FLEET HQ, PORTSDOWN HILL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

The Maritime C5IR Support Unit (MCSU) is a Navy Command force element under ACOS IW that delivers and supports command, control, computers, communications, coalition, intelligence, surveillance and reconnaissance equipment and information services to maritime deployed users.

The CPT mission statement is:

To defend mission-critical systems within the Commander's NEAR and MID cyber terrain in order to support operational success.

The Post holder will be accountable to Threat Intelligence Manager for their Primary Purpose:

- Support the delivery, sustainability and development of RNCPT monitor and incident response capability, in line with OP AUGITE and Joint CPT CONOPS.
- Monitor and protect systems that are the responsibility of RN, in the MCSU CDOC / Help Desk.
- Support and fulfil tasks as directed by MCSU.
- Support and fulfil tasks that have been formally requested by outside agencies and have been approved by NCHQ.

Secondary Purposes:

- Conduct military training as required including NCT (RN), MATTS (RM) and annual competencies.
- Conduct MCSU daily duties in line with the MCSU duty roster.

The primary tasks undertaken all MCSU Threat Intelligence Analyst post are:

- Deploy specialist network security monitoring tools to proactively search for cyberspace adversaries who have breached local cyber defences and operate within RN IS and/or Information Control Systems.
- Ensure all tasks are conducted in accordance with CPT standard operating procedures and where necessary update them accordingly.
- Produce written reports or provide verbal briefings of incidents that have occurred and to give guidance to the CPT TL & TI Manager (OR7) of mitigation steps to be taken.
- Ensure all CPT incident response equipment is kept in good order and at a state of readiness for deployment.
- Assist in the correct placement of network and host intrusion detection sensors.
- Use the relevant tooling to actively search monitored networks, ICS and PMS for potential threats.
- Report and brief on any MODCERT and WARP notifications to the MCSU daily brief and where necessary update the MCSU announcements.

- h. Assist in the production of a CARVER matrix during DCO planning.
- i. Conduct duties as MCSU Duty Rating and support others as required in the role of Duty Rating.
- j. Promote Diversity and Inclusion best practice.

Secondary Tasks:

- a. Deputise for the CT Manager (OR7) in their absence.
- b. Augment or stand in for the monitoring function of the CPT as and when required. The following tasks are to be done.
 - (1) Conduct daily checks on the systems to ensure that network traffic is being monitored correctly.
 - (2) Using the relevant software to be able to capture network traffic for post incident analysis.
 - (3) Assist in the creation signatures for network and host intrusion detection.
- c. Support PSyA in conducting TST Vulnerability Assessments and assist in articulating potential risks to MCSU and system owners.

Essential Competencies:

- Experience on a wide variety of platforms and a firm understanding of networked computer systems, with a good understanding of Cyber principles required.
- STRAP Clearance

Competence	Required	Skill Level		
		Basic	Intermediate	Advanced
NSV Security Developed Vetting Joint No	Yes			
NSV Security NATO Secret Joint No	Yes			
Cyber Foundation Pathway	Yes			
SPLUNK Fundamentals 1 & 2				x
Cisco CCNA			x	
Network +			x	
Security +			x	
Wireshark			x	
NBCD Embarked Forces Sea Safety Course EFSSC	Yes			
Full UK Drivers Licence	Yes			

[See General Notes](#)

Post Title: THREAT INTELLIGENCE ANALYST 1	PID Number: 2083906
Rank / Rate: OR4	Specialisation: WAR CT
Location: FLEET HQ, PORTSDOWN HILL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

The Maritime C5IR Support Unit (MCSU) is a Navy Command force element under ACOS IW that delivers and supports command, control, computers, communications, coalition, intelligence, surveillance and reconnaissance equipment and information services to maritime deployed users.

The CPT mission statement is:

To defend mission-critical systems within the Commander's NEAR and MID cyber terrain in order to support operational success.

The Post holder will be accountable to Threat Intelligence Manager for their Primary Purpose:

- a. Support the delivery, sustainability and development of RNCPT monitor and incident response capability, in line with OP AUGITE and Joint CPT CONOPS.
- b. Monitor and protect systems that are the responsibility of RN, in the MCSU CDOC / Help Desk.
- c. Support and fulfil tasks as directed by MCSU.
- d. Support and fulfil tasks that have been formally requested by outside agencies and have been approved by NCHQ.

Secondary Purposes:

- a. Conduct military training as required including NCT (RN), MATTS (RM) and annual competencies.
- b. Conduct MCSU daily duties in line with the MCSU duty roster.

The primary tasks undertaken all MCSU Threat Intelligence Analyst post are:

- a. Deploy specialist network security monitoring tools to proactively search for cyberspace adversaries who have breached local cyber defences and operate within RN IS and/or Information Control Systems.
- b. Ensure all tasks are conducted in accordance with CPT standard operating procedures and where necessary update them accordingly.
- c. Produce written reports or provide verbal briefings of incidents that have occurred and to give guidance to the CPT TL & TI Manager (OR7) of mitigation steps to be taken.
- d. Ensure all CPT incident response equipment is kept in good order and at a state of readiness for deployment.
- e. Assist in the correct placement of network and host intrusion detection sensors.
- f. Use the relevant tooling to actively search monitored networks, ICS and PMS for potential threats.
- g. Report and brief on any MODCERT and WARP notifications to the MCSU daily brief and where necessary update the MCSU announcements.
- h. Assist in the production of a CARVER matrix during DCO planning.
- i. Conduct duties as MCSU Duty Rating and support others as required in the role of Duty Rating.
- j. Promote Diversity and Inclusion best practice.

Secondary Tasks:

- a. Deputise for the CT Manager (OR7) in their absence.
- b. Augment or stand in for the monitoring function of the CPT as and when required. The following tasks are to be done.
 - (1) Conduct daily checks on the systems to ensure that network traffic is being monitored correctly.
 - (2) Using the relevant software to be able to capture network traffic for post incident analysis.
 - (3) Assist in the creation signatures for network and host intrusion detection.
- c. Support PSyA in conducting TST Vulnerability Assessments and assist in articulating potential risks to MCSU and system owners.

Essential Competencies:

- Experience on a wide variety of platforms and a firm understanding of networked computer systems, with a good understanding of Cyber principles required.
- STRAP Clearance

Competence	Required	Skill Level		
		Basic	Intermediate	Advanced
NSV Security Developed Vetting Joint No	Yes			
NSV Security NATO Secret Joint No	Yes			
Cyber Foundation Pathway	Yes			
SPLUNK Fundamentals 1 & 2				x
Cisco CCNA			x	
Network +			x	
Security +			x	
Wireshark			x	
NBCD Embarked Forces Sea Safety Course EFSSC	Yes			
Full UK Drivers Licence	Yes			

[See General Notes](#)

Post Title: WS NMTE INSTRUCTOR 1	PID Number: 1667980
Rank / Rate: OR6	Specialisation: WAR MW
Location: HMS EXCELLENT	Commitment Level: FTRS(HC)
Preferred Start Date: 30 NOV 19	End Date / Length of Commitment: 12 MONTHS

Introduction:

To be a fully qualified Military Training & Skill at Arms Instructor with an in-depth Military Training Knowledge. Delivering capability to Ships' SPFs teams by instructing trainees in weapon handling, live firing and SPF related expertise.

The Post holder will be accountable to MTU EXC OIC WO1(AWW) / MTU EXC CI CPO(AWW) for their Primary Purpose. Instruct Naval Military / Skill at Arms Training to conduct safe live firings on all Ranges iaw OSP, Army pamphlet 21, and Local Range Orders.

Primary Responsibilities:

1. To account for and control the expenditure of small arms ammunition at the firing point in accordance with current regulations.
2. Utilise sea experience to instruct Maritime Compartment Clearance (MCC) and advise on RN platform SOP's.
3. Undertake Baton instruction and associated tests (ABHT).
4. Execute all SPF instruction.

Secondary Responsibilities:

1. Apply personal skills and leadership to instructing all aspects of Military Training.
2. Supervise and develop subordinates and trainees.
3. Instruct on all weapons used in Military Training.
4. Account for, secure and maintain weapons, ammunition and stores on charge and used by classes.
5. Develop and review course information as required by TD or the Chief Instructor.

6. To carry out the duties of Duty Senior Rate onboard HMS Bristol.
7. Mentor Junior Ratings loaned or permanently drafted to MTE.
8. To carry out the duties of MTE duty lock-up.

Essential Competencies:

- Competent for all associated SPF Weapon systems.
- Have recent sea experience of the SPF organisation.
- To hold an FMT 600 inc D1 License.
- To hold a current Disclosure and Barring Service (DBS) check.
- (General)|Ship Protection Force Training Manager (NMT 102)|Navy
- (General)|9mm Glock Pistol (NMT 109)|Navy
- (General)|Ship Protection Force CASCO Baton Trainer (NMT 115)|Navy
- Supervisory Range Management Qualification (B Qual)|Navy

Desirable Competencies:

- Medical Level 2 First Aid (CBRNDC 23)
- Gen Dvr Lic Cat B
- Drivers Dvr Lic Cat D1
- Instructional Defence Trainer Joint
- Explosive Specialist User Officer (Establishments) (WEE113E)

Must be able to achieve the following Competencies when in Post if not already held:

- Be in date for the rifle and pistol ACMT (BCC) plus the relevant Weapon Handling Tests.
- Be 2001 Defence Train the Trainer Course (Version 2 Phase 1 & 2) (DTTtv2), or if not, as soon as practicably possible.
- Be qualified First Aid Level 2, or if not, as soon as practicably possible.

[See General Notes](#)

ROYAL MARINES

Post Title: AMMO STOREMAN	PID Number: 1927222
Rank / Rate: OR2	Specialisation: RM STORES ACCOUNTANT
Location: CLR HQ SQN, RMB CHIVENOR, BARNSTAPLE	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1st line logistical support to CLR and 2nd / 3rd line support to 3 Cdo Bde RM.

Position Role: Stores Accountant in support of CLR / 3 Cdo Bde RM.

Responsibilities:

1. Ensure the efficient internal issue and receipt of all ammunition natures used in Unit occurs.
2. Supervise the procedures for the correct return of salvage and empty ammunition containers.
3. Assist with maintaining all storerooms & areas within the Explosive Safety Area (ESA) perimeter fence.
4. Maintaining the amnesty log and provide a weekly return to the QM(T) on amnesty holdings.
5. Ensure the correct stowage/signage of all explosive stores iaw current regulations.
6. Act as escort for collection/delivery of ammunition when required.
7. Produce dangerous goods paperwork for movements of ammunition.
8. Any other task commensurate with rank or as required by the CoC.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E	Desirable	
Other Quals/Competencies	Forklift trained	Desirable	JPA Competence: FAA Material Handling Equipment - Forklift Operator Navy
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Military service is essential
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: WORKS LIAISON SNCO	PID Number: 2025099
Rank / Rate: OR7	Specialisation: RM GS
Location: 42 CDO RM, BICKLEIGH, PLYMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

The Works Liaison SNCO will be working as part of a team of regular and FTRS military personnel, civil servants and contractors. Their primary role being to provide liaison between the Unit and the commercial provider of Hard Facilities Management services. This is a diverse and stimulating role, taking responsibility for both urgent short-term works and longer-term projects, including the Defence Estates Optimisation Programme. The position would suit a dynamic and motivated individual who is able to work autonomously and use initiative to solve complex problems. It is vital that the successful candidate can build excellent working relationships with a large number of military and civilian stakeholders in a high-pressure environment.

The Post holder will be accountable to OC Base Coy for their Primary Purpose; To co-ordinate the day to day execution of Estates Management within RM Bickleigh Barracks, including arranging site access for contractors.

Secondary Purposes:

Monitor ongoing works to ensure completion within timescales and to the required specification.

Tasks:

- Conduct assurance checks and scrutinise value for money on behalf of the MOD.
- Liaise directly with the Regional Prime Contractor on behalf of the building custodian with regard to Estates Management matters.
- Conduct monthly meetings with the Building Managers to obtain feedback, assess the need for new works and deliver Building Manager Presentation.
- Conduct the SHEF Presentation for Unit Induction Training.
- Ensure contractors receive the 4C's brief prior to works commencement.

Establishment Duties:

- a. Report to the Works Department any inferior or unacceptable work carried out by works Contractors.
- b. Act as the Authorised Telecommunications Officer (ATO).
- c. Act as the site 4C's duty holder.
- d. Act as Assistant SHEF Officer.
- e. Provide guidance and advice to the unit on all SHEF related documents IAW legislation
- f. Act as the Environmental Protection Advisor and review Environmental Management System for the Unit IAW JSP 418.

Essential Competencies:

NEBOSH General Certificate (can be achieved when in post)

Desirable Competencies:

SHEF experience

[See General Notes](#)

Post Title: QM AMM STO CHFHQ	PID Number: 1100703
Rank / Rate: OR2	Specialisation: RM GD
Location: CFHQ, RNAS YEOVILTON, YEOVIL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1st line logistical support to CHF.

Position Role: Stores Accountant in support of CHF.

Responsibilities:

1. Ensure the efficient internal issue and receipt of all ammunition natures used in Unit occurs.
2. Supervise the procedures for the correct return of salvage and empty ammunition containers.
3. Assist with maintaining all storerooms & areas within the Explosive Safety Area (ESA) perimeter fence.
4. Maintaining the amnesty log and provide a weekly return to the QM(T) on amnesty holdings.
5. Ensure the correct stowage/signage of all explosive stores iaw current regulations.
6. Act as escort for collection/delivery of ammunition when required.
7. Produce dangerous goods paperwork for movements of ammunition.
8. Any other task commensurate with rank or as required by the CoC.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E	Desirable	
Other Quals/Competencies	Forklift trained	Desirable	JPA Competence: FAA Material Handling Equipment - Forklift Operator Navy
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Military service is essential
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: QM STOREMAN 45 CDO RM	PID Number: 1834916
Rank / Rate: OR2	Specialisation: RM STORES ACCOUNTANT
Location: 45 CDO RM, CONDOR BARRACKS, DUNDEE	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1st line logistical support to 45 Cdo RM.

Position Role: Stores Accountant in support of 45 Cdo RM.

Responsibilities:

1. Ensure the efficient internal issue and receipt of all ammunition natures used in Unit occurs.
2. Supervise the procedures for the correct return of salvage and empty ammunition containers.
3. Assist with maintaining all storerooms & areas within the Explosive Safety Area (ESA) perimeter fence.
4. Maintaining the amnesty log and provide a weekly return to the QM(T) on amnesty holdings.
5. Ensure the correct stowage/signage of all explosive stores iaw current regulations.
6. Act as escort for collection/delivery of ammunition when required.
7. Produce dangerous goods paperwork for movements of ammunition.
8. Any other task commensurate with rank or as required by the CoC.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E	Desirable	
Other Quals/Competencies	Forklift trained	Desirable	JPA Competence: FAA Material Handling Equipment - Forklift Operator Navy
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Military service is essential
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: AMMO STOREMAN 43 CDO	PID Number: 1679214
Rank / Rate: OR2	Specialisation: RM GD
Location: 43 CDO FPGRM, HELENSBURGH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1st line logistical support to 43 Cdo FPG RM.

Position Role: Stores Accountant in support of 43 Cdo FPG RM.

Responsibilities:

1. Ensure the efficient internal issue and receipt of all ammunition natures used in Unit occurs.
2. Supervise the procedures for the correct return of salvage and empty ammunition containers.
3. Assist with maintaining all storerooms & areas within the Explosive Safety Area (ESA) perimeter fence.
4. Maintaining the amnesty log and provide a weekly return to the QM(T) on amnesty holdings.
5. Ensure the correct stowage/signage of all explosive stores iaw current regulations.
6. Act as escort for collection/delivery of ammunition when required.
7. Produce dangerous goods paperwork for movements of ammunition.
8. Any other task commensurate with rank or as required by the CoC.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E	Desirable	
Other Quals/Competencies	Forklift trained	Desirable	JPA Competence: FAA Material Handling Equipment - Forklift Operator Navy
	British Citizenship	Essential	Will not get security clearance without it
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Military service is essential
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: VM 42 CDO RM	PID Number: 1744769
Rank / Rate: OR2	Specialisation: RM VEHICLE MECHANIC
Location: 42 CDO, BICKLEIGH, PLYMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1st line Equipment Support to 42 Cdo RM.

Position Role: Vehicle Mechanic in support of 42 Cdo RM.

Responsibilities:

1. Carry out test, repair and maintenance on vehicles and related equipment, under supervision when required, iaw AESPs & Service Policy.
2. Complete technical reports and documentation as required by LAD SNCO. Use relevant IT and JAMES to document work and hold JAMES Maintainer role
3. Be competent and safe in the use of tools, STTE and WTE. Comply with SHEF Policy and apply all standards iaw UECD and the Unit EMS.
4. Adhere to the req of Unit Engineering Management System EMS, understand your role within and follow quality and engineering hygiene measures

5. Use technical literature and publications. Extract info from current technical publications unsupervised and be proficient in the use of TDOL.
6. Provide technical support on vehicles and related equipment to equipment users iaw the UECD.
7. Carry out technical ES and other duties appropriate to rank as required.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E	Essential	
Other Quals/Competencies	Vehicle Mechanic	Essential	
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Military service is essential
Fields/Trades	Equipment Support	Essential	

[See General Notes](#)

Post Title: VM 42 CDO RM	PID Number: 1961541
Rank / Rate: OR2	Specialisation: RM VEHICLE MECHANIC
Location: 42 CDO, BICKLEIGH, PLYMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1st line Equipment Support to 42 Cdo RM.

Position Role: Vehicle Mechanic in support of 42 Cdo RM.

Responsibilities:

1. Carry out test, repair and maintenance on vehicles and related equipment, under supervision when required, iaw AESPs & Service Policy.
2. Complete technical reports and documentation as required by LAD SNCO. Use relevant IT and JAMES to document work and hold JAMES Maintainer role
3. Be competent and safe in the use of tools, STTE and WTE. Comply with SHEF Policy and apply all standards iaw UECD and the Unit EMS.
4. Adhere to the req of Unit Engineering Management System EMS, understand your role within and follow quality and engineering hygiene measures
5. Use technical literature and publications. Extract info from current technical publications unsupervised and be proficient in the use of TDOL.
6. Provide technical support on vehicles and related equipment to equipment users iaw the UECD.
7. Carry out technical ES and other duties appropriate to rank as required.

Performance Attributes	Priority Component Features
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.

Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E	Essential	
Other Quals/Competencies	Vehicle Mechanic	Essential	
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Military service is essential
Fields/Trades	Equipment Support	Essential	

[See General Notes](#)

Post Title: STOREMAN	PID Number: 1369628
Rank / Rate: OR2	Specialisation: RM STORES ACCOUNTANT
Location: 42 CDO, BICKLEIGH, PLYMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1st line logistical support to 42 Cdo RM.

Position Role: Stores Accountant in support of 42 Cdo RM.

Responsibilities:

1. Assist the CQMS in the maintenance, accounting and securing of Coy weapons, MODACS, equipment and stores.
2. Prepare and manifest weapons, MODACS, equipment and stores for deployments.
3. Assist the CQMS in the provision of logistical support to the Coy.
4. Issue out and receive in weapons, MODACS, equipment and stores with associated receipts and issues vouchers.
5. Demand stores and consumables when required.
6. Assist the CQMS in Equipment Care and husbandry and in the maintenance of Coy infrastructure, facilities and accommodation.
7. Maintain general military skills and a high standard of physical fitness and be able to act as a rifleman.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E	Desirable	
Other Quals/Competencies	Forklift trained	Desirable	JPA Competence: FAA Material Handling Equipment - Forklift Operator Navy
Experience			

Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Military service is essential
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: STOREMAN	PID Number: 1384449
Rank / Rate: OR2	Specialisation: RM STORES ACCOUNTANT
Location: 30 CDO, STONEHOUSE BARRACKS, PLYMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1st line logistical support to 30 Cdo IX Gp RM.

Position Role: Stores Accountant in support of 30 Cdo IX Gp RM.

Responsibilities:

1. Ensure the efficient internal issue and receipt of all ammunition natures used in Unit occurs.
2. Supervise the procedures for the correct return of salvage and empty ammunition containers.
3. Assist with maintaining all storerooms & areas within the Explosive Safety Area (ESA) perimeter fence.
4. Maintaining the amnesty log and provide a weekly return to the QM(T) on amnesty holdings.
5. Ensure the correct stowage/signage of all explosive stores iaw current regulations.
6. Act as escort for collection/delivery of ammunition when required.
7. Produce dangerous goods paperwork for movements of ammunition.
8. Any other task commensurate with rank or as required by the CoC.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C+E	Desirable	
Other Quals/Competencies	Forklift trained	Desirable	JPA Competence: FAA Material Handling Equipment - Forklift Operator Navy
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Military service is essential
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: GD D TPT MNE 26 CTCRM	PID Number: 1104677
Rank / Rate: OR2	Specialisation: RM DRIVER

Location: CTCRM, EXMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to CTCRM.

The Post holder will be accountable to MTO for their Primary Purpose; Driver in support of CTCRM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Essential Competencies:

Professional Effectiveness: Carries out the full range of tasks effectively showing a clear understanding of their professional environment.

Judgement: Demonstrates critical application of available information to arrive at sound timely decisions

Reliability: Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.

Powers of Communication: Displays good oral communication with ability to inform and convince.

Military Qual: C, C+E, Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T) can be provided.

Previous Mil Service in any Arm / Service essential.

Desirable Competencies:

Military Qual: MOD 1/2

MATT 1 Trg Level 1

Former Transport experience highly desirable. Training (conversion to type) can be provided.

[See General Notes](#)

Post Title: MT MNE	PID Number: 1925135
Rank / Rate: OR2	Specialisation: RM DRIVER
Location: CLR HQ SQN, RMB CHIVENOR, BARNSTAPLE	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 2nd and 3rd line logistical and equipment support to 3 Cdo Bde RM.

Position Role: Driver in support of Cdo Log Regt RM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battlefield Ambulance, MANN SV (6-15T), DROPS/EPLS and Bulk Fuel Vehicles can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Operational	Transport	Desirable	Former Transport experience highly desirable. Training in CLR vehicle fleet (conversion to type) can be provided.

[See General Notes](#)

Post Title: MT DVR 3 CHFHQ YEOVILTON	PID Number: 1099930
Rank / Rate: OR2	Specialisation: RM DRIVER
Location: RNAS YEOVILTON, YEOVIL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to CHF.

Position Role: Driver in support of 30 CHF.

The Post holder will be accountable to MTO CHF for their Primary Purpose.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank

Competencies:

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments

Military Quals	C, C+E	Essential	Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T), JKL and BV206 (black and white) can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Mil Service in any Arm / Service essential.
Operational	Transport	Desirable	Former Transport experience highly desirable. Training (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: MT MNE 30 CDO IX GP RM - SP SQN MT	PID Number: 1384875
Rank / Rate: OR2	Specialisation: RM DRIVER
Location: STONEHOUSE BARRACKS, PLYMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to 30 Cdo IX Gp RM.

Position Role: Driver in support of 30 Cdo IX Gp RM.

The Post holder will be accountable to MTO 40 CDO RM for their Primary Purpose.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank

Competencies:

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T), JKL and BV206 (black and white) can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			

Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Mil Service in any Arm / Service essential.
Operational	Transport	Desirable	Former Transport experience highly desirable. Training (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: NAVY CADETS COMBINED CADET FORCE (CCF) RM YOUTH TEAM (YT) SOUTH EAST	PID Number: 2067430
Rank / Rate: OR7	Specialisation: RM GD
Location: HMNB PORTSMOUTH	Commitment Level: FTRS FC
Preferred Start Date: 1 APR 20	Length of Commitment: 12 MONTHS

The Post holder will be accountable to the CCF RN COMD through RM YT WO and SO2 CCF (RN/RM) for their Primary Purpose; Responsible for providing effective assistance, advice, guidance and training support to Combined Cadet Force Royal Marine Sections within their designated area.

The post holder will need to reside in the South East of England and will be at the forefront of delivering the RM Cadet Syllabus, arranging and supporting CCF activities, as well as being part of a Team running annual national RM Cadet camps and courses. Travel will be required to meet and achieve objectives.

Principle Tasks:

Work within their designated area IAW relevant JSPs and National Regulations in order to support CCF RM Sections in developing a cadet's leadership and for him or her to gain a wider understanding of the Royal Marines. Principal tasks are as follows:

- Assist and advise CCF (RM) officers on the content, planning and execution of CCF (RM) cadet training including providing assistance to book courses, arrange cadet travel and assist with applications for pay and allowances.
- Attend training days, training evenings and field days for CCF (RM) sections within their allocated area as regularly as possible and / or as designated by CCF (RN) HQ and / or as required where specific skills and qualifications are required ensure a comprehensive and safe training system is in place.
- Actively promote CCF (RM/RN) activities, camps, courses and ashore and afloat Service activities.
- Provide input to the compilation of the Performance Management System reporting on CCF (RM) Sections and submit timely reports to CCF (RN) HQ as required.
- Assist in the planning and execution of CCF (RM) HQ administered activities, camps and courses.
- Support the RM Section in preparation for, and attendance at, CCF Biennial Inspections and other functions as directed by CCF (RN) HQ.
- Liaise directly with the Commando units and RMR Units to identify opportunities for cadet involvement in their area.
- Checking the correct accountability, effectiveness and safety of stores, equipment (including boats), uniforms and publications

Secondary Tasks:

The list of secondary tasks below is not exhaustive and is open to amendment as and when the role develops. (Amendments will be discussed during MPARs / Annual Appraisals).

- Develop and upgrade personal qualifications in CCF RM/RN activities (such as High/Low Ropes, RYA, BCU, BSAC, MLUK, NPLQ, SAA Instructor and Range Qualifying courses).
- Actively promote an understanding of RM Core Values and Ethos within the CCF (RM) Sections.
- Attend relevant area conferences and meetings as required.
- Support cadet expansion (RM) in schools once identified and authorised.
- Assist with CCF (RM) training in order that the functions of Service training for the CCF as laid down in JSP 313 are achieved.
- Maintain files on CCF (RM) sections within their area including data on Officers and Cadet Strengths, Boats, Weapons, Stores, Equipment, Section Training Plans and keep a record of visits.
- Maintain and keep safe custody of all personal equipment issued including vehicles, laptops, mobile phones and CCF (RM) training aids and equipment.

General:

The post holder is required to:

- Carry out additional tasks and duties appropriate to Rank / Grade / Experience as directed by CCF (RN) COMD, SO2 CCF (RN/RM) and RM YT WO.
- Attend Continuation Training / Personal Development Training as required.
- Maintain & re-validate all ADQUALS obtained in relation to their position as an RM YT Instructor.
- Hold a full UK Driving Licence to include categories B, B1, B+E, C1, C1+E, D1, in order to conduct their full range of duties.

[See General Notes](#)

Post Title: BWSR DVR 3 CHFHQ	PID Number: 1100063
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: RNAS YEOVILTON, YEOVIL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to CHF.

Position Role: Driver in support of CHF.

The Post holder will be accountable to MTO CHF for their Primary Purpose.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank

Competencies:

Performance Attributes	Priority Component Features
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.
Powers of Communication	Displays good oral communication with ability to inform and convince.

Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T), JKL and BV206 (black and white) can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Mil Service in any Arm / Service essential.
Operational	Transport	Desirable	Former Transport experience highly desirable. Training (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: BWSR DVR 4 CHFHQ	PID Number: 1100071
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: RNAS YEOVILTON, YEOVIL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to CHF.

Position Role: Driver in support of CHF.

The Post holder will be accountable to MTO CHF for their Primary Purpose.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank

Competencies:

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T), JKL and BV206 (black and white) can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Mil Service in any Arm / Service essential.

Operational	Transport	Desirable	Former Transport experience highly desirable. Training (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: MT MNE 40 CDO RM – LOG COY	PID Number: 1368128
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: NORTON MANOR CAMP, TAUNTON	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to 40 Cdo RM.

Position Role: Driver in support of 40 Cdo RM.

The Post holder will be accountable to MTO 40 CDO RM for their Primary Purpose.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank

Competencies:

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T), JKL and BV206 (black and white) can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Mil Service in any Arm / Service essential.
Operational	Transport	Desirable	Former Transport experience highly desirable. Training (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: MT MNE 40 CDO RM – LOG COY	PID Number: 1368130
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: NORTON MANOR CAMP, TAUNTON	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to 40 Cdo RM.

Position Role: Driver in support of 40 Cdo RM.

The Post holder will be accountable to MTO 40 CDO RM for their Primary Purpose.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank

Competencies:

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T), JKL and BV206 (black and white) can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Mil Service in any Arm / Service essential.
Operational	Transport	Desirable	Former Transport experience highly desirable. Training (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: MT MNE 45 CDO RM – LOG COY	PID Number: 1373975
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: CONDOR BARRACKS, DUNDEE	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to 45 Cdo RM.

Position Role: Driver in support of 45 Cdo RM.

The Post holder will be accountable to MTO 45 CDO RM for their Primary Purpose.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank

Competencies:

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T), JKL and BV206 (black and white) can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	Previous Mil Service in any Arm / Service essential.
Operational	Transport	Desirable	Former Transport experience highly desirable. Training (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: DRIVER CLR LFS SQN	PID Number: 1920895
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: RMB CHIVENOR, BARNSTAPLE	Commitment Level: FTRS FC
Preferred Start Date: 1 DEC 19	Length of Commitment: 2 YEARS

Unit Role: To provide 2nd and 3rd line logistical and equipment support to 3 Cdo Bde RM.

Position Role: Driver in support of Cdo Log Regt RM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battlefield Ambulance, MANN SV (6-15T), DROPS/EPLS and Bulk Fuel Vehicles can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	
Operational	Transport	Desirable	Former Transport experience highly desirable. Training in CLR vehicle fleet (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: AMB DVR CLR MED SQN	PID Number: 1910687
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: RMB CHIVENOR, BARNSTAPLE	Commitment Level: FTRS FC
Preferred Start Date: 1 DEC 19	Length of Commitment: 2 YEARS

Unit Role: To provide 2nd and 3rd line logistical and equipment support to 3 Cdo Bde RM.

Position Role: Driver in support of Cdo Log Regt RM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments

Military Quals	C, C+E	Essential	Training to operate LRGS, Battlefield Ambulance, MANN SV (6-15T), DROPS/EPLS and Bulk Fuel Vehicles can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	
Operational	Transport	Desirable	Former Transport experience highly desirable. Training in CLR vehicle fleet (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: DRIVER CLR LFS SQN	PID Number: 1921118
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: RMB CHIVENOR, BARNSTAPLE	Commitment Level: FTRS FC
Preferred Start Date: 1 DEC 19	End Date / Length of Commitment: 2 YEARS

Unit Role: To provide 2nd and 3rd line logistical and equipment support to 3 Cdo Bde RM.

Position Role: Driver in support of Cdo Log Regt RM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battlefield Ambulance, MANN SV (6-15T), DROPS/EPLS and Bulk Fuel Vehicles can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	

Operational	Transport	Desirable	Former Transport experience highly desirable. Training in CLR vehicle fleet (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: MT MNE CLR LFS SQN	PID Number: 1998845
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: RMB CHIVENOR, BARNSTAPLE	Commitment Level: FTRS FC
Preferred Start Date: 1 DEC 19	End Date / Length of Commitment: 2 YEARS

Unit Role: To provide 2nd and 3rd line logistical and equipment support to 3 Cdo Bde RM.

Position Role: Driver in support of Cdo Log Regt RM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Carries out the full range of tasks effectively showing a clear understanding of their professional environment.		
Judgement	Demonstrates critical application of available information to arrive at sound timely decisions		
Reliability	Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.		
Powers of Communication	Displays good oral communication with ability to inform and convince.		
Education/Training	Type	Pri	Comments
Military Quals	C, C+E	Essential	Training to operate LRGS, Battlefield Ambulance, MANN SV (6-15T), DROPS/EPLS and Bulk Fuel Vehicles can be provided.
	MOD 1/2	Desirable	
Other Quals/Competencies	MATT 1	Desirable	MATT 1 Trg Level 1
Experience			
Service/Arm/OGD	RM / ARMY / RN / RAF	Essential	
Operational	Transport	Desirable	Former Transport experience highly desirable. Training in CLR vehicle fleet (conversion to type) can be provided.
Fields/Trades	Logistics	Desirable	

[See General Notes](#)

Post Title: GD D TPT MNE 25 CTCRM	PID Number: 1104670
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY

Location: CTCRM, EXMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to CTCRM.

The Post holder will be accountable to MTO for their Primary Purpose; Driver in support of CTCRM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Essential Competencies:

Professional Effectiveness: Carries out the full range of tasks effectively showing a clear understanding of their professional environment.

Judgement: Demonstrates critical application of available information to arrive at sound timely decisions

Reliability: Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.

Powers of Communication: Displays good oral communication with ability to inform and convince.

Military Qual: C, C+E, Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T) can be provided.

Previous Mil Service in any Arm / Service essential.

Desirable Competencies:

Military Qual: MOD 1/2

MATT 1 Trg Level 1

Former Transport experience highly desirable. Training (conversion to type) can be provided.

[See General Notes](#)

Post Title: MT MNE CTCRM	PID Number: 1908024
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: CTCRM, EXMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Role: To provide 1ST line transport, logistical and equipment support to CTCRM.

The Post holder will be accountable to MTO for their Primary Purpose; Driver in support of CTCRM.

Responsibilities:

1. Be competent to drive, operate and maintain all MT Vehicle fleet.
2. Be able to carry out all MT daily tasks and procedures.
3. Be able to carry out his role in the field.
4. Be competent on the most current MT systems.
5. Supervise passengers and loads of the vehicle he is driving.
6. Carry out any other lawful command commensurate with rank.

Essential Competencies:

Professional Effectiveness: Carries out the full range of tasks effectively showing a clear understanding of their professional environment.

Judgement: Demonstrates critical application of available information to arrive at sound timely decisions

Reliability: Displays a sense of duty and commitment and displays loyalty, trustworthiness, conscientiousness and consistency.

Powers of Communication: Displays good oral communication with ability to inform and convince.

Military Qual: C, C+E, Training to operate LRGS, Battle Field Ambulance, MANN SV (6-15T) can be provided.

Previous Mil Service in any Arm / Service essential.

Desirable Competencies:

Military Qual: MOD 1/2

MATT 1 Trg Level 1

Former Transport experience highly desirable. Training (conversion to type) can be provided.

[See General Notes](#)

Post Title: SGT INFLUENCE SUPPORT	PID Number: 1719252
Rank / Rate: OR6	Specialisation: RM GS
Location: RMR LONDON	Commitment Level: ADC (max of 180 days in a year)
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to the Commanding Officer, Unit Sergeant Major and the Training Officer for their Primary Purpose; Outreach and Recruiting SNCO RMR City of London.

Secondary Purposes: Recruiting and Public Relations:

To maintain close liaison with civil authorities and organisations as appropriate to promote good relations between the Unit and the community.

Primary Tasks:

1. Participate in all aspects of RMR City of London recruiting activity to include liaison with the Office of the Corps Colonel, NCHQ, SO2 Recruiting, (in conjunction with the Unit Press and Recruiting Officer).
2. Plan and execute all RMR City of London publicity in conjunction with OC Recruiting.
3. Support the delivery of the RMR City of London monthly 'Initial Maritime Reserve Briefing'.
4. Participate in all Induction and Selection weekends.
5. Be prepared to liaise and represent the Commanding Officer with HQ Navy Command, Maritime Reserve Units and all RFCAs covering the RMR City of London footprint in the pursuit of his duties listed above.
6. Manage the CUTAC and supervise all activities in/on it in conjunction with the FACMAN RMR London.
7. ML support RS19(R) syllabus
8. ML support HARESPRING, Mountain training.
9. ML Support to all community, employer and RM candidate engagement.

Essential Competencies:

ML1 First Class

RM Senior Command Course

[See General Notes](#)

Post Title: DRIVER	PID Number: 2025274
Rank / Rate: OR2	Specialisation: RM DRIVER/ANY
Location: NSRC HASLAR, HMS DRAKE, PLYMOUTH	Commitment Level: FTRS HC
Preferred Start Date: 31 MAR 20	Length of Commitment: 2 YEARS

Unit Role:

The Naval Service Recovery Centre (NSRC) Hasler supports the most complex cases of Wounded, Injured and Sick personnel in the Royal Navy. Its primary aim for Assigned Ranks (ARs) is to support and expedite a return to Service; however due to the nature conditions for the majority this is unlikely. A needs-based bespoke transition therefore becomes the goal. NSRC Hasler's purpose is to: **Recover, Rehabilitate and Reintegrate**, and these tenets should underpin all work strands associated with an AR, transitional or otherwise. If any output does not purport to one of these then it is misconceived. To achieve its aim NSRC Hasler adopts a multi-disciplinary approach to recovery that coordinates clinical, physical, educational, employment, social and executive elements to affect the most comprehensive recovery pathway possible. Based upon Defence's HARDFACTS model every AR develops an Individual Recovery Pathway that puts them in the centre and ultimately in charge of their own future. The NSRC is just the enabler.

The Post holder will be accountable to XO/OC Supt & Logs/MTO for their Primary Purpose;

To drive or be on stand by to drive as directed MTO and to conduct other tasks as necessary and as directed by MT Reg.

Tasks:

- 1 To assist in the daily upkeep of MT vehicles in accordance with the NSRC HASLER MT direction.
- 2 To ensure that ATUDs and attached paperwork are filled out correctly and legibly.
- 3 Ensure that the vehicles are kept clean and tidy and first paraded daily.
- 4 To ensure that vehicles are refuelled in the first instance from military sources, and by agency cards or cash as a last resort.
- 5 To be fully acquainted with the Establishment SHEF regulations and procedures and complete all associated mandatory training.
- 6 To carry out duties expected of a D3.

Must be able to achieve the following Essential Competencies when in Post (within first 6 months if not already held:

- a. Driver Class 3.
- b. To hold Full Cat B, C, C+E, D and D1 Licence Categories
- c. First Aid trained

Desirable Competencies:

- a. Staff Car Driver Qual.
- b. D2 course
- c. ADR Licence

[See General Notes](#)

FLEET AIR ARM

Post Title: AIRCRAFT ENGINEERING ASSURANCE WARRANT OFFICER (G-REG)	PID Number: 1999967
Rank / Rate: OR9	Specialisation: FAA AET
Location: RNAS YEOVILTON	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to SAE(FW) for their Primary Purpose; The day-to-day management of G-Reg Aircraft Assurance for CAE DDH in support of SAE(FW).

Secondary Purposes:

1. Technical support and oversight of all G-Reg operations from RNAS Yeovilton.
2. Support to the Air Safety Cell through assurance of the Station Air Safety Management System.
3. Manage the Heritage Aircraft at RNAS Yeovilton iaw the CTM² and chair the annual meeting in absence of SAE FW.
4. Research and respond to technical RFIs from civilian organisations or individuals received through the NAL – NCHQ TLB MOU.
5. Provide the technical resource to coordinate the space allocation between the NAL, G-Reg aircraft and Grob Tutors of 727 NAS to meet the regulatory requirements of the Civil Aviation Authority (CAA) and Military Aviation Authority (MAA).

Principle Tasks:

- a. Act as the routine focal point for all G-Reg Airworthiness Assurance issues, ensuring that all matters are progressed in a logical and timely manner and reported to SAE(FW).
- b. Review VL Based G-Reg DASORs and applicable platform DASORs in accordance with VL AESO Order FWF 7.2 and highlight major issues to SAE(FW) for trend analysis.
- c. Ensure standards and practices are routinely upheld within MOD GFX infrastructure and raise non-conformities to SAE(FW).
- d. Shadow G-Reg Operators Self Audit activities as required in support of the Assurance functions and Assurance visits planned by the Station QST.
- e. Act as the Station QST liaison with G-Reg Operators.
- f. Carry out Airworthiness investigations on behalf of CAE DDH.
- g. Coordinate and investigate solutions for the overhaul, repair or bay maintenance of components iaw the NAL / NCHQ MOU.

Training:

The post holder is required to complete the following courses.

- a. MOD CAAi Airworthiness Course³
- b. MAA Air Safety Risk Assessment & Management Practitioners Course MASRAMP
- c. Tutor Engineers Managers Course
- d. RNHF Engineers Managers Course FGW056GE
- e. QA Management Course FG017SVV
- f. Defence Aviation Occurrence Investigator Course (OI)
- g. Defence Aviation Occurrence Review Group (ORG) Course

Competence:

In accordance with BRd 767, NAO 1002(2), this post is subject to an informal competency assessment to be conducted by a line manager at SO2 level or above.

[See General Notes](#)

Post Title: AIR TRAFFIC CONTROL ASSISTANT 7	PID Number: 1106949
Rank / Rate: OR2	Specialisation: FAA NA(AH)
Location: RNAS YEOVILTON, YEOVIL	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to UTO for their Primary Purpose; To provide support to Air Traffic Controllers in the provision of Air Traffic Services enabling aviation operations at Royal Naval Air Station (RNAS) Yeovilton, in accordance with the principal tasks detailed below.

Secondary Purposes:

To carry out any reasonable request outside of the principal tasks as seen appropriate by the Unit Training Officer (UTO) or Deputy Unit Training Officer (DUTO) to enable operational effectiveness at RNAS Yeovilton.

Principal Tasking: Details of the roles carried out by Military ATC Assistants are contained within the Terms of Reference for each position and will be signed upon completion of training and validation. These positions are:

- a. Runway Controller.
- b. Logger (Visual Control Room Assistant).
- c. Radar Assistant.

Working Schedule:

Manpower permitting the Military ATC Assistant is expected to work in the watch, however maybe required to work a day watch routine. This pattern is dictated by the requirements for station flying, airfield opening hours and watch times are as follows:

- a. 0930-1900L during the Summer (plus up to 4.5 hours of night flying), watch changeover 1700.
- b. 0900-1700L during the Winter (plus up to 4.5 hours of night flying). Watch changeover 1500

Military ATC Assistants are also required to undertake standby commitments for out of hours and weekend movements.

Night Flying is a continuous period of 4.25 hours conducted during the hours of darkness. These hours change over the year to reflect the changing times of sunset.

Essential Competencies:

1. The minimum required colour perception standard to be eligible for an Airfield Driving Permit.
2. A full UK driving license.

[See General Notes](#)

Post Title: ASSISTANT MODIFICATIONS MANAGER (AMM)	PID Number: 2072928
Rank / Rate: OR6-OR7	Specialisation: FAA AE
Location: 1710 NAS, PORTSMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to the Modifications Manager for their Primary Purpose; To deliver Modifications to customers in accordance with the Joint Business Agreement between Navy Command and its customers whilst ensuring that they meet the quality and airworthiness standards of DAOS, BS EN ISO 9001 and MAA Regulatory RA 5000 Series Publications: Design and Modification Engineering (DME).

Secondary Purposes:

- a. To manage those Modification sections to which they are deputised, to meet the Production Programme.
- b. To liaise with relevant DT and RTSA, keeping them apprised of ongoing Service Modification Projects.

Responsibilities:

- a. To be a DAOS Board Member for the development of Service Modifications in accordance with the Design Approval Certification for Military Aircraft and Airborne Equipment.
- b. Approve Modifications drawings and documents in accordance with the DAOS Certification.
- c. Liaise at the appropriate level with MoD Departments and Industry to meet primary and secondary responsibilities.
- d. To ensure continual liaison with Customers (e.g. DTs) to ensure 1710 Naval Air Squadron Modifications meet their requirements.
- e. To attend modification meetings as detailed in the RAs.
- f. To monitor and advise on 1710 Naval Air Squadron Modifications capacity in order to manage current projects and assess viability of new project tasking.
- g. To maintain awareness and currency WRT extant UK MAE regulatory policy.
- h. To ensure development of effective working relationships with both customers and other sections within 1710NAS.
- i. To ensure provision Naval Air Stores and all other logistic requirements to maintain pan-Squadron tasking.
- j. Comply with 1710 NAS SHEF Policy in accordance with SSO.

[See General Notes](#)

Post Title: MODIFICATIONS PROJECT MANAGER (RESERVES) (PM(R))	PID Number: 2072922
Rank / Rate: OR9-OF2	Specialisation: FAA AE
Location: 1710 NAS, HMNB PORTSMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to MTL for their Primary Purpose; To be Project Manager for Projects designated by the Modifications Team Leader (MTL), ensuring the provision of information required to scheme, design, manufacture and install Modifications.

Secondary Purposes:

- a. To carry out additional tasking assigned by the MTL.
- b. To support MTL by ensuring the correct employment of 1710 NAS Modifications personnel.
- c. Be responsible for health and safety of personnel and equipment within MPM jurisdiction iaw 1710 NAS Air Engineering Standing Orders.
- d. Be responsible for the maintenance of correct engineering standards and practices for personnel and equipment within ME jurisdiction as detailed in the Military Aviation Authority Regulatory Publications (MRP).

Responsibilities:

- a. To manage modifications in accordance with current regulations and procedures.
- b. To ensure continual liaison with the appropriate Delivery Teams (DTs) to achieve all stages of the Modification Process iaw Mods Pro 101.
- c. To liaise closely with the Design Team and Technical Leaflet Writers throughout the Modification process.
- d. To maintain an auditable trail of all communications and decisions made during the Modification development.
- e. To provide updates on project status as required to all stakeholders.
- f. To liaise with MPTL for the manufacture of all TI/PI kits to meet target dates.

- g. To account for equipment supplied by DTs and outside agencies that are used in the development of TI.
- h. Inform the MTL of any envisaged delays or difficulties, regularly monitoring and advising of spare capacity.

[See General Notes](#)

Post Title: MILITARY AIR TRAFFIC CONTROL ASSISTANT 1	PID Number: 1106992
Rank / Rate: OR2	Specialisation: FAA NA(AH)
Location: RNAS YEOVILTON, YEOVIL	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to UTO for their Primary Purpose; To provide support to Air Traffic Controllers in the provision of Air Traffic Services enabling aviation operations at Royal Naval Air Station (RNAS) Yeovilton, in accordance with the principal tasks detailed below.

Secondary Purposes:

To carry out any reasonable request outside of the principal tasks as seen appropriate by the Unit Training Officer (UTO) or Deputy Unit Training Officer (DUTO) to enable operational effectiveness at RNAS Yeovilton.

Principal Tasking: Details of the roles carried out by Military ATC Assistants are contained within the Terms of Reference for each position and will be signed upon completion of training and validation. These positions are:

- a. Runway Controller.
- b. Logger (Visual Control Room Assistant).
- c. Radar Assistant.

Working Schedule:

Manpower permitting the Military ATC Assistant is expected to work in the watch, however maybe required to work a day watch routine. This pattern is dictated by the requirements for station flying, airfield opening hours and watch times are as follows:

- a. 0930-1900L during the Summer (plus up to 4.5 hours of night flying), watch changeover 1700.
- b. 0900-1700L during the Winter (plus up to 4.5 hours of night flying). Watch changeover 1500

Military ATC Assistants are also required to undertake standby commitments for out of hours and weekend movements.

Night Flying is a continuous period of 4.25 hours conducted during the hours of darkness. These hours change over the year to reflect the changing times of sunset.

Essential Competencies:

- 1. The minimum required colour perception standard to be eligible for an Airfield Driving Permit.
- 2. A full UK driving license.

[See General Notes](#)

Post Title: AIR ENGINEER LEADING HAND 700X NAS	PID Number: 2072964
Rank / Rate: OR4	Specialisation: FAA AE
Location: RNAS CULDROSE, HELSTON	Commitment Level: FTRS FC

Preferred Start Date: ASAP	End Date: 31 MAR 22
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Mission Statement:

Enabling the Joint Force to realise Class 1 UAS capability by collaboratively and coherently developing safe, innovative, agile, deployable solutions across the Battlespace; and assure aviation test and evaluation under the RN AOA.

The Post holder will be accountable to 700X NAS Engineering POAET for their Primary

Purpose: To provide engineering support for all squadron platforms and equipment as directed by Commanding Officer 700X NAS or delegated representative

Secondary Purposes:

- a. To assist in RPAS storeroom management, providing support procedures and guidance whilst ensuring all assets are recorded and maintenance standards and practises are adhered to.
- b. To assist in developing new RPAS and modifications to existing RPAS in line with applicable engineering regulations and processes.

Tasks:

- a. Investigation of RPAS faults and maintenance on RPAS systems should they require it.
- b. Demanding of spares for RPAS maintenance.
- c. Development and review of RPAS maintenance procedures.
- d. Reviewing of technical information on receipt of new RPAS systems.
- e. Providing sufficient technical information, references and advice into the maintenance section of UAS Defence Aviation Safety Occurrence Reports (DASORs).

RPAS Storeroom:

- f. Maintain organisation of the RPAS storeroom and inventory of assets held within the RPAS Storeroom.

RPAS Development:

- g. Provide technical systems guidance and designs for the development or modification of RPAS, including sensor payloads, communications systems and peripheral devices.

Essential Competencies:

- a. Completed Royal Navy Flight Safety Course.
- b. Completed AIR 440 course.
- c. Completed HF/EM Foundation Training.
- d. Completed LH AET Qualifying course.
- e. Completed HF and EM Foundation Training.
- f. In date for BSSC or ISSC or EFSSC.
- g. Hold full driving licence with Cat D1 (Minibus)

Desirable Competencies:

- h. Previous RPAS experience.
- i. High literacy in Information Technology systems and processes.

[See General Notes](#)

**A VACANCY FOR AN OR9 OR OF2 OF AVIATION ENGINEERING SPECIALISATION SERVING
AS ROYAL NAVY RELEASE TO SERVICE MANAGER 2 IN RNAS YEOVILTON – REF No
2002825**

A vacancy has arisen for an OR9 or OF2 of Aviation Engineering specialisation to serve as RN Release to Service Manager (RTSM) 2 in RNAS Yeovilton on FTRS(LC) Terms and Conditions of Service (TCOS).

RTSM 2 is part of the RN RTSA, which is responsible for the delivery of Naval Aviation platform RTS, Ship/Air System Ship Air Release (SA-R) and afloat ATM equipment clearances.

On behalf of ACNS (Pol), and under the direction of the DRTSA, the RN RTSA staff act as SMEs for

specific platform types and represent the SOH in assuring and ensuring the air safety of all Naval Aviation platforms.

Accountable to the RTS S01 the post holder's Primary Purpose; to act as lead liaison with all Project Teams and Duty Holder organisations, whilst providing focus, leadership and effective management of the RN RTSA activities of the applicable RTS Desk Officer, ensuring rigorous and coherent Safety Assessments are available to facilitate the capabilities required by Front-Line Commands.

Secondary Purposes:

- a. For the RN, Wildcat HMA, Mk2, Scan Eagle Mk1A/B and the Dauphin N2 HU Mk1:
 - Review all current and future RTS requirements.
 - Act as the Manager for all aircraft trials requiring a RTS clearance.
 - Attend safety and airworthiness meetings as a representative of the RN DRTSA.
- b. For Air Traffic Management (ATM) equipment:
 - Review all current and future Release into Service Process (RiSP) requirements.
 - Act as the Manager for all ATM equipment trials requiring a RiSP clearance.
 - Attend safety and airworthiness meetings that influence a RiSP clearance as a representative of the RN DRTSA.
- c. Contribute to the tri-service RTSA Working Group.
- d. Act as the Line Manager to RTS Desk Officer 2.
- e. Act as supervisor to personnel who are assessed as Supervised Practitioners under ACF procedures.
- f. Deputise for RTSM 1, 3 and SA-R in their absence and fulfil their TORs.
- g. Manage RN RTSA Standing Orders.
- h. Act as the co-ordinator for all visits to the RN RTSA.
- i. Manage the RTSA Outstanding Actions Log, on behalf of RN RTSA S01.
- j. Attend meetings as detailed in RTSA Standing Orders, Part 1, Chapter 4, Annex A.
- k. Deputise for RTS S01 in his absence and when specifically authorised.

TASKS

1. Timely planning of activities to ensure that platform RTS requirements are captured understood and resourced to meet programme schedules.
2. To ensure RTS clearances are tolerable and ALARP and authorised IAW RA 1360.
3. Timely and effective delivery of RTS clearances to meet OC requirements IAW RN RTSA Standing Orders.
4. Manage the activity of the applicable platform RTS Desk Officer on a daily basis.
5. Provide advice and guidance to the relevant aviation community on RTS matters for the aircraft stated in Para 3.a.
6. Carry out visits within the NAC and the wider aviation community as required in pursuit of primary and secondary purposes.
7. As required, update the RN RTSA website.
8. Undertake regular and periodic updating of the RN RTSA Task Database, to ensure that it reflects the current status of all RN RTSA tasks, as detailed in Order 5.22.

Applicants should meet the following criteria:

Essential

Must either have been, or currently be, OR9 to OF2 of Aviation Engineering specialisation

RTSM 2 requires the following specific competencies which can be gained through bespoke training or from experience:

Airworthiness of Military Aviation Environment - AMAC
Full understanding of Safety System Management - SEMT /ASMT
Flight Safety Awareness - Air 302 MFSC
Structural Integrity Awareness - MAAASIC
MOSS Web Publishing - Core Publisher
HF Training - Biennial Facilitation

Period of Service: The appointment is on FTRS(LC) TCoS for an initial period up to 12 months.

[See General Notes](#)

NAVAL CAREERS SERVICE

Post Title: ASSISTANT CAREERS ADVISER (ACA)	Commitment Level: FTRS LC
Locations and PID: NORWICH - 2009437, SOUTHAMPTON – 2009438, CHATHAM – 2009414, INVERNESS – 1965835, IPSWICH – 1965837, LUTON – 1983075, LONDON - 1967231 (Please state which AFCO you are applying for in your Application)	
Rank / Rate: OR2-OR4	Specialisation: ANY
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

An ACA is a Field Force RN Leading Rate or senior AB/ RM equivalent who works alongside other Naval Careers staff within an Armed Forces Careers Office (AFCO). The post holder is responsible for the initial counselling and processing of candidates interested in a Naval Service career.

The Post holder will be accountable to AFCO CA2 for their Primary Purpose;

- a. To assist Naval Careers staff to attract and process candidates for entry into the Naval Service.
- b. To normally be the initial point of contact, within the AFCO, for all candidates who require information regarding Naval Service Careers.

Secondary Purposes:

- a. To assist the AFCO Naval Careers Adviser 2 (CA2) with the training and management of Naval Service Ratings/Other Ranks attached to the AFCO on temporary periods of loan.
- b. To represent the Naval Service at local recruiting venues and education establishments as directed by the AFCO CA2.

Tasks:

1. To assist the AFCO CA2 with the training and management of Naval Service Rating/Other Rank augmenters who may be attached to the AFCO for short periods.
2. To attend Job Fairs, Careers Conventions and other Public Military Events (PMEs) as directed by the AFCO CA2.
3. To visit schools, colleges and Cadet Units to give presentations regarding careers in the Naval Service.
4. To accompany educational groups on visits to Naval Service Establishments.
5. To conduct Candidate Relationship Management (CRM) activities with potential applicants, applicants and candidates as directed by the CA2.
6. To conduct counselling with potential recruits who express an interest in joining the Naval Service.
7. To assess potential recruit candidates' eligibility with respect to qualifications, nationality, residency, criminal record and former Service referring all potential rejections to a Naval Careers Adviser (CA).
8. To assist AFCO CAs to allocate candidates to the Naval Recruiting Test (RT).
9. To conduct the Basic Check on all candidates attending the RT and to assist the Naval CAs with the processing of information.

10. To conduct, mark, or check-mark the RT.
11. To refer complaints of any nature to a Naval CA.
12. To conduct Potential Royal Marine Course (PRMC) and Final Entry Briefs when required by the AFCO CA2.
13. To carry out administrative and general duties as directed by the AFCO CA2.
14. To enter/update details of candidates into the recruiting database.
15. To receive and despatch official mail, distributing/circulating incoming mail as appropriate.
16. To compile, when required to do so, candidates documents for submission to CNRHQ or NETEs.
17. To assist in preserving the physical security of the AFCO.
18. To assist with AFCO document security adhering to current Data Protection Policy.
19. To be responsible for the ordering, receipt and correct stowage of all Naval stores including recruiting literature as detailed by the AFCO CA2.
20. To carry out front desk reception duties which include maintaining the overall appearance of the AFCO reception area.
21. To be the duty AFCO Naval recruiter when required.

[See General Notes](#)

MEDICAL

Post Title: CNR MED SEMC OFFICE MANAGER (OM)	PID Number: 2093012
Rank / Rate: OR6 - OR7	Specialisation: MEDICAL GS
Location: PORTSMOUTH, JAGO ROAD	Commitment Level: FTRS LC
Preferred Start Date: 1 AUG 20	Length of Commitment: 12 MONTHS

Preamble:

CNR SEMC OM is co-responsible for the medical standards as pertinent to the recruitment process to meet the aim of CNR:

“To recruit the right number of capable and motivated personnel into the Naval Service in order to maintain operational capability.”

Service Entry Medical Cell (SEMC):

“SEMC will deliver effective, efficient and accountable Service Entry medical examinations to candidate's pre-entry and on service transfer & re-entry to provide individuals physically and mentally ready for Phase 1 training.”

The Post holder will be accountable to SO1 Ops and SO3 MM for their Primary Purposes:

- a. To direct and support the SEMC's objectives by providing an effective medical service to facilitate the delivery of pre-entry medical examinations for all eligible candidates on behalf of CNR.
- b. Monitor, analyse and feedback to CNR/contractors as appropriate on performance, statistics and trends in medical outcomes, including contractor medicals, NFA (Med) from Phase 1 NETE and appeals.
- c. Ensure lessons identified are learned by tailoring AFCO ME and Nurse Triage feedback and training events.
- d. To provide medical management and advice to CNR HQ and Recruiting Field Force in relation to Naval Recruiting and Service Entry Medical Standards.
- e. To manage and assist with complaints, medical appeals, service transfers and re-entries in liaison with CNR-HQ, SMOSE and SMOSE (Reserves).

- f. Liaise with BRNC, HMS RALEIGH, CTCRM LYMPSTONE and CNR-RACA1 to analyse statistics to ensure medical recruiting issues are acted upon in order to contribute towards holistic care of the recruit and ensure value for money for CNR.
- g. Assist CNR HQ to interpret medical implications of policy, development of all policies with medical focus and liaising with the RAF and ARMY to share best practice and encourage enhanced co-operation.
- h. Assist in the management of AFCO MEs ensuring they are inducted, informed of policy change, trends and updated as necessary. To measure their performance and services provided and record significant events in accordance with the contract and CG measures.
- i. Adhere to the Caldicott Principals as directed in JSP 950.
- j. To undertake additional duties and responsibilities as directed by SMOSE or SO3 MM.

Tasks:

- a. To provide support to SO3 Ops for contractual issues and implementation of clinical standards within all areas.
- b. To provide specialist SME advice to CNR HQ.
- c. To conduct audits on Service Provider (SP) and AFCOME performance within medical, diving and opticians contract, ensuring standards are maintained and adhered to.
- d. To assist in the development of medical RIs for approval by SO1 Ops and subsequent publication by the RFF section.
- e. To raise and action any ASER's as required.

Essential Competencies:

- Enhanced DBS
- Defence Information Management Passport
- Divisional Officers Course
- DMICP Training
- Safeguarding Level 3 training
- ASER trained
- Manual Handling
- Level 2 First Aid
- Basic Life Support

Desirable Competencies:

- Deployed Experience
- Healthcare Governance Training
- Risk Management Training
- Fire Awareness, Health & Safety, Security Training
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[See General Notes](#)

Post Title: PRESSURE CHAMBER OPERATOR	PID Number: 1648978
Rank / Rate: OR4 – OR6	Specialisation: MEDICAL MA
Location: RAF HENLOW	Commitment Level: FTRS HC

Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS
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CAM Mission: To deliver expertise and high quality training in aviation, occupational, environmental medicine and related sciences to support current and future air operations.

Key Outputs:

- 1 Operate Hypobaric Chamber iaw TM33. Facilitating training for aircrew to experience rapid decompression and hypoxia.
- 2 Operate Scenario Based Hypoxia training iaw TM34. Delivering training for students to experience hypoxia within a scenario based environment.
- 3 Scrutinise, manage and process all RAF CAM course applications. Ensure that individuals are eligible for training and remain validated.
- 4 Collation, management and administration of additional course requests in conjunction with AMWTS Chief Instructor.
- 5 Coordination of International Defence Students that attend all courses at CAM. Ensuring that IDT statistics register is updated with accompanying course attendance reports post course completion.
- 6 Scrutinize, manage and process lumbar support referrals by liaising with Primary Healthcare facilities and CAM research Physiotherapist. Maintain referral register and liaise with other departments, within CAM, to ensure appointment allocation within an appropriate timescale.
- 7 Update students JPA competencies after attendance of all courses. Ensure that all competencies are accurately reflected in a timely manner on course completion.
- 8 Update course statistics register ensuring all information is clearly displayed and updated on a register. Ensuring this is available to provide information relating to output of AMWTS.

Post Holder's Specialist Tasks/Responsibilities:

The Post Holder is responsible to the CAM Trg Off through SNCO Course Design for:

- a. Scrutinising RAF CAM Course Applications to ensure that students are eligible for training and those applications are submitted within a reasonable timeframe.
- b. Collation, management and administration of Additional Course Requests (Annex C's) in liaison with the AMWTS Chief Instructor.
- c. Processing course applications to ensure that students are loaded onto an appropriate training course.
- d. Providing administrative support to all RAF CAM courses. Update students JPA competencies after attendance of all courses. Ensure that all competences are accurately reflected in a timely manner after course attendance.
- e. Maintain a training programme ensuring efficient course creation, loading and allocation of Tri-Service Aircrew, Medical Officers and civilian staff.
- f. Providing administrative support to all RAF CAM courses. Updating students JPA competencies after attendance of all courses. Ensure that all competencies are accurately reflected in a timely manner after course attendance.
- g. Update course statistics register. Ensure information is available, on request, to provide information relating to the output of AMWTS.

Pressure Chamber Operator Responsibilities:

- a. Operation of the Hypobaric Chamber in accordance with TM33 protocols in order for students to experience hypoxia and rapid decompression appropriate to the training requirement.
- b. Conducting SBHT with an instructing officer in accordance with TM34 protocols to allow students to experience hypoxic symptoms in a functional environment.
- c. Performing anthropometric sizing of aircrew and other designated personnel appropriate to aircraft type.
- d. Performing DNA tissue sampling on appropriate personnel as required.
- e. Utilisation of DMICP for medical issues as required.

ADDITIONAL RESPONSIBILITIES:

As the International Defence Training (IDT) lead, responsibilities include:

- a. Liaising with IDT at RAF Halton for loading of International and Civilian students onto all RAF CAM courses.

- b. Coordination with Trg Spt Officer regarding IDT states.
- c. Ensuring that course attendance reports are completed after students attendance and a copy send to RAF Halton.
- d. Ensure that the IDT statistics register is completed as required, ensuring that all information is displayed on the register to provide IDT output data for AMWTS.

[See General Notes](#)

Post Title: WO BUSINESS ENGAGEMENT CORTISONE	PID Number: 1570989
Rank / Rate: OR7	Specialisation: MEDICAL
Location: HQ JMG, DMS WHITTINGTON, LICHFIELD	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 3 YEARS

Unit Role:

CORTISONE Programme Office. Responsible for the delivery of the next generation of medical information services (Med IS) to Defence.

Position Role:

Support the programme-critical Business Engagement (BE) function within the CORTISONE Programme Office. This function aims to ensure that the right DMS 'business SMEs' provide the right input at the right time to meet requests for information (RFI) generated by the programme's Delivery Team to support effective decision-making regarding CORTISONE's product procurement and service delivery choices. RFI satisfaction may take various forms, including: participating in meetings, attending workshops, reviewing documents, trialling software. The job holder will be required to broker workable solutions to meet RFIs, pragmatically balancing the demand for SME input (generated by the programme's Delivery Team at ISS, MOD Corsham) with the availability of business SMEs (the business knowledgeable staff of all types across the DMS) and arbitrating to secure compromise between supply and demand in the best interests of the programme.

Responsibilities:

1. Act as the CORTISONE BE RFI Manager, including:
 - a. Information stewardship of the Business Engagement Register (.xls log of all RFIs, the status of their satisfaction and associated management information).
 - b. Challenge poor clarity (eg unclear what is being asked for) or protocol breaches (eg insufficient lead time allowed) by demanders.
 - c. Through the Business Engagement Network (see Ser 3), identify the most suitable business SME resource for the effective and efficient satisfaction of each RFI, brokering acceptable compromise solutions as necessary to best meet programme needs while cognisant of pressures on the business-space.
 - d. Task (through agreed business area conduits/POCs) the identified DMS business resource to deliver against the RFI.
 - e. Coordinate/facilitate all engagements, including booking facilities, issuing calling notices, confirming attendees, arranging access.
 - f. Ensure that the outcomes from each engagement / back-flow of information from business SMEs to Delivery Team is recorded so that progress against RFIs can be logged and an audit trail of business input into the Agile procurement process can be created and maintained.
 - g. Monitor the satisfaction of each RFI, ensuring closure by the agreed deadline.
 - h. Ensure that the Register is updated within 1 business day of any changes to supply or demand signals.
 - i. Provide a weekly report of progress and concerns to SO2 Business Engagement using the Business Engagement Register as the primary information source and communication tool.
2. Conduct weekly liaison with the Med IS Delivery Team at MOD Corsham to ensure shared

situational awareness is maintained regarding the status of the current Business Engagement demand signal, progress in meeting this signal and visibility of any emerging demands.

3. In conjunction with SO2 Business Outreach, develop and maintain a Business Engagement Network across the span of DMS activity (including Joint, Single Service and other medical-related elements).

4. Identify improvements to the Business Engagement process and champion these to SO2 Business Outreach for approval before implementation.

5. Act as the team's Information Steward, responsible for the provision of effective information management processes at team level, including leading on the team's SharePoint administration. Develop, maintain and update the Programme Office's web presence, ensuring that this is current and coherent.

6. Assist SO2 Business Outreach to coord, facilitate and enable the interface of Med IS User Groups with the CORTISONE Programme.

7. Support SO2 Business Outreach in ensuring rich and timely comms with the DMS community.

8. Arrange, coord and secretary Med IS meetings as required including diary coord, booking appropriate venues, constructing meeting agenda and completing RODs.

9. Other duties, reasonable for grade and appointment, as directed by 1RO.

Pre Appt/Deployment Trg:

Programme and project management training (MSP Practitioner and Agile Practitioner) and SharePoint Team Site Administrator; all can be undertaken once in post

Domestic Considerations:

FTRS(HC) – Travelling within UK for meetings at other locations will be required – likely not more frequently than 1 day per week. Overseas travel not routinely required.

Performance Attributes	Priority Component Features		
Professional effectiveness	Needs to have a broad understanding of DMS in order to value-add to job role and to convincingly influence stakeholders.		
Power of communication	Ability to build relationships with business element POCs to create an effective CORTISONE Business Engagement Network across the whole DMS structure.		
Initiative	Required to broker pragmatic solutions between stakeholders with differing perspectives.		
Management	Plan, organise and prioritise routine and non-routine outputs.		
Education/Training	Type	Pri	Comments
Military Quals	Info Mgmt	Desirable	SharePoint Team Site Administrator required and can be undertaken once in post.
Other Quals/Competencies	Programme or Project Mgmt	Desirable	Project/programme mgmt qualifications desirable; attributes which can be mapped to Skills for the Information Age (SFIA) Level 5 programme and project support advantageous. MSP Practitioner and Agile Practitioner are required and can be undertaken once in post.
Experience			
Service/Arm/OGD	DMS / Med Any	Essential	Solid understanding of DMS core delivery needs in both fixed and deployed environments, sufficient to ensure that the job holder can soundly contextualise their work so as to instil confidence and achieve credibility in all their community interactions.
Operational	Med Any	Desirable	Experience of operating in a military medical care delivery setting desirable.
Staff	N/A	Desirable	Previous DMS experience desirable.
Fields/Trades	Med IS Awareness	Desirable	Knowledge of Med IS and its application within DMS advantageous.

[See General Notes](#)

SUBMARINERS

Post Title: PO SUB, MTU	PID Number: 1119275
Rank / Rate: OR6	Specialisation: WARFARE SSM
Location: HMS RALEIGH	Commitment Level: FTRS LC
Preferred Start Date: 6 JAN 21	Length of Commitment: 12 MONTHS

MTU HMS RALEIGH MISSION STATEMENT:

“To deliver the highest quality of training to Naval Service personnel to produce Sailors trained to fight and win, seizing every opportunity to reinforce the moral component of operational capability.”

The Post holder will be accountable to MTUSI for their Primary Purposes;

- To instruct military training to NMT 102, 106 and 114 courses and conduct safe live firings on all Ranges in accordance with the OSP, BRd 8988, Army pamphlet 21, and respective Range Orders. To account for and control the expenditure of small arms ammunition at the firing point in accordance with current regulations.
- To be SQEP for all aspects of SPF.

Secondary Purposes:

- To instruct on all MTE courses as required by CI RN
- Apply personal skills and leadership to instructing all aspects of Military Training.
- Supervise live firings iaw Pam 21 SA(B)(90).
- Supervise and develop subordinates and trainees.
- Submit reports on courses / students taken.
- Account for, secure and maintain weapons, ammunition and stores on charge and used by classes.
- Develop and review course information as required by 2I/C MTU or the Senior Instructor.
- To conduct assurance visits on other MTU elements as directed by the Senior Instructor.
- To carry out the duties of Duty Senior Rate as directed by OCINT.
- Mentor Junior Rates assigned to MTU.
- To carry out the duties of MTU duty lock-up.

Required Competencies:

- To be a fully qualified Military Training and Skill at Arms instructor with an in depth Military Training Knowledge.
- Be in date for the Rifle, Pistol and GPMG ACMT(BCC) plus relevant Weapon Handling Tests.
- Possess Skill at Arms, SA(M)(07) and SA(B)(90) qualifications iaw the OSP.
- Be Defence Train the Trainer qualified, or if not, as soon as practicably possible.
- Be qualified First Aid Level 2, or if not, as soon as practicably possible.
- Attend the HMS RALEIGH Induction Lectures and Equal Opportunities within 2 months of joining.
- Undertake Departmental Induction Procedure (DIP) within 2 weeks of joining.
- Maintain currency for all RN mandatory training requirements.
- To hold an FMT 600.
- To hold a current Criminal Records Bureau check.

[See General Notes](#)

Post Title: EPO1	PID Number: 1098820
Rank / Rate: OR4 – OR6	Specialisation: ET MESM

Location: HMS TORBAY, DEVONPORT	Commitment Level: FTRS HC
Preferred Start Date: 1 NOV 20	Length of Commitment: 3 YEARS

Preamble:

Part of the function of the SUBFLOT Support Group (Devonport) is to provide personnel to support the Complement Reduction phase of the Trafalgar Class submarine disposal programme. On completion of a submarine's operational life, a period of over 2 years is required to prepare the platform for long-term storage in order to manage decay heat, secondary and hotel systems until they can be safely decommissioned. As a member of a close-knit team you will assist in this process, using your skills as a specialist submariner to safely and effectively operate and maintain the unit. This will include the provision of specialist advice to our industry partners, Babcock International and the Submarine Delivery Agency, with whom you will work closely. Submarine disposal presents a unique challenge which is not encountered in an operational platform; therefore you will need to be a critical thinker with a flexible approach. This position requires you to watch keep in a structured and stable watch bill.

The Post holder will be accountable to Senior Naval Officer (SNO) for their Primary Purpose; Trafalgar Class Category 'C' Nuclear Watchkeeper and SM Shut Down Supervisor.

Secondary Purposes:

- Secondary systems Electrical specialist for maintenance and defect repair.
- Subordinate training and administration.
- Member of Emergency Support and Firefighting team.

Tasks:

Within the Subflot Support Group (Devonport):

- Electrical Panel Operator and operation of all high power and secondary machinery generation and distribution systems shut down.
- Monitor Reactor, Electrical Generation and Distribution, Secondary and Ship Systems and take appropriate Emergency Actions with Reactor Shut Down.

Control work with Nuclear Safety Implications.

- Ensure H&S of all personnel in ME Department Compartments.
- Independent conduct of maintenance and defect repair tasks as directed by section head.
- Assist in the training of subordinates.
- NBCD and Whole Ship tasks as directed in Watch and Station Bill.

Establishment Duties: Not required.

Competencies:

SM Category 'C' Nuclear Watchkeeper, SM Shut Down Supervisor
T Class SMQ - 12 Months sea-going experience
CBRNDC12 (R) (SM) - Preferred or training given (MCA Accredited)

[See General Notes](#)

Post Title: AIO7	PID Number: 1098388
Rank / Rate: OR1-OR2	Specialisation: WARFARE SM WS(TSM)
Location: HMS TORBAY, DEVONPORT	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 3 YEARS

Preamble:

Part of the function of the SUBFLOT Support Group (Devonport) is to provide personnel to support the Complement Reduction phase of the Trafalgar Class submarine disposal programme. On completion of a submarine's operational life, a period of over 2 years is required to prepare the platform for long-term storage in order to manage decay heat, secondary and hotel systems until they can be safely decommissioned. As a member of a close-knit team you will assist in this process, using your skills as a specialist submariner to safely and effectively operate and maintain the unit. This will include the provision of specialist advice to our industry partners, Babcock International and the Submarine Delivery Agency, with whom you will work closely. Submarine disposal presents a unique challenge which is not encountered in an operational platform, therefore you will need to be a critical thinker with a flexible approach. This position requires you to watch keep in a structured and stable watch bill.

The Post holder will be accountable to Senior Naval Officer (SNO) for their Primary Purpose;
Trafalgar Class Qualified Watch Keeper

Secondary Purposes:

Armed Sentry and Quarter Master (full training will be given).

Assist with general maintenance and audits, with the challenge of learning new skills to enable you to work outside of your specialist area.

Member of submarine's Emergency Response organisation.

Tasks:

- Act as Upper Deck Trot or Access Control Office Watch keeper depending on the stage of the disposal.
- Operation of alerting system in the event of an emergency.
- Work on any SUBFLOT Support Group (Devonport) platform as directed by the SSG(D)CO.
- Undertake duties as required to assist in safe and timely disposal of decommissioned Submarines.
- Conduct Fire Fighting duties as required.
- Undertake minor administrative tasking.

Establishment Duties: Not required.

Competencies:

NMT 103/105 - Preferred or training given

T Class SMQ - 12 months sea-going experience

CBRNDC12(R)(SM) - Preferred or training given (MCA accredited)

[See General Notes](#)

Post Title: ET WESMJR3 HMS TORBAY	PID Number: 1099177
Rank / Rate: OR2	Specialisation: ET WESM
Location: HMS TORBAY, DEVONPORT	Commitment Level: FTRS HC
Preferred Start Date: 25 MAY 20	Length of Commitment: 3 YEARS

Preamble:

Part of the function of the SUBFLOT Support Group (Devonport) is to provide personnel to support the Complement Reduction phase of the Trafalgar Class submarine disposal programme. On completion of a submarine's operational life, a period of over 2 years is required to prepare the platform for long-term storage in order to manage decay heat, secondary and hotel systems until they can be safely decommissioned. As a member of a close-knit team you will assist in this process, using your skills as a specialist submariner to safely and effectively operate and maintain the unit. This will include the provision of specialist advice to our industry partners,

Babcock International and the Submarine Delivery Agency, with whom you will work closely. Submarine disposal presents a unique challenge which is not encountered in an operational platform, therefore you will need to be a critical thinker with a flexible approach. This position requires you to watch keep in a structured and stable watch bill.

The Post holder will be accountable to the Senior Naval Officer (SNO) for their Primary Purpose; Trafalgar Class Qualified Watch Keeper.

Secondary Purposes:

- Ship Control Panel watchkeeper, control of submarine hotel systems.
- Armed Sentry, Quarter Master (full training given)
- Assist with general maintenance and audits, with the challenge of learning new skills to enable you to work outside of your specialist area.
- Member of Emergency Support and Fire Fighting team

Tasks:

- Act as Upper Deck Trot or Access Control Office and Conduct the duties and responsibilities of a LDT in harbour Watch keeper depending on the stage of the disposal
- Operation of alerting system in the event of an emergency.
- Work on any SUBFLOT Support Group (Devonport) platform as directed by the SSG(D)CO.
- Undertake duties as required to assist in safe and timely disposal of decommissioned Submarines.
- Conduct Fire Fighting duties as required.
- Undertake minor administrative tasking.

Establishment Duties: Not required.

Essential Competencies:

- Previously Submarine Qualified.
- NMT 103/105 - Preferred or training given
- T Class SMQ - 12 months sea-going experience
- CBRNDC12(R)(SM) - Preferred or training given (MCA accredited)

[See General Notes](#)

Post Title: MMSJR3 HMS TORBAY	PID Number: 1098917
Rank / Rate: OR2-OR4	Specialisation: ET MESM
Location: HMS TORBAY, DEVONPORT	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 3 YEARS

Preamble:

Part of the function of the SUBFLOT Support Group (Devonport) is to provide personnel to support the Complement Reduction phase of the Trafalgar Class submarine disposal programme. On completion of a submarine's operational life, a period of over 2 years is required to prepare the platform for long-term storage in order to manage decay heat, secondary and hotel systems until they can be safely decommissioned. As a member of a close-knit team you will assist in this process, using your skills as a specialist submariner to safely and effectively operate and maintain the unit. This will include the provision of specialist advice to our industry partners, Babcock International and the Submarine Delivery Agency, with whom you will work closely. Submarine disposal presents a unique challenge which is not encountered in an operational platform, therefore you will need to be a critical thinker with a flexible approach.

The Post holder will be accountable to Senior Naval Officer (SNO) for their Primary Purpose; Trafalgar Class Qualified Category D and Shut Down Watch Keeper

Secondary Purposes:

- Assist with engineering maintenance and defect repair.
- Carry out audits, with the challenge of learning new skills to enable you to work outside of your specialist area.
- Member of submarine's Emergency Response organisation.

Tasks:

- Work on any SUBFLOT Support Group (Devonport) platform as directed by the SSG(D)CO.
- Category D and Shut Down Watchkeeper monitoring the operation of high power and secondary systems shut down.
- Undertake duties as required to assist in safe and timely disposal of decommissioned Submarines.
- NBCD and Whole Ship tasks as directed in Watch and Station Bill.
- Undertake minor administrative tasking

Establishment Duties: Not required

Essential Competencies:

- SM Category 'D' Nuclear Watchkeeper, SM Shut Down Watchkeeper
- T Class SMQ - 12 months sea-going experience
- CBRNDC12(R)(SM) - Preferred or training given (MCA accredited)

[See General Notes](#)

Post Title: RN SUBMARINE ENGINEERING - ONBOARD THROTTLE CONTROL PANEL OPERATIONS (TCPO3)	PID Number: 1098997
Rank / Rate: OR2	Specialisation: ET MESM
Location: HMS TORBAY, PLYMOUTH	Commitment Level: FTRS HC
Preferred Start Date: 1 MAY 20	Length of Commitment: 3 YEARS

Preamble:

Part of the function of the SUBFLOT Support Group (Devonport) is to provide personnel to support the Complement Reduction phase of the Trafalgar Class submarine disposal programme. On completion of a submarine's operational life, a period of over 2 years is required to prepare the platform for long-term storage in order to manage decay heat, secondary and hotel systems until they can be safely decommissioned. As a member of a close-knit team you will assist in this process, using your skills as a specialist submariner to safely and effectively operate and maintain the unit. This will include the provision of specialist advice to our industry partners, Babcock International and the Submarine Delivery Agency, with whom you will work closely. Submarine disposal presents a unique challenge which is not encountered in an operational platform, therefore you will need to be a critical thinker with a flexible approach.

The Post holder will be accountable to the Senior Naval Officer (SNO) for their Primary Purpose; Trafalgar Class Qualified Category D and Shut Down Watch Keeper.

Secondary Purposes:

- Assist with engineering maintenance and defect repair.
- Carry out audits, with the challenge of learning new skills to enable you to work outside of your specialist area.
- Member of submarine's Emergency Response organisation.

Tasks:

- Work on any SUBFLOT Support Group (Devonport) platform as directed by the SSG(D)CO.
- Category D and Shut Down Watchkeeper monitoring the operation of high power and secondary systems shut down.
- Undertake duties as required to assist in safe and timely disposal of decommissioned Submarines.
- NBCD and Whole Ship tasks as directed in Watch and Station Bill.
- Undertake minor administrative tasking.
- Establishment duties, if required.

Essential Competencies:

T Class SMQ - 12 months sea-going experience

CBRNDC12(R)(SM) - Preferred or training given (MCA accredited)

[See General Notes](#)

OFFICERS

go to [ENGINEERING](#) ; [COMMON ASSIGNMENTS](#) ; [WARFARE](#) ; [LOGISTICS](#) ; [ROYAL MARINES](#) ; [FLEET AIR ARM](#) ; [SUBMARINERS](#)

ENGINEERING

Post Title: NAVY PCAP OCM SO2 EME	PID Number: 2046579
Rank / Rate: OF2-OF3	Specialisation: ENG ME
Location: PORTSMOUTH, WEST BATTERY	Commitment Level: FTRS LC
Preferred Start Date: 30 SEP 20	Length of Commitment: 12 MONTHS

Brief Introduction / Unit Role:

OCMSO2MEGS is one of 7 desk officers within the Career Management organisation for Engineer Officers. The position is responsible for the career management of a plot of junior EGS Officers on completion of the Phase 2 training pipeline (at GTS).

The Post holder will be accountable to OCMSO1EGS for their Primary Purpose; To assign Officers of their plot to meet the complemented executive and professional needs of the Naval Service in peace, TTW and war.

Secondary Purposes:

1. To plan and develop the careers of Officers on their plot, so that they improve their executive and professional skills, can achieve their potential and remain motivated and committed to the Service.
2. To participate in the initial stages of the system of transfer and promotion of Engineer Officers, below the rank of Commander, so that those officers' reports are checked for correctness and completeness.

Primary Tasks:

1. Planning the assignments of the plot, within current naval regulations and standards, filling billets to the requisite targets with appropriate, committed, motivated and suitably qualified Officers, giving those Officers the requisite period of notice of employment.
2. Developing the careers of the plot within the constraints described at paragraph 8 and in accordance with the Engineering Branch Career Structures and 2SL policy/guidelines.

3. Conducting interviews with individual Officers on the plot, so that they receive clear advice on future prospects and assigning considerations whilst ensuring that personal contact is made with all members of the plot over a period of two years.
4. Nominating Officers on the plot for higher training and career courses.
5. Nominating suitably qualified Officers from the plot to SO1 CAPPS to fill Common Appointments to the maximum benefit of the Service and the individual.
6. Monitoring the number of Officers on the plot retained on Extension of Service and serving in the Acting Higher Rank in relation to the requirements of the plot and the availability of the Officers on it.
7. Liaising with Commanding Officers, Employing Officers and Line Managers to ascertain the professional competence and suitability of Officers on the plot for particular appointments.
8. Monitoring all OJAR reports of officers on the plot to ensure their completeness and correctness iaw the guidance laid down in JSP 757 and BR3.
9. Attending the Commission Transfer Board and provide advice to PROMs regarding the eligibility of MEGS OFs; provide advice to PROMs regarding the eligibility of MEGS OFs for promotion.
10. Act as the departmental point of contact for casework involving Officers on the plot, liaising with other MOD departments as required or appropriate. Maintaining records as necessary to identify appointing and career trends.
11. Conduct periodic outreach visits to establishments which employ plot member to deliver an efficient and effective career management service.
12. Act as data controller for all records on the plot, regardless of media in which they are held, in accordance with the GDPR, and other relevant legislation and regulations.
13. Liaising with Branch Manager on branch-related matters as required.
14. Reacting to short-notice requirements (including Augmentation).
15. Generating own plot's Officer Valedictory Certificates (in the absence of an Admin Assistant).

Secondary tasks and duties:

1. OCMSO2MEGS will also undertake the following roles on behalf of the wider E CM group:
 - a. Organise FGA Bilateral Meetings (termly).
 - b. Generate / update the CM elements of 2* Branch Review, 1* Quad Brief and 1* Rolling Brief on behalf of OCM SO1 EGS with sufficient notice for staffing (on request of DACOS(CM) COS).
 - c. Support the EGS Officer promotion's round by generating last shot letters and promotee contract detail.
 - d. Generate OCM EGS statistical data (as required).
 - e. Act as OCM E Socials Rep.

Desirable Competencies:

- Have completed ICSC (highly desirable).
- Have completed a charge appointment (desirable).
- Basic Interview Skills
- Intermediate skill level MS Office (Word, Excel, PowerPoint)

[See General Notes](#)

Post Title: SHIPS SO2 WE	PID Number: 1131193
Rank / Rate: OF3	Specialisation: ENG WE
Location: DCD MODSAP, KSA	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 3 YEARS

The Post holder will be accountable to SO1 NP for their Primary Purpose; To monitor the progress of all Weapons Engineering aspects of the Hunter Project in the Kingdom of Saudi Arabia (KSA) such that the interests of the UK Ministry of Defence (UKMOD) and the Royal Saudi Naval Forces (RSNF) are promoted, protected and faithfully represented.

Responsibilities:

1. The Hunter Project's lead Weapon Engineering specialist.
2. The In Kingdom focal point for issues concerning Post Design Services.
3. MODSAP's Government Quality Assurance Representative (GQAR) within KSA for the Hunter Project including support equipment and the Mid Life Update and waterfront processes and procedures.
4. To lead on all aspects of the sea and land ranges.
5. Carry out staff officer duties as directed by CNP.
6. Be the divisional officer and line manager for WO TLS.

Primary Duties:

1. Monitor the Prime Contractor's performance in all Weapon Engineering matters.
2. Act as the GQAR in KSA for the Hunter Project.
3. Staff all correspondence for Weapon Engineering subjects and miscellaneous issues as necessary.
4. Monitor the provision of support for the sea and land ranges at KANB Jubail.

Secondary Duties:

1. Maintain regular contact with RSNF representatives at RSNF HQ and the RDC to provide professional engineering advice and guidance especially on operational implications.
2. Provide the RN's interface to the Hunter Project's Through Life Support activities including attendance at Obsolescence Working Group, Post Design Services and Hunter Modifications Review Committee meetings.
3. Support and provide backup for SO1 Muns on munitions matters.
4. Lead and manage WO TLS in fulfilling his responsibilities.

Essential Competencies:

Charge Qualified

The post holder must hold a UK driving licence.

Desirable Competencies:

Charge Appointment experience

Colloquial Arabic (10 weeks)

Fundamentals of Configuration Management

ECDL

Managing and Understanding Risk

Project Management

Must be able to achieve the following Competencies when in Post if not already held:

In date for ISSC or Embarked Forces Sea Survival Course (EFSSC)

Mandatory training required in post:

MODSAP Training as promulgated by AO Ships

MODSAP Induction Training

Quality Audit Assessors On Line Training (QAAOLT)

AQAP 2070 on line training

Qualified ISO 9001 Lead Auditor (within 6 months of joining). QMS assistant and Auditor.

Audit Evaluation Skills (AES)

Ship Safety Management Organisation (SSMO) Course

[See General Notes](#)

Post Title: SO3 J6 OPS	PID Number: 2028534
Rank/Rate: OR9-OF3	Specialisation: ENG WE

Unit/Location: HQBF GIBRALTAR - OPS	Commitment Level: FTRS FC
Preferred Start Date: MAY 20	End Date/Length of Commitment: 12 MONTHS

HQBF Gibraltar SO3J6 is an integral C4 management role in ensuring that the Command is able to deliver the mandated mission of demonstrating UK sovereignty of Gibraltar; supporting current operations and maintaining readiness to support JFC contingent operations as a Forward Mounting Base (FMB). These activities rely heavily upon secure and reliable communications networks to which SO3J6 is responsible for delivering.

SO3J6 is the lead and line manager of a small J6 cell including a Locally Employed Civilian (LEC) Information Manager and a RN WO1 and PO Crypto Custodians.

Commander British Forces Gibraltar is reinvigorating the drive to ensure that Gibraltar is future proofed to meet the ever-changing requirements. This requires a refresh of the majority of Gibraltar's legacy and aging communications and networking infrastructure of which the SO3J6 role is lead.

Tasks:

- p. Work to the SIO (COS) and set in place processes necessary to deliver the information requirements of the organisation.
- q. Develop, monitor and improve the overall capability of the business unit to use and exploit information and the capabilities current CIS equipment.
- r. Manage and improve the regime within which staff store, access and disseminate electronic and physical information.
- s. Review processes to ensure that the HQ continues to maintain the requirements for IAMM L3 and be prepared to develop further to achieve IAMM L4.
- t. Ensure that the HQ is working in accordance with DPA 18.
- u. Act as Line Manager for the Information Manager.
- v. Act as 1RO for WO CDA, and 2RO for PO CDA.
- w. Act as the primary point of contact with JFC J6/COS JFC and ISS.
- x. Act as the primary customer to ISS for Gibraltar. Writing SORs or NSSRs as required.
- y. Ensure coordination of equipment, security and information management to meet the command requirement.
- z. To be the primary POC for all J6 issues within the Command.
- aa. Maintain the J6 input into the Command Risk Register.
- bb. Review annually and deliver the J6 induction at the Command Induction Briefs.
- cc. Continue the preparation for the HQ to migrate to MODNet. Attend ISS Migration Planning meetings.
- dd. Be Crypto Authorised.

[See General Notes](#)

Post Title: M2 (ELECTRICAL) SECTION OFFICER	PID Number: 1112345
Rank / Rate: OF2	Specialisation: ENG ME
Location: DSMarE, HMS SULTAN, GOSPORT	Commitment Level: FTRS HC
Preferred Start Date: ASAP	End Date / Length of Commitment: 2 YEARS

The Post holder will be accountable to DSMarE XO for their Primary Purpose.

Responsibilities:

1. Provision of assessment, coaching and development of all MoD and Service trainers employed within M2 MEL Section.
2. Management of DTTTv2 WpTT portfolio and Continuing Professional Development (CPD) of all defence trainers (MoD IOs and Service) employed within M2 MEL Section.
3. In accordance QRRN's and BR3, act as Divisional Officer and 1st Reporting Officer to the incumbent of the M2 DTM MEL post and 2nd Reporting Officer to all CPOs assigned to M2 MEL Section.
4. Act as functional line manager for all MoD, Service and civilian contracted instructors employed within the M2 MEL Section, providing oversight of their employment to ensure the safe delivery of all allocated professional and technical training.
5. Generate, issue and review (annually) ToR for all M2 MEL personnel.
6. Ensure that examination questions are compiled and marked in accordance with the appropriate ASpec and that examination results are submitted to the Examination Cell in accordance with TSOPs.
7. Monitor loading of staff to ensure the complement is adequate for its purpose.
8. Ensure that instructors are acquainted with technical developments in the fields for which they are responsible, including all new and extant S2022A, and that training change proposals are submitted to address any developments that affect course content.
9. Conduct course Introductions and Post Course Discussions.
10. Act as Officer of the Day (OOD) or Duty Commanding Officer (DCO) i.a.w. SULSOs and undertake Establishment duties as required.
11. Carry out tasks and comply with the assigned priorities of work as required by the DSMarE Management Plan and DSMarE TSOPs.
12. Deputise for M2 Group Senior Engineer as appropriate.
13. Co-ordinate all visits to the M2 MEL Section, submitting VISITEMs to HMS SULTAN's XO for guests invited under M2 MEL Section business.
14. Act as a Staff MEO for SEMC Machinery Integration 'Duty Watch' Exercises.
15. Foster Section esprit de corps through reward and recognition and through support of or participation in 'whole ship' activities, including DSMarE coffee mornings and sporting events.
16. Generate responses to S3018s raised against training delivered by the M2 MEL Section for review by the M2 SE before they are released from DSMarE.
17. Ensure that all machinery in the M2 MEL Section is correctly maintained, and that this maintenance is correctly recorded, in accordance with the Maintenance Management System. Any deficiencies must preclude continued use unless supported by an adequate and specific Risk Assessment.
18. Ensure that all defects on any machinery in the M2 MEL Section are correctly recorded and that the repair is appropriately managed. Ensure that all equipment that is unsafe to be operated is adequately isolated and this isolation is controlled such that the equipment can not be energised or run inadvertently or inappropriately. Generate and manage M2 MEL equipment OPDEFs for review and approval by M2 SE.
19. Ensure that all machinery in the M2 MEL Section is correctly and safely operated only by competent persons or under appropriate supervision as detailed by DSMarE's SSoT.
20. Generate Training Equipment Proposals / Business Cases to replace existing obsolete or inadequate training equipment such that equipment held by the Section remains current and appropriate to deliver existing SOTR requirements.
21. Generate PERREQ / OPDEF emails for review and approval by M2 SE and manage instructor gaps within the M2 MEL Section, liaising with DSMarE XO to highlight future manpower deficiencies.
22. Advise SOMP of any programmed training that cannot be supported.

[See General Notes](#)

A VACANCY FOR AN OF3 OF LOGS (ANY) OR EGS/ESM (ANY) SPECIALISATION SERVING AS SO2 FMSS DEPUTY REQUIREMENTS MANAGER IN BRISTOL, ABBEY WOOD – REF No 2036847

ACOS (Engineering Support) is responsible for supporting NCHQ's Capability Delivery Teams across the Develop, Deliver, Generate and Operate functions by providing the engineering support aspects of the N4 function across NBs, ship classes and submarines.

The Future Maritime Support Strategy (FMSS) Programme team are developing the successor arrangements for the Maritime Support Delivery Framework (MSDF), the current overarching management framework for the dockyards; the current contracts are due to expire by 2020. To define the requirements for waterfront support after 2020, FMSS has been launched as a joint enterprise between DE&S and NCHQ. Currently at the concept stage, FMSS will assess the impact of new platforms (T45, QEC, T26, Astute, Successor), assess the implications of other support programmes on solution design (for example Common Support Model), and identify opportunities for coherence with other support programmes such as Commercially Supported Shipping.

Primary Responsibilities:

As Deputy Requirements Manager to the FMSS programme, support the FMSS NC B2 RM at all their duties across the entire FMSS programme scope and working alongside the DE&S FMSS programme team, with responsibility for:

- a. FMSS RM team lead for programme Level 0 development, maintenance and endorsement of customer User Requirement Document, including Measures of Effectiveness/Performance
- b. FMSS RM team lead for programme Level 0 development, maintenance, endorsement and delivery of FMSS Requirements and Acceptance Management Plan (RAMP) and Integrated Test, Evaluation and Acceptance Plan (ITEAP)
- c. FMSS RM team lead for management of programme Level 1 user requirements and acceptance for:
 - logistics, warehousing and freight distribution, and managing customer requirements relationship engagement between NCHQ Logs Div and LDOC
 - surface ships engineering and waterfront infrastructure capability management, and managing customer requirements engagement between NCHQ Ships Div and DE&S WSpt
 - submarines engineering and waterfront infrastructure capability management, and managing customer requirements engagement between NCHQ SM Div and SDA ISSM
 - programme planning and delivery of supplier contracts transition from existing partners through to Full Operating Capability
 - programme planning and delivery of programme integration activities for planning, delivery and performance management of customer operational outputs
- d. Support the NC B2 FMSS Requirements Manager in establishing the approach to identifying, capturing and scheduling the programme benefits, preparing and managing the programme benefits map in accordance with best practice and the programme mandate
- e. Support the NC B2 FMSS Requirements Manager and programme team with stakeholder community engagement across NC, HM Naval Bases, DE&S and industry
- f. Liaise, at the appropriate level, with all authorities associated with the achievement of the job purpose, advising NC B2 FMSS Requirements Manager of any emerging contentious issues which may directly affect output; performance; policy, contractual matters or financial commitment.

Secondary Responsibilities:

The secondary responsibilities of the SO2 FMSS Deputy Requirements Manager role are to assist the NC B2 FMSS Requirements Manager with the following:

- a. Managing the portfolio of FMSS programme initiatives across NC, the DE&S (including Ships and Submarines) and Industry
- b. The establishment and management of industry facing initiatives, communicating progress, risks, issues and benefits from the programme.
- c. Identifying, establishing and managing the resources required in delivering the FMSS programme.
- d. Identifying where industry can provide additional benefit across the FMSS programme
- e. Attendance at FMSS Programme Board meetings in Abbey Wood, HM Naval Bases, NCHQ and Division meetings in Portsmouth.

Applicants should meet the following criteria:

Essential.

Experience of successful Defence Project and Programme management preferably within PRINCE 2, APMP and MSP Practitioner disciplines

The post holder requires the following specific competencies, to be achieved within two months of appointment and maintained while in post:

Competence	Skill Level
MODNET	Intermediate
MS Application: Word	Intermediate
MS Application: Excel	Intermediate
MS Application: Power Point	Intermediate
MS Outlook	Intermediate
Equality and Diversity	Basic
Managing Successful Programmes	Practitioner
Defence Requirements and Acceptance Principles	Trained

Period of Service. The appointment is on FTRS(LC) TCoS for an initial period up to 31 Mar 20.

[See General Notes](#)

COMMON ASSIGNMENTS

Post Title: NAVY NBCP EXEC FIRST LT	PID Number: 1845949
Rank / Rate: OF3	Specialisation: ANY
Location: PORTSMOUTH	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

'Home to the Queen Elizabeth Class Carriers and a significant proportion of the Royal Navy's Surface Flotilla units, Portsmouth Naval Base is a thriving Ministry of Defence site. Whilst rightly frontline focused, it also supports over 90 lodger units with a combined work force of over 14000 personnel, many of whom are Royal Navy. To meet the demands of such a dynamic and challenging working environment is a highly dedicated Team, led by the Naval Base Commander - a key component of which is its Executive core.

The First Lieutenant plays a pivotal role at the 'heart' of all that this core delivers. Working closely with the Base Warrant Officer and the Base Executive Officer, our 'people' are at the centre of their day to day activities, whilst always ready to deliver Command's 'Intent'. To meet the demands of the role, the preferred candidate will be a self-starter, possessing drive in abundance, highly refined but effective leadership and management skills, who can work under pressure to tight timelines. Good communications skills are a must (both oral and written) with previous experience in Executive type assignments being ideal.'

The Post holder will be accountable to Base Executive Officer (BXO) and to the Captain of the Base (COB) for their Primary Responsibilities:

- Ensure NBC(P) Department Heads carry out their divisional responsibilities, including timely MPAR and ARs, regular Divisional Meetings and completing mandated Naval Core Training due.
- Ownership of the delivery of HMNB(P) Duty Watch Organisation including oversight of Duty Rosters and coordinating related Boarding and Training. Additionally, to continuously review and enhance the policy and structure to assure necessary capability to meet current and future needs.
- Delivery and oversight of Armoury outputs, to oversee the ALR and Weapon Runs in support of SURFLOT(E) units, RN Mounting Centre, 1710 NAS, Individual Augmentees and other key customers. Furthermore, to ensure Saluting Gun availability and engage with internal and external inspections/assurance teams as required.
- Delivery and oversight of Magazine outputs, act as Explosives Licence Holder and to oversee Magazine holdings in support of SURFLOT(E) units, RN Mounting Centre, 1710 NAS, Individual Augmentees and other key customers.

- e. Assure delivery and oversight of Naval Base PDev. Oversee management of PNB Sports Grounds and key facilities, Chair Sports Users Committee, provide Intelligent Customer function between Contractors and HMNB(P) and support transition to FMSP contracting arrangement.
- f. HMNB(P) Op Bridge lead. Review and update existing plans, liaise with SURFLOT(E), PCAP and other authorities and ensure ability to deliver requirements within defined timeframes. Manage all related table-top and training activities.
- g. Lead and continue to develop reinvigorated Naval Base Carer's Forum, Unit Health Committee, Health Fairs and Health and Wellbeing policy and engagement, Protective Supervision organisation and other N1 outputs and initiatives.
- h. To lead on the provision of safeguarding and duty of care for all naval base personnel but particularly those falling into U/18, Supervisory Care, Vulnerable and transitioning from Phase 2 training establishments.
- i. NBC lead for November Ceremonies, engaging with PCAP, other local establishments and Portsmouth City Council to deliver RN elements to the Portsmouth City Remembrance Sunday Parade and similar events.
- j. Act as PNB lead and focal point for Armed Forces Day, develop annual programme of supported Awareness Days and whole ship events and support Command in delivery against national Commemorative Events such as VE, VJ and DD anniversaries.
- k. To Lead on Exec Dept Business Continuity Planning and support Command with Contingency Planning for areas such as MACA; National Pandemics and BREXIT.
- l. To act as the Standing DCO during routine working hours and to be a member of the Duty Commanding Officer Roster.

Secondary Duties include:

- a. To review and take appropriate actions against issues and incidents reported in the Daily Occurrence Book.
- b. To be the Divisional Officer and 1RO for the BWO, WOPDev and WO 1L at HMS Temeraire. To be 2RO for all 5 x OOWs, 2 x CPOPTs, POAWW and Exec dept JRs. 3RO responsibilities for 2 x POPT, 4 x LPT and Gym Hands.
- c. To be the Line Manager and 1RO for the Senior Armourer and 2RO for the Assistant Armoury.
- d. To oversee BWO, WOPDev and 1L Tem providing advice and guidance as required. In addition to work with BWO in providing assurance, policy and guidance for all OOW personnel in the conduct and delivery of their outputs.
- e. To oversee delivery of Ceremonial and all due marks of respect associated with entitled visiting Royals, Tri-Service Senior Officers, foreign and domestic and Senior Political and Defence Attache staff.
- f. To be fully acquainted with HMNB(P) Health & Safety and Environmental Protection regulations and procedures, championing within the exec department as necessary and to complete all mandatory training including and complete all mandatory training.
- g. Promote an inclusive culture across the Naval Base, working to increase understanding and engagement through education and initiative.
- h. To undertake any other duties/tasks as required, as directed by the chain of Command.

[See General Notes](#)

Post Title: DECISION BODY FOR SERVICE COMPLAINTS	PID Number: 2100070/74
Rank / Rate: OF5 – OF7 (2 Positions available)	Specialisation: ANY (Ex Regulars only)
Location: NCHQ, CLS, PORTSMOUTH	Commitment Level: VeRRs (Volunteer Regular Reserve Service (Up to 30 days in any 12-month period, to be paid on Reserve Service Days, Pay Scale)
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Background:

Section 340C of the Armed Forces (Service Complaint and Financial Assistance) Act 2015 (the 'Act') provides for the Defence Council (DC) to delegate its function in relation to a Service Complaint (SC) to a person or panel (hereinafter called the Decision Body (DB) and Appeal Body (AB)) to decide on a SC that has been found admissible.

Naval Legal Services (NLS) is part of the Navy Command Headquarters (NCHQ), and reports to the Second Sea Lord (2SL). The function of the NCHQ is to deliver operational success, run Navy business efficiently, and to generate future capabilities in a sustainable form. The NCHQ operates to support the annual Navy Command Plan mission, and the Objectives contained in the Maritime Strategy 2035.

Within this overall context, the purpose of NLS is to provide advice that is accurate, timely, insightful, and focussed on achieving the Command aim. The four principal objectives for NLS are:

- a. To contribute to the success of operations by providing commanders high quality contemporaneous legal advice;
- b. To contribute to the sustainment of a sufficient, capable and motivated force by providing:
 - i. advice on disciplinary and personnel-related casework;
 - ii. advice on personnel policy;
 - iii. oversight of service complaints;
 - iv. training in international humanitarian law; and,
 - v. influence the drafting, and reporting on the impact, of legislation.
- c. To contribute to international defence engagement, in particular through close relationships with the USN and with the French Navy, and by delivering international law training in support of a rules-based international order;
- d. To contribute to the proper direction, accountability and governance of Defence as a Department of State by:
 - i. managing employment and administrative law litigation against the Navy;
 - ii. providing legal advice on the conduct of Service Inquiries, PQs and other Ministerial business; and,
 - iii. Considering statutory applications regarding reserves' call-out and financial assistance.

The Post holder will be accountable to 2SL for their Primary Purpose; To decide Service Complaints at the DB and AB level in accordance with the Armed Forces (Service Complaints and Financial Assistance) Act 2015, JSP 763, JSP 831 and BR3.

Duties of a Decision Body:

The role of the DB and AB is outlined at Part 2 Chapter 4 and Chapter 5 to JSP 831. In summary this role includes but is not limited to:

- a. Ensuring the timely progression of the complaint;
- b. Ensuring that a thorough investigation of the complaint takes place and the Complainant and all Respondents are given opportunity to comment on the said investigation;
- c. Determine if the complaint is well-founded and if so determine what redress (if any), that is within your authority, would be appropriate, and to grant any such redress ;
- d. Exploring appropriate informal resolution opportunities (as long as such exploration does not unduly delay the progression of the complaint itself);
- e. Ensuring the Complainant and all Respondents are kept informed of progress of the complaint (to also include explaining why any delays or administrative errors have taken place and how you intend to rectify any such issues);
- f. When appropriate, debriefing your decisions to the Complainant and all Respondents;
- g. Capturing in your formal record of decision whether there are any Organisational Learning issues arising from this complaint;
- h. Keeping a detailed record of your actions as the DB or AB.
- i. Apply the Principles of Fairness laid out in JSP 831 Part 2 Annex G.

Performance Attributes:

1. Be principled and fair with an open mind. Must be entrusted in ensuring just and equitable treatment is afforded to all parties involved in the Service Complaint; some of who will be vulnerable.
2. Understand unconscious bias in order to ensure Service Complaints are decided fairly.
3. Be able to work collaboratively with an inquisitive, analytical and pragmatic approach to problem solving.

4. Have good interpersonal skills with the ability to listen and to accurately decide sensitive and complex issues. This includes intelligence overlaid with emotional intelligence with a particular ability to analyse complex issues and the ability to transpose these issues into structured and effective decisions.
5. Have strong staff skills and the ability and willingness to spend time on accurate and timely staff work.

Competencies:

The post holder is to hold an in-date Security Check or renew their Security Check prior to deciding any Service Complaints.

[See General Notes](#)

Post Title: AREA ENGAGEMENT TEAM SW OFFICER COMMANDING (AET SW OC)	PID Number: 2091242
Rank / Rate: OF3	Specialisation: ANY
Location: PLYMOUTH, GRENVILLE BLOCK	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS
PREVIOUS APPLICANTS NEED NOT APPLY	

Preamble:

1. The Naval Service (NS) recruiting organisation, under Captain Naval Recruiting (CNR), is responsible, to Flag Officer Sea Training for the delivery of the NS recruitment and assessment pipeline.
2. In the field, Engagement Team (AET) personnel act as each Recruiting Area's focus for the planning and delivery of all community engagement activity. The AETs are CNR's primary asset within the organisation to deliver nationally based, but locally delivered, direct contact engagement for the NS, within an assigned geographical area of the UK.
3. SO2 AET's primary role is to engage with target audience set by CNR through delivery of direct engagement and outreach both in face to face delivery and utilising all digital channels authorised by SO1 Engagement. This engagement is delivered through Leadership and Development packages, experiential engagement and faith engagement. In addition, SO2 Area Engagement is a key element in supporting the Ministry of Defence's commitment to increasing the diversity of its personnel and increasing awareness of the NS in under-represented groups such as BAME and females. Each of the six SO2 AET positions are located within the CNR recruiting areas and have a responsibility to liaise with the RFF and four Naval Regional Command HQs. In support of their efforts, they command and direct the activities of a team comprising appropriate SMEs

The Post holder will be accountable to SO1 Engagement for their Primary Purpose:

To establish and deliver a coherent direct contact engagement and outreach plan for CNR that raises awareness of the NS to the general population and specifically in under-represented groups, as directed by CNR, through the direction and co-ordination of the AET within their AOR.

Secondary Purposes:

- i. Develop a sustained and consistent tailored and coordinated programme of engagement and outreach activities to engage with young people in a broad age group of 10-25 raising their awareness of the Royal Navy to communities which will achieve the aim of creating permissive recruiting environments through both face to face direct contact engagement and through authorised digital channels.
- ii. Develop networks and relationships with other key MoD Diversity stakeholders including within RNMCE, MoD D&I, NCHQ D&I, Chaplain of the Fleet, CMR and the other Services.
- iii. Liaise with the respective areas NRC in order to provide targeted NRC outreach in support of CNR meeting his recruiting targets.

iv. Liaise and coordinate with other CNR entities (eg SO2 AET's, the Recruiting Field Force (RFF) and Specialist Recruitment Teams (SRTs)) to deliver a tailored and coordinated programme of engagement and outreach activities to achieve the aim of creating permissive recruiting environments.

Primary Tasks:

- i. Act as lead and Subject Matter Expert (SME) for the delivery of a coherent outreach programme that raises awareness of the Naval Service in under-represented groups such as females and BAME, within their AOR both in face to face engagement or through the medium of on-line delivery platforms.
- ii. Lead and coordinate the AET in the delivery of the community engagement outreach programme and assume all direct line management responsibilities for this team.
- iii. Develop a regional network with key leaders within both the business and civil communities, identifying opportunities to raise awareness of the NS in target communities as directed by SO1 Engagement.
- iv. Assume full responsibility for all budgetary matters in their AOR ensuring full compliance with all corporate governance guidance and MOD financial regulations.
- v. Liaise with peers in the other Services within their AOR, ensuring networks and best practice are shared on a tri-Service basis, attending meetings as required.
- vi. Attend key meetings as required and directed.

Secondary Tasks:

- i. Co-ordinate the maintenance of records of Area Engagement activity across the region, prepare returns for SO1 Engagement/CNR HQ which appropriately evaluate the impact of Area Engagement outreach across their AOR with all the diverse groups of the community as directed at the AET Management meetings.
- ii. Respond to other tasking as appropriate by SO1 Engagement.

Essential Competencies:

MoD Diversity and Equality training

ICSC(M)

Driver Cat B licence

CRB Enhanced

Disclosure Scotland Enhanced Certificate(Essential) (SNI only)

Proficient in Word, Powerpoint and Excel and digital delivery platforms such as MS Teams, Google classroom and zoom

[See General Notes](#)

Post Title: SO2 INTERNAL COMMUNICATIONS CAMPAIGN MANAGER	PID Number: 1714232
Rank / Rate: OF3	Specialisation: ANY
Location: NCHQ, LEACH BLD, WHALE ISLAND, PORTSMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Background:

1. Royal Navy Media, Communications and Engagement (RNMCE) is the department charged with protecting and enhancing the reputation of the Royal Navy. It does this by delivering against the Royal Navy Communications and Engagement Strategy, applying focussed resources to protect and improve levels of favourability and understanding amongst the Royal Navy's six key target audiences.
2. In order to deliver the overall approach to RN communications and engagement efforts, it is organised along three functional groupings:

- a. **Strategy and Reputation.** Functions key to Naval Service reputation or concerned with the provision of enablers to the whole RN communications enterprise.
 - b. **Creative & Digital.** Functions involving the creation of communications content, the provision and governance of current owned channels and digital transformation.
 - c. **Engagement.** Functions involved in all national engagement activities as well as regional engagement, including RN representation and resilience.
3. An integrated process which starts with planning and concludes with research, insight and evaluation (RIE) lies at the heart of all RNMCE activity. Everyone is expected to ensure that all communication and engagement activities are informed by insight and evaluated in line with GCS recommendations.
 4. In accordance with GCS principles, each position in RNMCE comprises a principal role, plus additional roles. Using a combination of roles, post holders are expected to build dynamic teams from across the enterprise based on project needs, enabling better cross-fertilisation of ideas and improving efficiency. A number of functions provide support across the RNMCE enterprise in order to facilitate this process.
 5. RNMCE, in line with the rest of HM Government, is expected and required to adopt the Modern Communications Operating Model (MCOM) with proactive communications (where possible and appropriate) delivered on a campaign basis, using the OASIS framework. The new RNMCE positional and functional structure has been designed specifically with this in mind.

Roles and Responsibilities:

6. The post of SO2 Internal Communications (IC) Campaign Manager is the senior Service representative in the IC section, charged with the implementation of the RN IC Strategy, which focusses on using IC to reduce VO among our military audience. While the SO2 Campaign Manager will primarily act as the SME lead for military communications, they will also be required to support delivery of Whole Force and civilian internal communications as required.
7. **Internal Communications Practitioner.** The role of the SO2 IC Campaign Manager is to lead and coordinate IC activities across the Whole Force, paying particular attention to the military component, as directed by the IC Team Leader (TL). They are to execute this function through the implementation of the RN IC Strategy. Key tasks include:
 - Implement the RN IC Strategy, based on the direction set in the RN Communications Strategy, ACNS (Pol), and 1SL priorities, and fine tune the implementation plan as priorities change within the organisation.
 - Ensure the delivery of effective IC to the military component of the Whole Force.
 - Play a key role in communicating Transformation to the Whole Force, advising on the best ways to communicate this effectively to the military component.
 - Implement the process through which the PLT: 1) disseminate IC messaging in line with the IC strategy, focussed on the 'top ten' issues causing VO; and 2) collect workforce intelligence from the service audience, testing the effectiveness of this messaging and the underlying policy as a means of reducing levels of VO amongst Key Retention Audiences. Maintain a strong working relationship with the Hd RN PLT to do so.
 - Work with the C1 Whole Force IC and the RIE team, in order to measure the impact of IC activities.
 - Provide IC consultancy to service leaders and encourage them to adopt best practice IC.
 - Assure all "Two-Six" branded content, regardless of the channel in which it is carried.
 - Maintain up to date "dashboard" of service IC activities and ensure C1 Whole Force Internal Communications is briefed on key matters.
 - Operate the internal distribution mechanism of IC documents and notes (such as GALAXY, DIBs, DINs and RNTMs) and the effective use of IC channels (such as intranet, Defence Gateway, My Navy and email cascade), noting and advising on their appropriate use.
 - Act as the **Campaign and Planning Lead** for Internal Communications campaigns.
8. **Campaign and Planning Lead.** This role is responsible for developing, planning and executing campaigns and communications activities. Key tasks involve:

- Take direction from C1 Plans and RIE on campaign requirements (if internal communications is a component of a broader campaign).
- Follow OASIS to confirm campaign objective, audience target, then develop campaign idea, plan implementation activities and agree evaluation criteria. Use industry standard tools and approaches to plan campaign activities (e.g. user journey mapping, social diary, conversion funnel design).
- Build campaign team with appropriate roles, experience and expertise to deliver the campaign.
- Run campaign according to a campaign plan and use evaluation data to optimise campaign activities following OASIS.

9. **Tactical Evaluation Analyst.** The role of the Tactical Evaluation Analyst is to evaluate communications activities that is managed and run by the post holder. This requires the use of readily available metrics and data sources to form an evaluation. Key tasks include:

- Access and collect data on communication and campaign activities.
- Analyse data collected and collated and provide immediate evaluation of communication and campaign activities while they are in progress in order to enable optimisation.
- Alert RN MCE line manager on communication activities that may be generating an unintended effect.
- Collate data for end of campaign evaluation following a consistent format, to enable wider use by the Plans and RIE team.

10. **Line Manager.** As a Line Manager, to provide day to day planning and organisation of RNMCE IC team aims, objectives and priorities whilst ensuring staff are set medium and long-term objectives in relation to their output as well as personal development. The SO2 IC Campaign Manager is also responsible for subordinate resources in order to achieve IC campaign objectives ensuring at all times value for money and appropriate use of resources.

11. **Professional Development Lead.** The role of the Professional Development Lead is to oversee, plan and coordinate professional development activities for their team within RNMCE. Key tasks include:

- Support the DDC Head of Professional Development in delivering the Defence Communicator Professional Development Strategy.
- Maintain an up to date status report on professional development progress of the post holder's team.
- Identify professional development needs of individuals and incorporate that into their professional development plan.
- Coordinate with DDC, Government Communication Service or third parties on the provisioning of professional development to staff. If required, produce business case to secure budget for fee-paying training.

12. The post holder will also deliver the following:

- Act as member of NERO / ACRO incident team

13. The post holder will act as RNMCE Duty Officer within the roster.

14. The post holder reports to the C1 Whole Force Internal Communications TL, providing an overview of all internal communications campaign activities across the Royal Navy.

15. The post holder works closely with the RNMCE Creative Team.

16. Where appropriate, act as the military IC SME for content specific to the Royal Navy.

17. The post holder may be required to conduct overnight establishment and unit visits as directed by the IC TL.

Competencies And Skills:

18. The post holder must have strong leadership and strategic thinking skills, being able to make the most of earned and owned content to deliver effective IC.

19. The post holder must have the inter-personal skills to influence senior leaders and stakeholders and build constructive alliances within the Royal Navy community of communicators.

20. The post holder must understand internal communications and employee engagement best practice.

21. Ideally, the post holder should have acquired some communication skills and knowledge from previous employment. Building on this, the post holder must agree with the Line Manager on the training necessary to attain the required level of GCS communication competency as below:

GCS Communication Competency Framework	Level (0-3)
Insight: Gain an accurate and deep understanding of the issue(s). Use insight to identify target audiences and partners and to inform communication objectives, messages and solutions.	3
Ideas: Develop the communication strategy and plan. Select channels and develop key messages and content for target audiences. Identify evaluation criteria.	3
Implementation: Develop and implement effective communication strategies and plans. Work with stakeholders and partners to deliver communication.	3
Impact: Assess the impact and effectiveness of communication. Review achievement of objectives. Identify lessons learnt and share feedback.	3

22. Skills level with Defence ICT (DII, MS Office, MOSS): **Intermediate**

Experience:

Essential experience:

- Recent operational experience within the Maritime domain
- Planning, delivering and evaluating complex communication and engagement programmes (preferably internal focused)
- Strong review, editing and proofreading skills

Desirable experience:

- Defence Communicators Course
- Relevant Internal Communications Qualification

[See General Notes](#)

Post Title: SO2 BUSINESS OUTREACH CORTISONE	PID Number: 1570988
Rank / Rate: OF3	Specialisation: ANY
Location: HQ JMG, DMS WHITTINGTON, LICHFIELD	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 5 YEARS

Unit Role: CORTISONE Programme Office. Responsible for the delivery of the next generation of medical information services (Med IS) to Defence.

Position Role: Under the direction of the CORTISONE SO1 Clinical Safety Officer (CSO), the job holder will operate as the Assistant Product Owner for CORTISONE deliverables, supporting requirements capture/management and coordinating pan-Defence Medical Services (DMS) provision of business SME input into the programme's Agile delivery processes to shape CORTISONE procurements (aka Business Engagement). Additionally, the post will support the CSO's delivery of the programme's clinical safety function, support the programme's business

design authority function and be the Prog Office's routine focal point for Med IS User Group interaction. Leadership, clear business understanding, strong communication skills, analytical thinking and decision-making will be vital to success.

Responsibilities:

1. Agile Product Ownership. Executing Assistant Product Ownership responsibilities for selected fixed space and/or cross-cutting Med IS deliverables, leading and shaping business community activity and decision-making, demonstrating personal credibility through effective business understanding of DMS core deliverables in both fixed and deployed settings.
2. Requirements Management. Under direction of the SO1 CSO, support the capture, development and management of programme requirements, working collaboratively across the Programme Office to ensure coherence.
3. Business Engagement. Support ISS development of the Business Engagement Estimate, scrutinising and driving clarity and pragmatism into the scope, boundaries, SME type and quantities requested for each activity. Proactively coordinate and orchestrate all Business Engagement taskings into DMS to ensure that suitable DMS SME participation/input is achieved, directing the OR-8 Business Engagement RFI Manager as required. Establish and maintain a network of contacts across DMS (including the chairs of the various Med IS User Groups) to support Business Engagement tasking.
4. User Group Coord. Coord, facilitate and enable the interface of Med IS User Groups with the CORTISONE Programme, acting as the Programme Office's principal lead for User Group engagement.
5. Business Design Coord. Coord and deliver full-spectrum secretarial support to the programme's Business Design Authority function (the OF-5 chaired Coordinating Design Organisation (Business) (CDO(B)). Develop and/or coord development of documents for submission to CDO(B) to drive decision-making by this forum.
6. Clinical Safety Support. Coord creation of SNOMED codes as required, ensuring good governance of the process for the MOD and lead for UK on NATO SNOMED coding. Under direction of the SO1 CSO, write/update and/or coordinate input into all relevant JSPs and other documents with regard to CORTISONE clinical safety aspects. Assist SO1 CSO with other related tasks as directed on an ad-hoc basis, including Organisational Safety Assessments.
7. Business Community Comms. Ensure rich and timely comms with the DMS medical care delivery community, eg compiling the Programme's quarterly newsletter and presenting at clinician-facing meetings.
8. Secretarial Duties. Arrange, coord and secretary Med IS meetings as required incl diary coord, booking appropriate venues, constructing meeting agenda and completing RODs.
9. Other Duties. Any other duties deemed reasonable by 1RO.

Pre Appt/Deployment Trg: Programme and project management training (MSP Practitioner and Agile Practitioner); can be undertaken once in post.

Domestic Considerations: Travelling within UK for meetings at other locations will be required – likely not more frequently than 1 day per week. Overseas travel not routinely required.

Performance Attributes	Priority Component Features		
Professional effectiveness	Needs to have a broad understanding of DMS in order to value-add to job role and to convincingly influence stakeholders at OF-4/OF-5 level.		
Power of communication	Will represent Programme CORTISONE. Provision of effective staff work to 1*, sS, JFC and other staffs. Required to inform and convince regarding Programme matters. Required to broker pragmatic solutions between stakeholders with differing perspectives.		
Initiative	Identify and grasp areas that require action and improvement. Recognise risk and actions required to mitigate. Analyse, decide, act.		
Management	Plan, organise and prioritise routine and non-routine outputs.		
Education/Training	Type	Pri	Comments
Military Quals	ICSC	Highly Desirable	Strong staff and leadership skills highly desirable.

Other Quals/Competencies	Programme / Project Mgmt	Desirable	Project/programme mgmt qualifications advantageous. MSP Practitioner and Agile Practitioner are required and can be undertaken once in post.
Experience			
Service/Arm/OGD	DMS Tri Service	Essential	Solid understanding of DMS core delivery needs in both fixed and deployed environments, sufficient to ensure that the job holder can soundly contextualise their work so as to instil confidence and achieve credibility in all their community interactions.
Operational	Med Any	Desirable	Experience of operating in a military medical care delivery setting desirable.
Staff	HQ Environment (Any Level)	Desirable	Previous DMS staff experience desirable. Previous project/programme experience desirable. Previous experience in an IT delivery project desirable.
Fields/Trades	Med IS Awareness	Desirable	Knowledge of Med IS and its application within DMS advantageous.

[See General Notes](#)

Post Title: T31 REQUIREMENTS MANAGER	PID Number: 2083189
Rank / Rate: OF4	Specialisation: ANY (WARFARE PREFERRED)
Location: ABBEY WOOD, BRISTOL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Brief Introduction / Unit Role:

The Ships Acquisition Programme Management Office has been set up to act as the Senior Responsible Owner's (SRO) programme management office for Type 26, Type 31e and Fleet Solid Support (FSS); to enable the proper 'grip' of these programmes to be maintained for the SRO, and to drive through to successful capability delivery for the Royal Navy, on time and within budget.

The Post holder will be accountable to T31 Programme Director for their Primary Purpose;

The role of this Warfare position will be collocated with the DE&S Project Team and, working in conjunction with the Engineer Requirements Manager, will bring the "operator's" perspective to the T31 Programme and Project teams. They will have a key role in delivering Acceptance and Design Management Arrangements, Capability Integration and Operating policies for this new class of RN warship.

Secondary Purposes:

Support to the Royal Navy's Shipbuilding sub-Portfolio with Operator expertise.

Tasks:

1. Acting as T31 SRO's focus for executive, warfare and seamanship operability matters.
2. Acting in support of the Eng RM's lead for managing Requirements and compliance of contractual requirements deputising as required for associated matters.
3. Managing the System Requirements Document (SRD) and User Requirements Documentation (URD), delivering updates ahead of Programme Milestones.
4. Supporting development of Ship Specification [Whole Ship Requirements Document (WSRD) / Whole Ship Design Document (WSDD)].

5. Overseeing WSRD / SRD compliance delivering updates ahead of Programme Milestones.
6. Managing contracted Operational Analysis delivering updates ahead of Programme Milestones.
7. Providing oversight and assurance for the Design for Support solution including IKM.
8. Leading Operability Working Groups.
9. Supporting Programme Governance forums as required.
10. Staffing responses for export Requests for Information.

Essential Competencies:

Capability and Acquisition
Warfare Operations
Seamanship and Executive

Desirable Competencies:

Requirements Management

[See General Notes](#)

Post Title: CWD SO3 ESYO	PID Number: 2088070
Rank / Rate: OF2	Specialisation: ANY
Location: MWS COLLINGWOOD	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable the CO HMS Collingwood via the XO for their Primary Purposes:

1. The ESYO is responsible for managing all aspects of Security for CO HMS Collingwood (CWD), implementing all requirements of MoD and NCHQ PSyA.
2. The ESYO is the first point of contact for Unit personnel with any security related query.

The Unit Security Officer's responsibilities are to:

- a. Deliver and review a threat assessment for the physical security of CWD and conduct the planning and implementation of counter-measures, including the preparation of a Major Incident Plan (MIP) in accordance with JSP 440.
- b. Provide education for all unit personnel regarding the security threat and their responsibilities for countering it through:
 - (1) Training of individuals with specific security duties and responsibilities.
 - (2) Create and test Immediate Action (IA) Drills specific to unit requirements.
 - (3) Maintain Annual Security training competency.
- c. Maintain a Vetting Register of CWD posts that require DV security clearance.

The ESYO is responsible to the CO for:

- a. Understanding and advising on the relevant security policies, orders, regulations and instructions.
- b. Generating and promulgating CWD specific order.
- c. Dissemination of NCHQ PSyA issued information and directives.
- d. Maintenance of protective security through systematic reviews, checks and inspections to ensure that:
 - (1) The recommendations of security surveys, inspections and audits have been implemented and that, where appropriate, security staff have been informed of the reason for non-compliance.
 - (2) Standing Orders are comprehensive, understood and observed.
 - (3) Security equipment such as access control systems are functioning correctly, and records of routine testing is maintained in accordance with JSP 440.
- e. Carrying out initial investigations into security breaches.
- f. Ensuring that the holders of any subordinate security appointments are appropriately trained and supported in the execution of their duties.

Secondary Responsibilities.

1. Conduct the duties of OC MPGS
2. Act as Armoury Supervising Officer.
3. To provide support to CWD 1Lt as required.

Essential Competencies:

1. Establishment Security Officer Course.
2. Divisional Officer Course.
3. All CMS IAW extant NCHQ guidance.

[See General Notes](#)

Post Title: ESTABLISHMENT SECURITY OFFICER (ESYO)	PID Number: 2091600
Rank / Rate: OF1-OF3 (OF2 PREFERRED)	Specialisation: ANY
Location: RNAS YEOVILTON	Commitment Level: FTRS HC
Preferred Start Date: 29 JUN 20	Length of Commitment: 12 MONTHS

The Post holder will be accountable to the XO through the 1Lt for their Primary Purpose; To control all aspects of security, including counter terrorist and counter espionage measures, at RNAS Yeovilton.

Secondary Purposes:

- a. Act as the Gunnery Officer.
- b. Act as the Ceremonial Officer.
- c. Act as Station STRAPSO.

Responsibilities:

1. The ESyO is the Commanding Officer's primary aide in all security matters and is responsible for the day to day application of security measures within RNAS Yeovilton and its outstations and is assisted in various areas by those personnel detailed below. The ESyO is specifically responsible for:
 - a. The maintenance of procedures for the physical security of RNAS Yeovilton and its outstations.
 - b. Command of the Military Provost Guard Service (MPGS) personnel employed at RNAS Yeovilton.
2. The ESyO has functional authority over all departmental, squadron and lodger units Unit Security Officers (USOs) in pursuance of their security responsibilities.
3. The ESyO is authorised to take whatever measures are necessary to ensure that security rules are being observed. He may make spot checks of any department, squadron or section without prior warning to note security measures in force and impound any protectively marked material not properly secured.
4. The ESyO's Primary Role is broken down as follows:
 - a. **Advice.** Advise the CO on all security matters contained in JSP 440 (The Defence Manual of Security), Navy Command Security Regulations (NCSR) and the Fleet Security Risk Management Framework Document.
 - b. **Threat Assessment.** React to assessments obtained from MOD, PSyA or PJHQ on the threat to the security of the establishment from espionage, sabotage, subversion and terrorism in both peace and war.
 - c. **Security Co-ordination.** Co-ordinate all aspects of physical, documentary, and personnel security within the establishment. Liaise with the IT Security Officer (ITSO) to ensure all aspects of IT security are correctly managed. Co-ordinate the preparations for external Security

Assurance Visits and Inspections by the PSyA Security Assurance Team and carry out actions required for self-assessments.

- d. **Security Incidents.** Conduct initial investigations into all security incidents and recommend, where necessary, further action to the CO. Maintain a record of all incidents and ensure that incidents are reported to Navy Command Warning Advice and Reporting Point (WARP) IAW NCSRs.
- e. **Security Control.** Maintain control of all security keys and custody of written records of combination lock settings. Ensure that combination lock settings and security cabinet combinations are changed as required by regulations.
- f. **Security Risk Register.** Produce and maintain the Establishment Security Risk Register.
- g. **Vetting and Security Clearance.** Monitor all Establishment personnel hold an appropriate in-date security clearance for their JPA positions, advising or facilitating reapplication via the PSyA Security Vetting Team as required.
- h. **Security Briefing of Personnel.** Ensure that civilian and Service personnel joining the establishment are briefed on the Establishment Security Standing Orders, local instructions and the prevailing threat, including actions to take in the event of a change in Security and Counter Terrorist Threat Levels.
- i. **Training.** Organise security education and training within the establishment and maintain nominal roles of those personnel who have attended education and training events.
- j. **Security Orders.** Prepare and maintain Establishment Security Plans, ensuring that they are well promulgated, understood and observed.
- k. **Travel Briefing.** Brief and debrief personnel travelling to Countries to which Special Security Restrictions Apply (CSSRA) informing PSYA (CI) In accordance with JSP 440 guidelines.
- l. **Aftercare Incident Reports (AIR).** Monitor and advise the Commanding Officer on the requirement for Aftercare Reports.
- m. Encourage personnel to complete a "Change of Personal Circumstances Form" if newly married, divorced, or when a relationship with a foreign national of a CSSRA country becomes serious.
- n. **Spot Checks and Musters.** Arrange and monitor all spot checks and musters as required by JSP 440, e.g., documents, arms, ammunition, crypto, etc.
- o. **Emergencies.** Advise on emergency destruction and fire preparedness procedures and the security aspects of Incident Management necessary to maintain Business Continuity.
- p. **Records.** Maintain necessary security records.
- q. **Liaison.** Liaise with the Navy Command Security Team, the local Home department Police Force and the local fire brigade.

The ESyO is to attend and complete the following training:

- a. NSV Security|Developed Vetting|Joint
- b. Security|Defence Establishment Security Officer DESO|Joint|
- c. Management|Divisional Officer (RNLA 106)|Navy
- d. NSV Security|STRAP/TK|Joint|No
- e. Appraising Staff & Managing Performance. (Line Managers in Defence: Delivering through People - LMiD (M3))
- f. Interviewing Techniques. (JITG/B/3225 - TACTICAL QUESTIONING)

[See General Notes](#)

Post Title: FIRST LIEUTENANT (1 ST LT)	PID Number: 2091640
Rank / Rate: OF3	Specialisation: ANY
Location: RNAS YEOVILTON	Commitment Level: FTRS HC
Preferred Start Date: NOV 20	Length of Commitment: 12 MONTHS

The Post holder will be accountable to the Executive Commander (XO) for their Primary Purpose; To be a Deputy Head of Department (DHOD) for the Executive Department and to lead

the Executive Sub-Department. To coordinate the activities of DHODs and the Executive Sub-Department so that the correct level of infrastructure support is provided across the Establishment.

Secondary Purposes:

- a. To coordinate a timely and measured response to requests for Military Aid to the Civil Authorities (MACA) as part of the Defence Contribution to Resilience.
- b. To be the lead for Site and Security matters for RNAS Yeovilton Air Day.
- c. To be the Mess Supervising Officer for the Warrant Officers' and Senior Ratings' Mess.

Tasks:

- a. Act as a DHOD for the Executive Department, leading the Executive Sub-departments.
- b. Lead Station immediate response to incidents and emergencies.
- c. Coordinate MACA, MACC and MACP resilience requests within available resources.
- d. Advise on Executive aspects and oversee the Security Officer in the provision of security, policing and guarding.
- e. Act as Site and Emergency coordinator for RNAS Yeovilton Air Day, including running the Event Control Room and acting as the SILVER Controller in the event of an incident.
- f. Liaise with Defence Estates (Ops) Housing on Service Families' Accommodation Matters.
- g. Liaise with DLSC and WMO for the allocation of whole-ship manpower.
- h. Ensure the provision of RN Police Services.
- i. Oversee the CPOPT in the provision of sport, recreation and AT facilities.
- j. Organise Station Ceremonial events and oversee the Gunnery Department/Security Officer in the delivery of ceremonial.
- k. Coordinate the production of Yeovilton Standing Orders and Daily Orders.
- l. Coordinate the production of Yeovilton Air Day Orders.
- m. Through the Traffic Sub-Committee (of the SHEF Committee) liaise with departments and squadrons on the safe and efficient use of roads and parking spaces.
- n. Be responsible for maintenance of personal standards, appearance and discipline.
- o. Act as Station coordinator for Major Accident and Control Regulation (MACR) exercises.
- p. Maintain awareness of morale and welfare of all Service personnel, liaising with NPFS personnel.
- q. Act as Station Deputy Equality and Diversity Advisor.
- r. Coordinate the training, exercise and execution of Station Casualty Notification routines.
- s. Deputise on HERON Business Continuity Planning.
- t. Act as Command Representative for Child Care Facilities.
- u. Act as Divisional Officer and civilian Line Manager and Award Manager as required.
- v. Attend the following committees:
 - i. DHODs.
 - ii. Air Day Site & Emergency Sub-Committee (Chair)
 - iii. Air Day Senior Management Committee
 - iv. Traffic Sub-Committee (Chair)
 - v. Naval Regional Command (Wales & Western England) Meetings
 - vi. Carers' Committee (Chair)

The First Lieutenant is to attend and complete the following training:

- a. 43 Wessex Brigade Resilience Training
- b. CMS|Equality Diversity & Inclusion Advisor (EDIA)|Joint
- c. Appraising Staff & Managing Performance
- d. Selection Interviewing Course
- e. Management|Divisional Officer (RNLA 106)|Navy
- f. NEBOSH

[See General Notes](#)

Post Title: JMOCC LIASON OFFICER 1	PID Number: 1999915
Rank / Rate: OR7-OF3	Specialisation: ANY

Location: FLEET HQ, PORTSDOWN HILL	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Context:

1. Mandated by the NSMS, SDSR 2015 directed enhanced Joint working between Law Enforcement Agencies and the RN to increase patrolling in UK territorial waters. The National Security Capability Review 2018 introduced Fusion Doctrine. The National Maritime Security Committee (Officials) (NMSC(O)) established a Joint Maritime Security Centre (JMSC) to represent the National Maritime Information Centre (NMIC) and Joint Maritime Operations Coordination Centre (JMOCC) to enable maritime stakeholders to jointly assess, prioritise and implement cross-Government (X-Govt) maritime activity in UK Waters.
2. RN assets will not routinely be allocated to the JMOCC. However, the JMOCC SO2 LO will maintain awareness of the general location and tasking of RN assets in order to inform JMOCC planning. Allocation of RN assets will be considered on a case-by-case basis by the RN Maritime Operations Centre (MOC) in Northwood HQ and Defence SPO CT&UK Ops Team in Whitehall. The MOC will aim to support such tasking, when it does not interfere with mandated operational activity and can be achieved within spare capacity.
3. The JMOCC SO2 LO will provide direct support to the JMOCC Leadership Team through the delivery of their routine and exceptional tasks. Additionally, the JMOCC SO2 LO will maintain a regular liaison with:
 - a. The RN MOC, via the Fleet Operations Officer (FOO) and Duty Fleet Controller (DFC) for all routine operations;
 - b. CTF 320 and MAOC, for wider awareness and deconfliction with partner agencies;
 - c. Navy Commitments Maritime Security (MarSy) SO1 for wider assistance and X-Govt liaison issues;
 - d. Director, National Maritime Information Centre (NMIC), in order to maintain situational awareness of maritime activity in UK Waters and to develop on-site, inter-agency interoperability;
 - e. Navy IW Division via DDir NMIC to maintain awareness of the RN's MDA Programme, identify and develop inter-agency interoperability; and,
 - f. RN Force elements, when they are properly assigned under Direct, indirect or Associated Support to JMOCC.

The Post holder will be accountable to Royal Navy Fleet Operations Officer for their Primary Purpose; to assist in the following pan-Government objectives to coordinate maritime security operations:

- a. Operational. Identify and develop the requisite operation planning and coordination procedures, inter-agency asset availability (including opportunities for interoperability) and assist in the development of fusion doctrine for the purposes of increased maritime security in high risk areas (as identified by UK Border Force, National Crime Agency, and other relevant agencies) within the UK Waters.
- b. Tactical. Development and implementation of a RN tactical battle rhythm that supports partner agency interoperability and cooperation, engendering a joint working environment that provides an effective baseline from which to project the JMOCC Mission Statement.

Primary Roles:

The JMOCC SO2 LO is to fulfil the following primary functions as part of their daily routine:

- a. Ensure that the RNLO work programmes are consistent with the strategic direction provided by the NMSC(O), JMSC and JMOCC Leadership Team;
- b. Promote the work of JMOCC X-Govt, to aid the JMSC and JMOCC Leadership Teams to secure adequate and reliable funding;
- c. Propose inception of MOUs and Partner Agency collaboration frameworks in accordance with NMSC(O) objectives;
- d. Contribute to daily information dissemination and staff outreach/interaction opportunities and exercises for organisational approval;
- e. Provide military-specific enhancement to the JMOCC; and,
- f. Contribute to the development of JMSC Fusion Doctrine.

Secondary Roles:

The JMOCC SO2 LO is also to fulfil the following secondary functions, as required by the regularity of the task:

- a. Assist stakeholders with the compilation, delivery and dissemination of the Daily Synchronisation Brief;
- b. Oversee the compilation of weekly update reports to the RN MOC on JMOCC-specific and partner agency activity and operations;
- c. Act as a JMOCC staff officer;
- d. Contribute to the development of JMOCC Standard Operating Procedures (SOPs) and towards JMOCC IOC/FOC; and,
- e. Oversee the on-call rota for RN LOs outside of core routines and ensure provision of adequate expertise throughout.

Essential Competencies:

- a. To be SC and DV (with ability to be 'read on' to STRAP) cleared
- b. MOSS, Meridio User and Information Management Level 1 and 2 Training
- c. Attendance at the Defence Contribution to Resilience Course

Desirable Competencies:

- a. Certification of OPS as a Principle Warfare Officer, or Charge Qualified Logistics/Engineering Officer, with a proven Ops background
- b. Attendance at the Multi Agency Gold Incident Command Course

[See General Notes](#)

Post Title: SO2 MAN ESTBS SLIM	PID Number: 2052002
Rank / Rate: OF3	Specialisation: ANY
Location: ARMY HQ, ANDOVER	Commitment Level: FTRS HC
Preferred Start Date: 30 MAR 20	End Date / Length of Commitment: 5 YEARS

Unit Role: To provide military capability in the right place, at the right time, in the most cost-effective manner.

The Post holder will be accountable to SO1 Man Estbs for their Primary Purpose; To ensure that the structure, manpower and equipment liability management information systems for the Army and RAF are efficient and effective.

Responsibilities:

1. As manager of SLIM (the change control and forecasting system for the Army/RAF for structure and liability (both manpower and key equipment)), ANVIL (the C2 viewer), SIMS (the Defence UIN database) and UIN Search drive continuous improvement in responsiveness, utility and accuracy.
2. Focal point for establishment aspects of related MOD MIS such as JPA, HRMS, ETIS, ADW and Churchill ensuring alignment of processes and data.
3. Managing user training and support to users in all three services and all TLBs.
4. Commenting on the structure and liability aspects of all Army IOs and IDs.
5. Army policy focus and screening authority for UINs and EUNs.
6. Establishment adviser for units nominated by SO1 Man Estbs.
7. Line management of Man Estbs staff as required by SO1 Man Estbs.
8. Briefing stakeholders and training users at all levels within the MoD.

This is a key role within the organisation field as the systems within the SO2's remit provide the base data for an increasingly wide range of MOD applications. The role works in close coordination

with SO2 SLIM Development who is responsible for the delivery of major increases in SLIM functionality over the next two years.

Performance Attributes	Priority Component Features		
Professional Effectiveness	Shows clear understanding of professional environment. Demonstrates strong knowledge of Service matters and military doctrine.		
Effective Intelligence	Applies innate intelligence to identify, analyse and solve problems, both practical and intellectual. Adapts to new circumstances and brings to bear both common sense and innovation.		
Management	Plans, organises and designates priorities effectively. Develops successful interpersonal relationships with others.		
Powers of Communication	Produces logical, fluent, convincing and accurate written work Can brief and present effectively up to 4 star level audience.		
Education/Training	Type	Pri	Comments
Military Quals	Staff qualified or equivalent	Essential	To provide a comprehensive understanding of the functions, capabilities and structures of units and formations across the MoD.
Other Quals/Competencies	IS Experience	Desirable	Comfortable using MS Office particularly Excel pivot tables and lookups. Experience of using MOD IS such a JPA. Experience of training users.
Experience			
Staff	Grade 2	Essential	In a 1 star or above organisation in GS, Plans or O&D areas.
Command	Sub Unit	Essential	To give a practical insight into the workings of units and formations, their capabilities, structures and equipment.
Fields/Trades	Defence Policy	Desirable	Knowledge of MOD structures and other Services manpower processes is important to the effectiveness of this post.
Environments	Agile Project	Desirable	Experience of working with a software delivery team in an Agile project environment using Lean techniques.
Other Comments	Understanding of the Army and RAF's requirements for organisation and liability management information. Knowledge of the structure and liability aspects of supplier and customer IS principally JPA, HRMS, ETIS, JAMES, VERITAS, Churchill, ODR and ADW would be advantageous. RN, Army and RAF applicants will be considered.		

For further information and a full Job Specification for this post contact: Lt Col Strong, Tel; 94393-6698/ 01264-886698. Email; bede.strong139@mod.gov.uk.

[See General Notes](#)

Post Title: SHIPS COORD	PID Number: 2047619
Rank / Rate: OF2	Specialisation: ANY
Location: PORTSMOUTH	Commitment Level: FTRS HC
Preferred Start Date: 1 APR 20	Length of Commitment: 12 MONTHS

Preamble:

ACOS Ships is part of the NCHQ ACNS Ships Directorate and is primarily responsible for Capability Delivery and In-Service Capability Management of the platforms under his remit. This role is discharged through Capability Delivery Teams (CDTs) across the Defence Lines of Development and chairmanship of the relevant Programme Boards. He is the NCHQ Lead for all aspects relating to Capability Management in DD, FF, MM, Patrol, Boats, HM and QEC.

The Post holder will be accountable to ACOS Ships for their Primary Purpose; To act as the Executive Assistant to ACOS Ships and to provide the coordination function for the Ships Division.

Secondary Purposes:

To provide support across the whole of Ships CDT to assist in maintaining effective output in an efficient manner.

Tasks:

- a. Coordinate Outer Office activities and liaise on behalf of ACOS Ships to achieve his purpose, providing responses as delegation permits.
- b. To be JPA UEA, HR Administrator and Travel Authorising Officer (inc management of the T&S budget) for the Ships Division, as well as the NC Requirements Managers.
- c. To lead as the IM, Authorised Demander, DPO, D&I trainer/advisor, Welfare & Security Representative for the 2* Ships Directorate.
- d. Coordinate staffing requirements across the Ships Division to ensure timely and accurate output and provide support across the CDTs.
- e. To conduct tasking on behalf of the Division, such as managing course visits (CO/XO DC) to NCHQ and organising Divisional training days.
- f. Supervise the Ships duty rosters and recall lists and act as Divisional POC for the ACRO SO2 duty, HRC and augmentation requests
- g. Liaise with the Portfolio Support Function (PSF) staff to enable efficient P3M collation and output
- h. Maintain the BARP/BIA for Ships Division.

Must be able to achieve the following Competencies when in Post if not already held:

- DII User
- DII Team Site Administrator
- D&I Trainers' Course
- IM Course

[See General Notes](#)

Post Title: IW COORD SO3	PID Number: 2080903
Rank / Rate: OF1-OF2	Specialisation: ANY
Location: NCHQ, PORTSMOUTH	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

The IW COORD function is critical to the smooth running of a broad and cross-cutting division that is dependent upon, and has dependencies from, actors and partners across the Royal Navy and wider Defence. The IW COORD is a single point of contact for external interlocutors, ensuring that all relevant parties within IW are engaged in a timely fashion, and that external deadlines and commitments are met.

The Post holder will be accountable to ACOS IW for their Primary Purpose; To coordinate the schedule of IW Division's activities and engagement within NCHQ, the wider RN and across Defence, specifically as assistant to ACOS (IW) by managing the diary and enabling ACOS IW's schedule.

Secondary Purposes:

1. Maintain the business continuity recall matrix for the division.
2. Maintain the annual reporting matrix for all civilian and military personnel within the division, and act as administrator and secretary for all appraisal alignment boards.
3. Support COS in maintaining the Divisional Task Tracker and ensuring tasks are completed in a timely fashion.

4. Act as single N1 point of contact for the Division staff and all outer stations, providing advice and guidance on reporting, allowances and awards, and maintaining JPA Managerial access for competencies and reporting.
5. Act as the divisional Data Protection Officer, Equality, Diversity & Inclusion Officer (NCHQ ED&I Pool), Fire Warden.

[See General Notes](#)

WARFARE

Post Title: SO1 INFLUENCE	PID Number: 1720832
Rank / Rate: OF4	Specialisation: WARFARE ANY
Location: FLEET COMOPS, NORTHWOOD	Commitment Level: FTRS FC
Preferred Start Date: 1 SEP 20	Length of Commitment: 12 MONTHS

Preamble:

SO1 Influence is part of the Commitments Team and the COMOPS lead for Maritime Defence Engagement, Information Activities and Outreach, and as such provides the command with the latest policy advice and ensures that all RN units under OPCOM receive timely direction and guidance for influence activities.

Accountability:

To DACOS Cts for:

- Assimilating and cohering the operational requirements for maritime effects delivered through RN influence activities.
- The input for COMOPS Initiating directives, Force Generation Orders and deployment plans.
- The provision of COMOPS inputs to training & education across Defence.
- Support to CONPLANS and estimates.

To DACOS Ops for:

- The provision of timely direction and guidance to Maritime Task Groups, Ships/Submarines and Capacity Building teams.
- Evaluation and Measurement activities.

To DACOS NI for:

- The COMOPS inputs to RN programmes for Information Activities and Outreach (IA&O) elements to Information Warfare Cap and Tac development.

Liaison with: MoD, OGD, PJHQ, JFC, NATO HQs, NCHQ/wider RN&RM commands, overseas British Defence Staffs and sS IA&O policy desks and delivery units.

Primary Responsibilities and Tasks:

SO1 Influence - Assimilating and cohering the operational requirements for maritime effects delivered through influence activities into the Strategic Governance process: MCSSG, JCSSG. This includes ensuring the stratcom drivers within the MoD's strategic framework plans (INTORT, ENDURA, ARENA, GRAPHIA, CONTEST) and the Information Operations requirements from the Joint Commanders' Campaign Plans are incorporated into the operational plan for RN deployments, and that timely direction and guidance is provided, in conjunction with key enablers e.g. MIXG, and other operational level HQs for Information Activities and Outreach (IA&O) to RN Maritime Task Groups, units and teams / individuals involved with DAOTO.

Specific tasks:

- Provide COMOPS with advice regarding the latest NATO, Defence and sS policy and guidance for StratCom, Information Activities and Outreach.
- Provide Units and Task Groups with Defence Engagement D&G in accordance with Strategic Framework, Regional Campaign and FULLCOM requirements.
- Liaise with OGDs, Jt HQs and FLCs to ensure that IA&O D&G for Units and Task Groups reflects FULLCOM and National requirements.
- Provide D&G for Naval Activities Other Than Operations (NAOTO) under COMOPS OPCOM in the FGen and approvals process.
- Lead in the development, for a system of Evaluation and Measurement for Maritime Defence Engagement activities.
- Present current Fleet policy for IA&O and Maritime Defence Engagement to deploying Units and DefAc, MWS and MWC courses as required.
- Assist the Maritime Warfare Centre (MWC) with the design, delivery and evaluation of the Maritime Information Activities Course (MIAC).
- Act as the MOC lead for SME advice to Navy IW, Joint Warfare, Maritime Warfare Centre and DSTL to support IA&O Cap and Tac dev.
- Act as 1RO and Line Manager for NAVY CTS-Influence Assistant and RNR Information Warfare (IW) Branch officers attached to the MOC.

Secondary Responsibilities and Tasks:

- Undertake the JCFAT SO1 Cobalt Square duty as required within the COMOPS SO1 roster.

[See General Notes](#)

Post Title: SO3HM H (MARITIME FORECASTER)	PID Number: 1123521
Rank / Rate: OF2-OF3	Specialisation: WARFARE HM
Location: NORTHWOOD	Commitment Level: FTRS FC
Preferred Start Date: ASAP	End Date / Length of Commitment: 12 MONTHS

Preamble:

Joint Operations Meteorology And Oceanography Centre (JOMOC) delivers global environmental services to UK and allied defence forces to optimise decision superiority. This will normally take the form of meteorological and oceanographic forecasts or tactical decision advice.

The Post holder will be accountable to JOMOC Maritime Operations Officer for their Primary Purpose: To produce and disseminate routine meteorological and oceanographic advice, services and forecasts in support of the Fleet, Fleet Commander, PJHQ, NATO and other operations, through the analysis and interpretation of raw and computer derived HM data.

Secondary Purposes:

- a. To act as the Divisional Officer to their watch (normally one Petty Officer and one Leading Hand).
- b. To co-ordinate Continuous Professional Development of their watch.

Tasks:

- a. Act as the on-watch Maritime Forecaster at JOMOC in accordance with the published watchbill and watch routines or as directed by the Maritime Operations Officer, remaining within the confines of Northwood Headquarters for the period of each watch.
- b. Provide routine, timely, accurate and relevant HM support to the JOMOC customers in accordance with FLOOs, AWP1, JSP 465 and ATP32A and in the standard JOMOC formats.
- c. Provide ad-hoc HM products and services as requested.
- d. Provide Command meteorological and oceanographic briefings as required for TAPS and CTF 320/311 operations.
- e. Provide support to SSMPF as requested.
- f. Ensure quality control of HM products and services on their watch including those prepared by the watch ratings.
- g. Supervise the work of the watch ratings.
- h. Carry out briefings and presentations as required.
- i. Act as Divisional Officer to the watch ratings and oversee their professional development.
- j. Be responsible for the security integrity of the watch.
- k. Carry out additional NAVY OPS HM Sub-Division duties as directed by JOMOC Maritime Operations Officer.

Priorities:

The Maritime Forecaster will need to prioritise workload at busy periods according to the following list if conflicts exist in meeting product generation deadlines:

Priority 1: (highest) Support to CTF 345 and other PJHQ operational theatres.

Priority 2: Operational support to NATO.

Priority 3: Routine support to maritime products for UK waters.

Priority 4: Routine support to NATO and all other tasks.

Essential Competencies:

X(HM), Divisional Officer's Course, DV & STRAP cleared.

Desirable Competencies:

Recent operational sea experience, ITSyO trained.

[See General Notes](#)

Post Title: T31 REQUIREMENTS MANAGER	PID Number: 2083189
Rank / Rate: OF4	Specialisation: ANY (WARFARE PREFERRED)
Location: ABBEY WOOD, BRISTOL	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Brief Introduction / Unit Role:

The Ships Acquisition Programme Management Office has been set up to act as the Senior Responsible Owner's (SRO) programme management office for Type 26, Type 31e and Fleet Solid Support (FSS); to enable the proper 'grip' of these programmes to be maintained for the SRO, and to drive through to successful capability delivery for the Royal Navy, on time and within budget.

The Post holder will be accountable to T31 Programme Director for their Primary Purpose;

The role of this Warfare position will be collocated with the DE&S Project Team and, working in conjunction with the Engineer Requirements Manager, will bring the "operator's" perspective to

the T31 Programme and Project teams. They will have a key role in delivering Acceptance and Design Management Arrangements, Capability Integration and Operating policies for this new class of RN warship.

Secondary Purposes:

Support to the Royal Navy's Shipbuilding sub-Portfolio with Operator expertise.

Tasks:

1. Acting as T31 SRO's focus for executive, warfare and seamanship operability matters.
2. Acting in support of the Eng RM's lead for managing Requirements and compliance of contractual requirements deputising as required for associated matters.
3. Managing the System Requirements Document (SRD) and User Requirements Documentation (URD), delivering updates ahead of Programme Milestones.
4. Supporting development of Ship Specification [Whole Ship Requirements Document (WSRD) / Whole Ship Design Document (WSDD)].
5. Overseeing WSRD / SRD compliance delivering updates ahead of Programme Milestones.
6. Managing contracted Operational Analysis delivering updates ahead of Programme Milestones.
7. Providing oversight and assurance for the Design for Support solution including IKM.
8. Leading Operability Working Groups.
9. Supporting Programme Governance forums as required.
10. Staffing responses for export Requests for Information.

Essential Competencies:

Capability and Acquisition
Warfare Operations
Seamanship and Executive

Desirable Competencies:

Requirements Management

[See General Notes](#)

Post Title: STAFF OFF FORCE PROTECTION COUNTER TERRORISM	PID Number: 1734110
Rank / Rate: OF3	Specialisation: WARFARE INT
Location: NORTHWOOD	Commitment Level: FTRS FC
Preferred Start Date: 1 MAY 20	Length of Commitment: 2 YEARS

Post Context:

- Allied Maritime Command is the Maritime Theatre Component Commander delivering 360 degree maritime focussed awareness and connectivity while planning and commanding the full range of maritime operations.
- The Operations Directorate coordinates all operational activities controlled by HQ MARCOM and supports other commands and entities as required.
- The N2 Division conducts all Operational Intelligence related activities in support of COM MARCOM's direction and guidance.
- The Intelligence Support and Exercises (INTELSPT & EX) Branch supports operational planning, Geospatial Intelligence. Counter Intelligence and Human Intelligence activities.
- The N2X and Counter Intelligence Section is responsible for all intelligence activity related to Human Source Intelligence, Counter Intelligence, Force Protection and Information Security requirements.
- The Staff Officer (FP. CI. InfoSec) is responsible to the Section Head (N2X & CI) for provision of specialist FP advice, and for assisting in the delivery of the required output of the N2X & CI

Section in support of the overall success of HQ MARCOM assigned baseline maritime activities and operations.

The Post holder will be accountable to OMC OIPN 0010 - Section Head (N2X and Counter Intelligence), for their Primary Purpose;

Principle Duties:

- Monitors, analyses and assesses the threat to assigned maritime forces and contributes to the development of force protection plans and activities.
- Coordinates Force Protection Advisory Team visits (FPATs)
- Identifies Force Protection (FP) requirements and develops, maintains and updates related policies, direction and guidance.
- Contributes with FP expertise to MARCOM operational and exercise planning.
- Provides focused force protection and counter-intelligence support for assigned maritime forces.
- Coordinates closely with ACCT, advises on CI policy for maritime baseline activities and operations, including collection coordination against threats from terrorism, espionage, sabotage, subversion and organised crime, allied to non-traditional threats.
- Develops, implements and enforces INFOSEC policies, directives and guidelines in maritime baseline activities and operations
- Coordinates all INFOSEC requirements within HQ MARCOM and — if required — with other national/NATO agencies, commands and organisations,
- Ensures compliance with NATO INFOSEC/security policies.
- Provides general intelligence support, including the development of daily, weekly and ad hoc intelligence products and services as required.
- Undertakes work as part of a project team or working group as directed or assigned
- Submits observations in his/her area of expertise and contributes to the Lessons Learned process.

Special Requirements and Additional Duties:

- The incumbent may be required to perform like duties elsewhere within the organisation as directed.
- The incumbent is required to undertake operation deployments and/or TDY assignments both within and without NATO's boundaries.
- Incumbent may be required to perform collateral duties or functions related to the N2 Staff or one or more HQ multifunctional teams, depending on operational requirements.
- The work is normally performed in a Normal NATO office working environment / Secure office environment with artificial light and air (e.g. Bunker).
- Normal Working Conditions apply.

Essential Competencies:

a. Professional/Experience

(1) Information security

The selection, design, justification, implementation and operation of controls and management strategies to maintain the security, confidentiality, integrity, availability, accountability and relevant compliance of information systems with legislation, regulation and relevant standards.

Skill Level (Initiate or influence)

Develops and communicates corporate information security policy, standards and guidelines. Contributes to the development of organisational strategies that address information control requirements. Identifies and monitors environmental and market trends and pro-actively assesses impact on business strategies, benefits and risks. Leads the provision of authoritative advice and guidance on the requirements for security controls in collaboration with experts in other functions e.g. legal, technical support. Ensures architectural principles are applied during design to reduce risk and drives adoption and adherence to policy, standards and guidelines.

Experience

Experience in Force Protection, CI and InfoSec functional areas is required. Experience in intelligence analysis and written intelligence assessments is desired, and could have been

gained while assigned to any intelligence analysis and production organisation. While counter-intelligence, force protection and InfoSec experience is highly desirable, it is recognised that such specialisations are in limited supply and are thus rarely detailed outside of national posts.

(2) Counterintelligence

Activities that identify and counter the threat to force security. Particularly that directed against allied personnel, facilities or equipment from foreign intelligence services, organisations or individuals engaged in espionage, sabotage, subversion, terrorism or organised crime. A critical Counter-Intelligence function supports deploying forces during both peacetime and crisis operations. Counter-Intelligence units can provide accurate and timely information relating to the threats to the deployment operation and to the forces once they are deployed.

Skill Level (Initiate or influence)

Has defined authority and accountability for actions and decisions within a significant area of work, including technical, financial and quality aspects. Establishes organisational objectives and assigns responsibilities. Influences policy and strategy formation. Initiates influential relationships with internal and external customers, suppliers and partners at senior management level, including industry leaders. Makes decisions which impact the work of employing organisations, achievement of organisational objectives and financial performance. Has a broad business understanding and deep understanding of own specialism(s). Performs highly complex work activities covering technical, financial and quality aspects. Contributes to the implementation of policy and strategy. Creatively applies a wide range of technical and/or management principles. Absorbs complex information and communicates effectively at all levels to both technical and non-technical audiences. Manages and mitigates risk. Understands the implications of new technologies. Demonstrates clear leadership. Understands and communicates industry developments, and the role and impact of technology in the employing organisation. Promotes compliance with relevant legislation. Takes the initiative to keep both own and colleagues' skills up to date.

b. Education/Training

(auto-generated based on the grade and the NATO Occupational Codes)

University Degree in information security, computer science, criminology, police, public or business administration, administration of justice, accounting, business or criminal law, comparative government, area studies, general management, political theory, behavioural or social psychology or related discipline and 6 years post related experience, or Higher Secondary education and completed advanced vocational training in that discipline leading to a professional qualification or professional accreditation with 6 years post related and 2 years function related experience.

The additional job specific qualifications and experience is described under Professional/Experience. In case of ambiguity the required job specific experience have priority over the standard education and training levels and experience described here.

- Course: INT-OS-43383 - Open Source Intelligence Course
- Course: CII-IA-1-280 - (Not in ACT Catalog) - INFOSEC
- Course: OPS-LA-3040 - (Not in ACT Catalog) - NATO FORCE PROTECTION COURSE (NR REL PfP EU)
- Course: INT-AS-3524 - NATO CJ2X Course

Desirable Competencies:

a. Professional Experience

Professional qualification or professional accreditation in Force Protection and/or Physical Security with post and function related experience.

Force Protection background, with experience in physical security essential, and pillars of intelligence (collection, processing, evaluation (analysis) and assessment, production and dissemination) highly recommended. Management experience in supervising counter-intelligence production activities also recommended. Experiences in counterintelligence and/or force protection are highly desirable.

b. Education/Training

BISCT Basic Intelligence Systems Core Training (BISCT) (or national equivalents)

- Course: JPL-OP-3555 - NATO Comprehensive Operations Planning Course
- Course: INT-SU-11935 - NATO Intelligence Functional Systems Training (NIFST)
- Course: MPG-MP-2699 - NATO Security Course
- Course: CII-IA-4-279 - (Not in ACT Catalog) - NATO COMPUSEC PRACTITIONERS
- Course: INT-AA-4003 - (Not in ACT Catalog) - NATO INTELLIGENCE ANALYST COURSE (NS)

[See General Notes](#)

Post Title: SO3 ASCM REGIONAL TEAM LEAD	PID Number: 2059295
Rank / Rate: OR9-OF2	Specialisation: WARFARE INT
Location: PATHFINDER BUILDING RAF WYTON, HUNTINGDON	Commitment Level: FTRS HC
Preferred Start Date: 1 JUL 20	Length of Commitment: 2 YEARS

Brief Introduction / Unit Role:

All Source Collection Management (ASCM) is a mixed military/reservist/civilian team, manned by all 3 Single Services and MoD personnel responsible for collating collection requirements across Defence Intelligence (DI), Single Services and Partners Across Government (PAG)

The role of DI Ops JIOC is to manage Intelligence requirements for Defence and to prioritise, direct, coordinate and synchronise activity on behalf Chief Defence Intelligence (CDI) in order to optimise intelligence and ISR capabilities.

The Post holder will be accountable to ASCM Lead Officer for their Primary Purpose.

Primary Purpose:

To serve as an All Source Regional Team Leader within the Defence Intelligence Operations Strategic Command, Joint Intelligence Operations Centre (JIOC) RAF Wyton Huntingdon.

Principle Tasks:

1. Lead Collection Manager for an ASCM Regional Team is tasked on behalf of CDI thru' DI Ops to develop, validate and manage Intelligence Collection requirements against UK Defence Priorities.
2. Collate collection requirements by engaging with appropriate Intelligence Requirements Management (IRM) Staff; and Intelligence Analysts, in order to assist with the articulation of collection requirements facilitated through the intelligence gap analysis process.
3. Review, validate and prioritise individual collection requirements.
4. Participate in working groups and other organisational meetings to address collection requirements management issues.
5. In conjunction with the ASCM Team Lead, organise and participate in Joint Collections Management Boards and Working Groups for any problem sets and areas within the region of responsibility.
6. Co-ordinate with UK Collection Centres of Excellence (CoE) to collate 2nd line Collection Capability Assessments (CCA) and direct collection.
7. Monitor collection requirements through intelligence processes.
8. Act as the Subject Matter Expert (SME) for collection in the regional area of responsibility, providing advice on behalf of JIOC.
9. Conduct collection activity in relation to Focussed Intelligence Problem Sets (FIPs) and NATO Focussed Collection Activity (FCA) as/when declared.

Essential Competencies:

Must hold a current DV Clearance or be prepared to undergo DV vetting process.

Competent in the use of MS Office applications especially:

- MS PowerPoint
- MS Word
- MS Excel

Desirable Competencies (Willing to undertake):

ISR Foundation Course

ISR Practitioners Course

Or

To have completed relevant Single Service Int Courses

Domestic Considerations: Post is RAF Wyton based however domestic and international travel may be required as part of the role.

Performance Attributes Priority Component Features

Professional Effectiveness	Post requires a credible Warrant Officer/Commissioned Officer capable of representing DI Ops JIOC and UK MOD to international partners, PAG and the wider MOD.
Powers of Communication	Accuracy, brevity, clarity and relevance of briefings (written/oral) is critical as incumbent will be required to brief at tactical, operational and strategic levels in a Joint and multinational environment. Additionally, the post requires the ability to effectively communicate across a broad range of MOD and civilian partners
Initiative	Ability to interpret MOD requirements to deliver a coherent response on behalf of CDI and DI Ops Command. This will require initiative with minimal direction; prioritising against numerous conflicting requirements and communicating to different levels of Strategic and Operational Commands.

[See General Notes](#)

Post Title: NAVY MWC INFOWAR SO2 NAV	PID Number: 2065414
Rank / Rate: OF2-OF3	Specialisation: PWO N / CEW
Location: HMS COLLINGWOOD, FAREHAM	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

The Information Warfare Staff Officer Navigation Warfare at the Maritime Warfare Centre (NAVWAR SO2) is accountable to the Captain MWC (CMWC) for the delivery of operational knowledge exploitation (OKX), Tactical Development (TacDev) and Education with specific responsibility for the provision of specialist NAVWAR advice within the MWC and to its customers.

CMWC, in conjunction with the Chief Scientific Advisor, is responsible, via Navy Command's Assistant Chief of Staff (Warfare) (ACOS(W) 1*), for enhancing and evolving the maritime contribution to operations in support of the Fleet Commander's objectives and operational priorities.

With delegated financial and line authority over the efficient operation of the MWC, CMWC is responsible for:

- pre-empting and responding to immediate operational demands for tactical advice and guidance to support front-line commands;
- developing maritime warfighting tactical and operational-level doctrine, including improved tactics, techniques and procedures (TTPs) through a process of OKX, TacDev trials, and scientifically-based operational analysis (OA), to meet objectives set out in the Warfare Development Plan (WDP);
- provision of education in RN maritime warfighting tactics and in the planning and conduct of maritime and joint operations.

CMWC has close links with RN/RM HQs, Battlestaffs and training organisations and supports Assistant Chief of Naval Staff (Capability) (ACNS (Cap) 2*) for capability development work. CMWC provides authoritative maritime warfighting input across RN, Joint, Allied and partner communities, particularly NATO and AUSCANNZLUKUSA (5 Eyes) TacDev and doctrine development fora.

The Post holder will be accountable to INFOWAR SO1 for their Primary Purpose; To enhance and evolve the maritime contribution to operations in support of the Fleet Commander's objectives, with particular responsibility for the delivery of specialist NAVWAR advice to the MWC and its customers. This involves leading the conduct and reporting of NAVWAR studies, trials and reports, either individually or as part of a team for NAVWAR.

Secondary Purposes:

- a. Act as task leader and team member for those tasks assigned through MWC processes.
- b. Support the INFOWAR division through the provision of specialist NAVWAR advice, briefings and reports on Information Warfare and NAVWAR related specialist areas.
- c. As the MWC subject matter expert on NAVWAR related Information Warfare, provide deep specialist advice to other desk officers and analysts across the MWC to ensure the accuracy of their outputs which have a dependency or relationship with NAVWAR.
- d. Provide rapid reach-back support to the front-line regarding IW and related specialist areas.
- e. Act as Divisional Officer to INFOWAR Senior and Junior Ratings assigned to MWC when appropriate.

Tasks:

- a. Provide SME knowledge on NAVWAR and related IW matters.
- b. To support Tactical Development and Operational Analysis within the NAVWAR area to ensure that operational capability is maximised.
- c. To staff and develop extant doctrine in the PNT-R, C-PNT, PNT-SA, Alt-Nav and other specific NAVWAR areas, to ensure consistency / coherency with maritime, joint and allied publications in accordance with the priorities specified in the Warfare Development Plan.
- d. Provide, through 'reachback', support and advice in the IW domain to operationally deployed units and HQs.
- e. Contribute to the planning, conduct and analysis of IW exercises and trials in support of tactical development.
- f. To inform the capability integration process by providing NAVWAR input through originating/staffing reports, participation in OA and attendance (or representation) at NAVWAR Capability Integration Working Groups (CWIGs) and other CWIGs, workshops and meetings as directed with a relationship or dependency on NAVWAR.
- g. Brief Senior Officers, courses and military subject matter experts on the findings of IW studies and trials.
- h. Manage and maintain the RN NAVWAR standards, requirements and specifications for RN platforms, systems and weapons.
- i. Manage and distribute as required, incoming NAVWAR products (such as the US Joint Navigation Warfare Centre's (JNWC's) monthly threat update) ensuring they are made available within MWC for TD and OA.
- j. Carry out the duties of MWC Duty Staff Officer.
- k. SME support to MWS WTG PWO Principle Warfare Officer training courses, when available and as required by INFOWAR SO1.
- l. Act as Divisional Officer to INFOWAR Senior and Junior Ratings assigned to MWC as necessary.

Essential Competencies:

- Area Skill - Navigation (FNO qualified)
- Operational NAVWAR Experience
- ICSC Course
- DV clearance

Desirable Competencies:

- Maritime Battlestaff / MTG Experience (Highly Desirable)

Post Title: COMMS CIS INFO OFFICER ONNS MGC 0050	PID Number: 1635963
Rank / Rate: OF3 (Suitable for OF2 in AHR)	Specialisation: PWO (C)
Location: Embarked in NATO Ship	Commitment Level: FTRS FC
Preferred Start Date: 1 JAN 20	Length of Commitment: 6 (or 12 MONTHS)

Brief Introduction / Unit Role:

SNMG2 Comms Officer embarked as part of the 1* led NATO multinational Battlestaff embarked and deployed onboard NATO Ship/s

The appointments to the SNMGs are hugely rewarding, both on a personal and professional basis. In the modern Navy where TG operations are becoming the norm again, the SNMGs give an insight into the 1* staff environment and coordination of a TG. This is made especially challenging with the differing NATO nations that constitute the groups. The SNMG2 task group is based in southern European waters.

The communications officer role comes with responsibility over a number of international staff members, not only communicators but network administrators, tactical yeomen and tactical data-link managers. A deep knowledge of all is not required but it will test the managerial skills of the incumbent to ensure the correct products are created for the group on behalf of the Commander. In terms of professional development there are few opportunities to operate in such an environment with such a mix of individuals.

You will be expected to conduct staff officer duties in port where you will be on the end of a phone at an hour's notice, but this falls approximately 1 day in 10.

On a personal thread, the opportunities that NATO will give you are second to none. There are few deployments where you will visit the range of countries, engage with dignitaries and high ranking military personnel as with NATO. The opportunity to use the skills you have gained as a PWO or SME to benefit others and expand the influence of UK plc comes with the job. By imparting your skills onto others will often lead to more personnel attending UK courses at MWC and MWS.

The Post holder will be accountable to SNMG2 COS (UK RN OF4) for their Primary Purpose;

- SNMG2 COMMS/CIS/Info Management Officer. Staff advisor to COMSNMG on Communications, CIS and IM matters. Lead SNMG2 Battle Watch Captain.
- Liaison with MARCOM N6 for all CIS issues.
- Responsible for SNMG2 Force Information Management.
- Responsible for managing and tracking TF CIS capability.
- Responsible for all NATO issued CIS equipment.
- Responsible for the efficient and secure execution of Task Force Communications.
- Responsible for the Staff handover between SNMG2 Flagships.
- Executive function for SNMG2 staff manpower organisation and line manager to all SNMG2 Chief Petty Officers

Essential Competencies:

Either a background as a WE, CIS, PWO C or PWO IW

In date for Sea Survival Training (Embarked Forces Sea Survival Course is sufficient)

Performance Attributes:

Possess sufficient COMMS / IW / IM knowledge and experience to be able to credibly lead a team of communications specialists to deliver SNMG2's task-group communications at the high standard expected of the RN. To be capable of succinctly brief caps / lms / COAs as required and to resolve communications challenges to meet the operational demand.

Desirable Competencies:

Desirable qualifications: Completion of ICSC(M)
10 years commissioned service

[See General Notes](#)

Post Title: SO2 J3 J5 MARITIME	PID Number: 1966128
Rank / Rate: OF3	Specialisation: PWO
Location: JFD SJFHQ, NORTHWOOD	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 2 YEARS

Unit Function: Command and control of assigned forces deployed on Joint Operations.

Position Role: SO2 J35 (Mar)

Responsibilities:

1. Be part of the J35 Cell on operations/exercises. Contribute to managing the J35 Cell staff and processes.
2. Deliver J35 operational staff work (OSW).
3. Lead or support operational planning teams (OPTs) as required.
4. Advise on maritime environment matters as required.
5. Liaise with components and higher HQ to deliver JTFHQ J35 outputs.
6. Coordinate the production of the Joint Action Synch Matrix (JASM) output as required.
7. Coordinate the production of the mid-term assessment as required.
8. Lead or support the rules of engagement (ROE) management process.
9. Act as a liaison officer if directed.
10. Be prepared to work in J5, J3, Joint Effects or Central Staff if required by COS.
11. Be prepared to develop understanding of Joint Battle Space Management, Information Operations and/or Targeting.

Domestic Considerations:

A demanding role in a unit held at R2 (5 days) to deploy globally.

Desirable Competencies:

- Joint Operations|Operational Planning Staff Expert|Joint
- Joint Operations|Operational Planning Staff Awareness|Joint
- Joint Operations|Operational Planning Staff Practitioner|Joint

[See General Notes](#)

Post Title: NAVY MWC AWW SO2 FIGHTER CONTROLLER (FC)	PID Number: 2065409
Rank / Rate: OF2-OF3	Specialisation: WAR FC
Location: FLEET MARITIME WARFARE CENTRE, HMS COLLINGWOOD, FAREHAM	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

Preamble:

Captain MWC (CMWC), in conjunction with the MWC's Chief Scientific Advisor (CSA), is responsible, via Navy Command's Assistant Chief of Staff (Warfare) (ACOS(W) 1*), for enhancing and evolving the maritime contribution to operations in support of the Fleet Commander's policy objectives and operational priorities.

With delegated financial and line authority over the efficient operation of the MWC, CMWC is responsible for:

- a. pre-empting and responding to immediate operational demands for tactical advice and guidance to support front-line commands;
- b. developing maritime warfighting tactical and operational-level doctrine, including improved tactics, techniques and procedures (TTPs) through a process of operational knowledge exploitation (OKX), tactical development (TacDev) trials, and scientifically-based operational analysis (OA), to meet objectives set out in the Warfare Development Plan;
- c. provision of education in RN maritime warfighting tactics and in the planning and conduct of maritime and joint operations.

CMWC has close links with RN/RM HQs, Battlestaff and training organisations and supports Assistant Chief of Naval Staff (Capability) (ACNS (Cap) 2*) for capability development work. CMWC provides authoritative maritime warfighting input across RN, Joint, Allied and partner communities, particularly NATO and AUSCANZUKUS (5 Eyes) TacDev and doctrine development fora.

The Post holder will be accountable to AWW SO1 for their Primary Purpose; To develop, through trials and operational analysis, offensive FC tactics, techniques and procedures to meet the requirements set by NCHQ, CJO, COMOPS and ACNS(Cap).

Tasks:

- a. To provide specialist FC advice to Navy Command, RNSFC, front line units and MWC as required.
- b. To contribute to the development of NATO Joint and Maritime FC doctrine.
- c. To ensure strong links are established with military and civilian agencies linked with MWC's work and act as MWC's Intelligent Customer in the FC specialisation for work placed on outside agencies
- d. Review the military content of offensive AW analysis reports prior to publication.
- e. Act as the MWC lead for development of FC employment.
- f. Participate in National and NATO exercises and trials as a sea riding assessor/observer as directed by AWW SO1.
- g. Act as AAW SME for multi-national tactical and information exchange forums as required (eg. AUSCANZUKUS Maritime Warfare Working Group).
- h. Provide Doctrinal support to DE&S, MARCAP and NCHQ in support of future equipment procurement and implementation.
- i. To act as the MWC focal point for RNSFC FC working groups as required.

Essential Competencies:

- (1) T45 background who understands the detailed employment of T45 systems and associated Air Defence assets (ISTAR, AEGIS platforms etc).
- (2) Should have completed at least 1 and preferably 2, FC related warfare tours at sea and ashore.

Highly Desirable Competencies:

- (1) Multi-Platform experience (not typed to class).
- (2) Joint Battlespace Management Course.
- (3) Air Battlespace Management Course.
- (4) Qualified Warfare Instructor (QWI) Course.
- (5) RAF Exchange (e.g. CRC/E-3D)

[See General Notes](#)

**A VACANCY FOR AN OF2 OR OF3 OF WARFARE MW SPECIALISATION SERVING AS MWBS
WHITE BWC STBD WATCH IN UKMARBATSTAFF - COMUKMARFOR, PORTSMOUTH – REF
No 1984167**

A vacancy has arisen for an OF2 or OF3 of Warfare MW specialisation to serve as MWBS WHITE BWC STBD WATCH in UKMARBATSTAFF - COMUKMARFOR, Portsmouth on FTRS(FC) Terms and Conditions of Service (TCOS).

The Post Holder's Tasks will include:

- Direct the activities of the watch to ensure an accurate picture of MCM Operations is maintained at all times.
- Be a Divisional Officer and 1RO.
- Take immediate action as required by any emergency or scenario iaw the Cdr's delegations.
- Ensure all classified documents and crypto are mustered and be responsible for their security.
- Prepare and collate all outputs as detailed by N3/5 and ensure CSS Traffic and the RMP is monitored on a regular basis in the absence of the N6 staff.
- Using appropriate planning and evaluation tools (e.g. MCM EXPERT), assess the rate of MCM progress by assigned FEs from MCM reporting signals.
- Monitor all inputs to MTSS, consulting N3 ORM when necessary.
- Conduct secondary duties and assist N3/5 in planning, evaluation and reporting.

Applicants should meet the following criteria:

Essential.

Must either have been, or currently be, an OF2 or OF3 of Warfare MW specialisation

Period of Service. The appointment is on FTRS(FC) TCoS for an initial period up to 12 months.

[See General Notes](#)

LOGISTICS

Post Title: SO1 COMMAND FUNCTION REVIEW	PID Number: 2091717
Rank / Rate: OF4	Specialisation: LOGISTICS
Location: DES HRJSST, ABBEYWOOD, BRISTOL	Commitment Level: ADC (max of 180 days in a year)
Preferred Start Date: ASAP	Length of Commitment: 6 MONTHS

OF4 with J1 expertise and an understanding of Command responsibilities to conduct a short study into the responsibilities of CO MoD Abbeywood under extant Service regulations and the resource required to deliver them.

Unit Role: Exercising Command of military personnel from all three Services employed by all TLBs based at MoD Abbeywood and delivery of transactional military HR outputs to them.

Position Role: To conduct a survey of the responsibilities of a Commanding Officer mandated by the Armed Forces Act, QRRN and JSP, review the resources available to the CO Abbeywood to deliver them and conduct a gap analysis against comparator establishments.

Responsibilities:

1. To establish the scope of the study and generate appropriate TORs for the review.
2. To survey extant legal and regulatory requirements placed on Commanding Officers, with particular reference to shore based establishments.
3. To map the support available to Armed Forces personnel based at MoD Abbeywood
4. To conduct a gap analysis against comparator establishments, identifying potential mitigation, grounds for derogation and recommending remedial action as appropriate.

Essential Competencies:

Education/Training	Type	Pri	Comments
Military Quals	PSC(J)	HIGH	Experience/understanding of Joint and single Service imperatives and culture
Experience			
Staff	JOINT	HIGH	
Command	Shore/Professional	HIGH	Experience/understanding of either Shore or Professional Command responsibilities and Regulations affecting it
Fields/Trades	J1	HIGH	Experience/understanding of breadth of J1 responsibilities and their link to Command responsibilities

[See General Notes](#)

Post Title: SO2 DI POL WDI	PID Number: 2078848
Rank / Rate: OF3	Specialisation: LOGS
Location: RAF WYTON	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 3 YEARS

Unit Function: A world-class defence intelligence, CI and CEMA effects organisation, founded on professionals who are adaptable, trusted, and decisively engaged

Position Role: To coordinate all activity and training for the Defence Intelligence (DI) Wellbeing, Diversity and Inclusion (WD&I) Team

Responsibilities:

1. WD&I Steering Group management and secretariat
2. Implementation and coordination of the WD&I 6 month/yearly Agile Plan (training and events)
3. Liaison with the DI Learning and Development Team and coordination of D&I Trg for all DI personnel.
4. Coordination of the following DI networks: Mental Health First Aider (MHFA), Wellbeing Network, Equality, Diversity and Inclusion Advisor (EDIA) Network and bullying and harassment reports and Culture and Behaviours workstream
5. WD&I communications manager
6. WD&I Online Portal maintenance

Essential Competencies:

- Mil Ed JOLP 3 Army / RN Equivalent JOLC2
- NSV Security Check

Desirable Competencies:

- NSV Developed Vetting
- Equality Diversity and Inclusion Adviser

Domestic Considerations:

Can work from home if required. Must be able to travel to RAF Wyton on duty at least once a week for meetings.

[See General Notes](#)

A VACANCY FOR AN OF3 OF LOGS (ANY) OR EGS/ESM (ANY) SPECIALISATION SERVING AS SO2 FMSS DEPUTY REQUIREMENTS MANAGER IN BRISTOL, ABBEY WOOD – REF No 2036847

A vacancy has arisen for an OF3 of Logs (any) or EGS/ESM (any) specialisation to serve as SO2 FMSS Deputy Requirements Manager in Bristol, Abbey Wood on FTRS(LC) Terms and Conditions of Service (TCOS).

ACOS (Engineering Support) is responsible for supporting NCHQ's Capability Delivery Teams across the Develop, Deliver, Generate and Operate functions by providing the engineering support aspects of the N4 function across NBs, ship classes and submarines.

The Future Maritime Support Strategy (FMSS) Programme team are developing the successor arrangements for the Maritime Support Delivery Framework (MSDF), the current overarching management framework for the dockyards; the current contracts are due to expire by 2020. To define the requirements for waterfront support after 2020, FMSS has been launched as a joint enterprise between DE&S and NCHQ. Currently at the concept stage, FMSS will assess the impact of new platforms (T45, QEC, T26, Astute, Successor), assess the implications of other support programmes on solution design (for example Common Support Model), and identify opportunities for coherence with other support programmes such as Commercially Supported Shipping.

Primary Responsibilities:

As Deputy Requirements Manager to the FMSS programme, support the FMSS NC B2 RM at all their duties across the entire FMSS programme scope and working alongside the DE&S FMSS programme team, with responsibility for:

- a. FMSS RM team lead for programme Level 0 development, maintenance and endorsement of customer User Requirement Document, including Measures of Effectiveness/Performance
- b. FMSS RM team lead for programme Level 0 development, maintenance, endorsement and delivery of FMSS Requirements and Acceptance Management Plan (RAMP) and Integrated Test, Evaluation and Acceptance Plan (ITEAP)
- c. FMSS RM team lead for management of programme Level 1 user requirements and acceptance for:
 - logistics, warehousing and freight distribution, and managing customer requirements relationship engagement between NCHQ Logs Div and LDOC
 - surface ships engineering and waterfront infrastructure capability management, and managing customer requirements engagement between NCHQ Ships Div and DE&S WSpt
 - submarines engineering and waterfront infrastructure capability management, and managing customer requirements engagement between NCHQ SM Div and SDA ISSM
 - programme planning and delivery of supplier contracts transition from existing partners through to Full Operating Capability
 - programme planning and delivery of programme integration activities for planning, delivery and performance management of customer operational outputs
- d. Support the NC B2 FMSS Requirements Manager in establishing the approach to identifying, capturing and scheduling the programme benefits, preparing and managing the programme benefits map in accordance with best practice and the programme mandate
- e. Support the NC B2 FMSS Requirements Manager and programme team with stakeholder community engagement across NC, HM Naval Bases, DE&S and industry
- f. Liaise, at the appropriate level, with all authorities associated with the achievement of the job purpose, advising NC B2 FMSS Requirements Manager of any emerging contentious issues which may directly affect output; performance; policy, contractual matters or financial commitment.

Secondary Responsibilities:

The secondary responsibilities of the SO2 FMSS Deputy Requirements Manager role are to assist the NC B2 FMSS Requirements Manager with the following:

- a. Managing the portfolio of FMSS programme initiatives across NC, the DE&S (including Ships and Submarines) and Industry
- b. The establishment and management of industry facing initiatives, communicating progress, risks, issues and benefits from the programme.
- c. Identifying, establishing and managing the resources required in delivering the FMSS programme.
- d. Identifying where industry can provide additional benefit across the FMSS programme
- e. Attendance at FMSS Programme Board meetings in Abbey Wood, HM Naval Bases, NCHQ and Division meetings in Portsmouth.

Applicants should meet the following criteria:

Essential.

Must either have been, or currently be, an OF3 of Logs (any) or EGS/ESM (any)
Experience of successful Defence Project and Programme management preferably within PRINCE 2, APMP and MSP Practitioner disciplines

The post holder requires the following specific competencies, to be achieved within two months of appointment and maintained while in post:

Competence	Skill Level
MODNET	Intermediate
MS Application: Word	Intermediate
MS Application: Excel	Intermediate
MS Application: Power Point	Intermediate
MS Outlook	Intermediate
Equality and Diversity	Basic
Managing Successful Programmes	Practitioner
Defence Requirements and Acceptance Principles	Trained

Period of Service. The appointment is on FTRS(LC) TCoS for an initial period up to 31 Mar 20.

[See General Notes](#)

ROYAL MARINES

NIL

[See General Notes](#)

FLEET AIR ARM

Post Title: SO2 FLT SAFETY, JHC ANDOVER	PID Number: 1830650
Rank / Rate: OF3	Specialisation: FAA P HELO
Location: ANDOVER (MONXTON ROAD)	Commitment Level: FTRS FC
Preferred Start Date: 1 AUG 20	Length of Commitment: 2 YEARS

Unit Role: JHC is to prepare, generate and sustain Battlefield Helicopter, Fixed Wing and Unmanned Avn FE@R to meet UK Fixed and Responsive Tasks, capable of interoperability with key partners. The JHC will support the JEF with Avn C2, LIFT, ATTACK and FIND capability.

Position Role: Focal point for JHC Flight Safety and provision of Aviation Subject Matter Expertise (SME).

Responsibilities:

1. Provide SME operator advice to the Senior Operator as required.
2. Provide SME advice for Air System Safety Cases.
3. Provide SME advice to the risk management system, including Flight Data Monitoring (FDM).
4. Act as JHC focal point for various user groups including close liaison with regional users, including SPTA Air Ops Working Group and south west Military Air Users Working Group (Boscombe).

5. Represent JHC at Civilian Aviation Authority working groups (such as the Military Airspace Users Working Group (MAUWG); Mid Air Collision Challenge Group (MACCG); Electronic Conspicuity Working Group (ECWG); UK Airprox Board (UKAB)).
6. Provide the Air Safety Assurance Team with SME support and advice as required, including preparation and attendance on assurance visits. (Note that this will likely include overnight visits within the UK and JHC overseas units and operational theatres ~ 20–30 days pa).
7. Attend, if required, Review Groups including CAA Helicopter Reviews, Aircrew Medical Standards Review Group and others as appropriate.
8. Lead for bi-annual Delivery Duty Holder Air Safety Officers' (DASO) Forum.
9. Represent SO1 AS as required at Flight Safety related meetings.

Pre Appt/Deployment Trg: Note: All Mil Quals and course requirements should be attained within 6 months of posting unless already held. Strict attention to renewal periodicity.

Essential:

- Human Factors Foundation Training (Module 1).
- Error Management Foundation Training (Module 2).
- MAA Air Safety Risk Assessment & Management Practitioners Course (MASRAMP).
- Occurrence Investigator (OI).
- Effective Error Management (EEM).
- ASIMS DLE Package.

Desirable:

- Air Safety Management System Overview (ASMsO).
- Audit and Evaluation Skills Course.
- Duty Holder Air Safety Cse (DHASC).
- Bowtie Server Training Course.
- Defence Human Factors Facilitators Course.
- Occurrence Review Group (ORG) Course.

Performance Attributes	Priority Component Features		
Adaptability and Initiative	Aware of and adapts own behaviour in response to new information, changing conditions or unexpected obstacles. Demonstrates mental agility to assimilate complex or multiple pieces of information, applying informed judgement to provide a considered output.		
Problem Solving and Decision Making	Identifies gaps in information; searches for, critically reviews and utilises it effectively to accomplish organisational goals.		
Communication and Influence	Effectively listens to and conveys thoughts, ideas and direction to others through verbal and written communication.		
Breadth of Perspective	Demonstrates an awareness of the impact of decisions and actions on both immediate and longer-term outcomes.		
Education/Training	Type	Pri	Comments
Military Quals			
Other Quals/Competencies	Pilot/ Aircrew - RW/FW/ RPAS	Essential	
Education	ICSC	Desirable	
Experience			
Staff	Any	Desirable	Joint / Single Service environment
Command	Sqn / Sub unit	Desirable	
Environments	AHQ/ JHC	Desirable	Joint / HQ experience beneficial.

[See General Notes](#)

Post Title: FLIGHT SAFETY OFFICER (FSO)	PID Number: 2087517
Rank / Rate: OF2	Specialisation: FAA O/P

Location: RNAS CULDROSE, HELSTON	Commitment Level: FTRS LC
Preferred Start Date: ASAP	End Date: 12 MONTHS

The Post holder will be accountable to Air Safety Officer (ASO) for their Primary Purpose; The co-ordination, supervision and assurance of all Flight Safety (AS) activity conducted at Culdrose and Predannack.

Secondary Purposes:

- a. Station FOD Prevention Officer.
- b. Occurrence Review Group (ORG) member.
- c. Occurrence Investigator (OI).
- d. Human Factors facilitator and supervisor².
- e. Divisional Officer to ASC personnel.
- f. ASC PoC for drone awareness
- g. Co-ordinate twice yearly FS Poster and FS Noticeboard Competitions (May & Nov)
- h. ASC PoC for Bird Control

Tasks:

- a. Lead the promotion of Flight Safety awareness throughout the Station.
- b. Supervise Human Factors education on the Station including maintaining oversight of themed facilitation sessions, approving course applications and conducting competency assessments.
- c. Act as an Occurrence Investigator as required.
- d. As a member of an Occurrence Review Group, review the findings from an Occurrence Safety Investigation (OSI) and if applicable conduct a behaviour assessment of those personnel involved in the occurrence using the DA-FAiR model.
- e. Chair the termly Station Flight Safety Committee meeting.
- f. Organise and coordinate the Station Flight Safety awareness day on a termly basis to include appropriate participation from external guest speakers.
- g. Provide help and advice to all departments, units and Squadrons regarding all Flight Safety matters.
- h. Lead the engagement with local RPAS operators and the RN/RAF Flight Safety centres to mitigate the risk of an aircraft versus RPAS MAC.
- i. Liaise with the General Aviation Safety Committee (GASCo) in order to share Flight Safety knowledge.
- j. Coordinate and deliver FOD education, awareness and prevention measures at Culdrose and Predannack including OP CLEANSWEEP. This is to include liaison with the 4Cs organisation and the Property Management and Logistics Department to eradicate the potential FOD impact of contractors.
- k. Deliver the Flight Safety brief of Station New Joiners and any associated Flight Safety meetings.

Essential Competencies:

The FSO should be an Aviator with very recent flying experience from a Naval Air Squadron (NAS).

- i. Flight Safety Officers' Course (FSOC).
- ii. Maritime Flight Safety Course (Air 302).
- iii. Human Factors Facilitators' Course (HFFC).
- i. Human Factors Supervisors' Course (HFSC).
- iv. Occurrence Investigator (OI).
- v. Occurrence Review Group (ORG).
- vi. Human Factors Foundation training⁵.
- vii. Error Management Foundation training⁶.
- viii. ASIMS Functional Training;
 1. Reporter
 2. Investigator
 3. Commentator

Desirable Competencies:

- i. MAA Air Safety Risk Assessment & Management Practitioners Course (MASRAMP).
- ii. Introduction to the MAA Air Safety Management Performance Matrix (IMAPM).
- iii. Bow-Tie Hazard Analysis.
- iv. Air Safety Data Analysis Course (ASDA).

[See General Notes](#)

Post Title: MERLIN (COMMANDO) REQUIREMENTS MANAGER	PID Number: 2018821
Rank / Rate: OF3	Specialisation: FAA P HELO/MER
Location: YEOVIL (LYSANDER)	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS

The Post holder will be accountable to the Commando Merlin Sub-Portfolio Lead within DE&S for their Primary Purpose (1RO) and the MAVPSO Programme Director will be the accountable 2RO.

Responsibilities:

- Communication of Navy Command's intent within the Commando Merlin Programme and the wider Merlin Portfolio to translate Capability requirements into System Requirements.
- Representing the SRO within DE&S and guarding the 'golden thread' of policy, through requirements, to delivery.
- Managing project level User Requirements and contributing to the Capability Sponsor produced pan-DLoD User Requirements Documentation.
- Supporting the Systems Engineer in producing and managing the pan-DLoD System Requirements Document.
- Supporting the CASP/ISP Annex Owner and ensuring that Customer needs (as expressed by User Requirements and requirements based 3OAs) are coherent.
- Supporting the Capability Sponsor in the development and coherence of pan-DLoD requirements.
- Assisting the DE&S Programme Manager in managing requirements related Risks, Assumptions, Issues, Dependencies and Opportunities.
- Supporting Operational Analysis, in concert with the Capability Sponsor.

[See General Notes](#)

Post Title: AEO 700X NAS	PID Number: 2072929
Rank / Rate: OF2	Specialisation: FAA AE
Location: RNAS CULDROSE, HELSTON	Commitment Level: FTRS FC
Preferred Start Date: ASAP	Length of Commitment: 31 MAR 22

Mission Statement

Enabling the Joint Force to realise Class 1 UAS capability by collaboratively and coherently

developing safe, innovative, agile, deployable solutions across the Battlespace; and assure aviation test and evaluation under the RN AOA.

The Post holder will be accountable to Commanding Officer 700X NAS for their Primary Purpose; To control and manage the 700X NAS engineering organisation to meet the UAS flying task, ensuring that the air vehicles held on charge are operated at a technical and material standard acceptable to the 700X NAS Commanding Officer liaising directly with the UAS Project Team, CAMO and NCHQ.

Secondary Purposes:

- a. Monitor the BD-UK surveillance audit process through the 700X NAS QMS to provide Continuous Airworthiness assurance to the Senior Aircraft Engineer (Fixed Wing) liaising directly with the QAD.
- b. To act as the Senior Divisional Officer to all 700X NAS Ratings.
- c. To act as Divisional Officer for Ratings nominated to their Division.
- d. To act as the delegated 700X NAS Quality System Owner.
- e. To act as the delegated 700X NAS Health and Safety Officer.

Tasks:

- a. Issue routine orders pertaining to local operating matters and the administration of engineering support to deployed 700X NAS Flights.
- b. Sign correspondence and release signals concerning routine engineering matters in accordance with AESOs.
- c. Manage and control the 700X NAS HQ engineering department.
- d. Conduct Flight Parenting assurance visits as directed by the CO 700X NAS.
- e. Monitor the health and safety activities within C2 and associated infrastructure.
- f. Liaise with the following, keeping the Commanding Officer 700X NAS informed as appropriate:
 - (1) Cdr (AE&OS), SAE (FW), SSE and MASF.
 - (2) NCHQ.
 - (3) MARUASPT
 - (4) BD-UK
 - (5) B-I
- g. Exercise line authority over 700X NAS HQ SMR and non-deployed Flight SMRs.
- h. Exercise functional authority over deployed Flight SMRs.
- i. Exercise functional authority over all 700X NAS Divisional Officers in the conduct of the Divisional System.
- j. Award technical authorisations within 700X NAS in accordance with MAP-01 Chap 4.3 and RA 4151 when Level J authorisations held.
- k. Sign Divisional Documents in accordance with BR3 and JSP 757.
- l. Liaise with the CW Officer at RNAS Culdrose on divisional matters relating to CW Candidates.

Essential Competencies:

- a. Charge and auth level quals as required
- b. Complete Royal Navy Flight Safety Course.
- c. Complete ScanEagle familiarisation training course.
- d. Complete TEM17 (QA Managers Course).

[See General Notes](#)

Post Title: MODIFICATIONS PROJECT MANAGER (RESERVES) (PM(R))	PID Number: 2072922
Rank / Rate: OR9-OF2	Specialisation: FAA AE
Location: 1710 NAS, HMNB PORTSMOUTH	Commitment Level: FTRS HC

Preferred Start Date: ASAP	Length of Commitment: 12 MONTHS
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The Post holder will be accountable to MTL for their Primary Purpose; To be Project Manager for Projects designated by the Modifications Team Leader (MTL), ensuring the provision of information required to scheme, design, manufacture and install Modifications.

Secondary Purposes:

- a. To carry out additional tasking assigned by the MTL.
- b. To support MTL by ensuring the correct employment of 1710 NAS Modifications personnel.
- c. Be responsible for health and safety of personnel and equipment within MPM jurisdiction iaw 1710 NAS Air Engineering Standing Orders.
- d. Be responsible for the maintenance of correct engineering standards and practices for personnel and equipment within ME jurisdiction as detailed in the Military Aviation Authority Regulatory Publications (MRP).

Responsibilities:

- a. To manage modifications in accordance with current regulations and procedures.
- b. To ensure continual liaison with the appropriate Delivery Teams (DTs) to achieve all stages of the Modification Process iaw Mods Pro 101.
- c. To liaise closely with the Design Team and Technical Leaflet Writers throughout the Modification process.
- d. To maintain an auditable trail of all communications and decisions made during the Modification development.
- e. To provide updates on project status as required to all stakeholders.
- f. To liaise with MPTL for the manufacture of all TI/PI kits to meet target dates.
- g. To account for equipment supplied by DTs and outside agencies that are used in the development of TI.
- h. Inform the MTL of any envisaged delays or difficulties, regularly monitoring and advising of spare capacity.

[See General Notes](#)

Post Title: RNS CU FW CAMO SO3	PID Number: 2072917
Rank / Rate: OF2	Specialisation: FAA AE
Location: RNAS CULDROSE, HESLTON	Commitment Level: FTRS HC
Preferred Start Date: ASAP	Length of Commitment: 31 MAR 21

The Post holder will be accountable to SAE(FW) for their Primary Purpose:

- a. To be the Fixed Wing (FW) Continuing Airworthiness Management Organization (CAMO) focal point in the routine Continuing Airworthiness (CAw) management of the Royal Navy's Unmanned Air Systems (UAS).
- b. To develop, manage and update MAA approved UAS Continuing Airworthiness Management Exposition(s) (CAME) on behalf of SAE(FW).

Secondary Purposes:

- a. To support SAE(FW) in the conduct and management of CAMO activities associated with 700X Naval Air Squadron (NAS).
- b. To support the FW CAMO WO in the management of UAS related DASORs, liaising with SAE(FW), CAMO WO FW and 700X NAS to provide suitable progression of DASORs and recommendations as required.
- c. To maintain oversight of UAS test, evaluation, trial and development activity carried out by 700X NAS or any other military unit/contractor at RNAS Culdrose or Predannack.
- d. To carry out additional task in support of the FW CAMO as directed by SAE(FW).

Tasks:

Providing RN CAMO representation on behalf of the SAE (FW) at working level UAS airworthiness, engineering management and Quality Assurance (QA) meetings, as necessary, to provide assurance of airworthiness management activity to include:

- a. Chair UAS ELMs, discussing any airworthiness issues and maintaining an oversight on UAS activities.
- b. Represent FW CAMO at UAS TAA Working groups as directed by SAE (FW).
- c. Monitor the NCHQ and MAA RSS feed/website weekly for new or updated Regulatory Instructions and to assess, interpret and advise the SAE(FW) on application of these instructions within the FW CAMO.
- d. Assist in reviewing FW DASORs weekly, both newly submitted and those forwarded for DDH RG consideration. Providing feedback to FW units and outside agencies as required.
- e. To represent FW CAMO at DDH RG, acting as the focal point on UAS DASORs.
- f. Maintaining an audit trail for the recording and progression of all RN UAS airworthiness issues, as delegated by SAE (FW) within the FW CAMO Activity Workspace SharePoint site.
- g. Monitor applicability and compliance by 700X NAS of Special Instructions (Technical) or equivalent from either Service or civilian organizations, for UAS.

Essential Competencies:

- a. To have successfully completed CAMO Procedure 2 CAMO Competence Assessment Procedure for approval by SAE (FW).
- b. To have successfully completed and remain in-date for Flight Safety Course.
- c. To have successfully completed familiarisation training on relevant UAS.
- d. To have successfully completed ASIMS DLP training package.

Desirable Competencies:

- a. To have successfully completed and remain in-date for Introduction to Airworthiness of Military Aircraft course – MAAINT.
- b. Attend either the 1 day (regulatory) or 3 day (functional) CAMO training course provided by Baines/Simmons.
- c. To have successfully completed Occurrence Safety Investigation course, or
- d. To have successfully completed Occurrence Review Group course.

[See General Notes](#)

A VACANCY FOR AN OR9 OR OF2 OF AVIATION ENGINEERING SPECIALISATION SERVING AS ROYAL NAVY RELEASE TO SERVICE MANAGER 2 IN RNAS YEOVILTON – REF No 2002825

A vacancy has arisen for an OR9 or OF2 of Aviation Engineering specialisation to serve as RN Release to Service Manager (RTSM) 2 in RNAS Yeovilton on FTRS(LC) Terms and Conditions of Service (TCOS).

RTSM 2 is part of the RN RTSA, which is responsible for the delivery of Naval Aviation platform RTS, Ship/Air System Ship Air Release (SA-R) and afloat ATM equipment clearances.

On behalf of ACNS (Pol), and under the direction of the DRTSA, the RN RTSA staff act as SMEs for specific platform types and represent the SOH in assuring and ensuring the air safety of all Naval Aviation platforms.

Accountable to the RTS S01 the post holder's Primary Purpose; to act as lead liaison with all Project Teams and Duty Holder organisations, whilst providing focus, leadership and effective management of the RN RTSA activities of the applicable RTS Desk Officer, ensuring rigorous and coherent Safety Assessments are available to facilitate the capabilities required by Front-Line Commands.

Secondary Purposes:

- a. For the RN, Wildcat HMA, Mk2, Scan Eagle Mk1A/B and the Dauphin N2 HU Mk1:
 - (1) Review all current and future RTS requirements.
 - (2) Act as the Manager for all aircraft trials requiring a RTS clearance.
 - (3) Attend safety and airworthiness meetings as a representative of the RN DRTSA.

- b. For Air Traffic Management (ATM) equipment:
 - (1) Review all current and future Release into Service Process (RiSP) requirements.
 - (2) Act as the Manager for all ATM equipment trials requiring a RiSP clearance.
 - (3) Attend safety and airworthiness meetings that influence a RiSP clearance as a representative of the RN DRTSA.
- c. Contribute to the tri-service RTSA Working Group.
- d. Act as the Line Manager to RTS Desk Officer 2.
- e. Act as supervisor to personnel who are assessed as Supervised Practitioners under ACF procedures.
- f. Deputise for RTSM 1, 3 and SA-R in their absence and fulfil their TORs.
- g. Manage RN RTSA Standing Orders.
- h. Act as the co-ordinator for all visits to the RN RTSA.
- i. Manage the RTSA Outstanding Actions Log, on behalf of RN RTSA S01.
- j. Attend meetings as detailed in RTSA Standing Orders, Part 1, Chapter 4, Annex A.
- k. Deputise for RTS S01 in his absence and when specifically authorised.

TASKS:

- Timely planning of activities to ensure that platform RTS requirements are captured understood and resourced to meet programme schedules.
- To ensure RTS clearances are tolerable and ALARP and authorised IAW RA 1360.
- Timely and effective delivery of RTS clearances to meet OC requirements IAW RN RTSA Standing Orders.
- Manage the activity of the applicable platform RTS Desk Officer on a daily basis.
- Provide advice and guidance to the relevant aviation community on RTS matters for the aircraft stated in Para 3.a.
- Carry out visits within the NAC and the wider aviation community as required in pursuit of primary and secondary purposes.
- As required, update the RN RTSA website.
- Undertake regular and periodic updating of the RN RTSA Task Database, to ensure that it reflects the current status of all RN RTSA tasks, as detailed in Order 5.22.

Applicants should meet the following criteria:

Essential

Must either have been, or currently be, OR9 to OF2 of Aviation Engineering specialisation

RTSM 2 requires the following specific competencies which can be gained through bespoke training or from experience:

Airworthiness of Military Aviation Environment - AMAC
 Full understanding of Safety System Management - SEMT /ASMT
 Flight Safety Awareness - Air 302 MFSC
 Structural Integrity Awareness - MAAASIC
 MOSS Web Publishing - Core Publisher
 HF Training - Biennial Facilitation
 CAA Initial Airworthiness Course - DAT Training
 CAA Airworthiness Continuation Course - DAT Training

Period of Service: The appointment is on FTRS(LC) TCoS for an initial period up to 12 months.

[See General Notes](#)

A VACANCY FOR AN OF2-OF3 OF FAA P FW SPECIALISATION SERVING AS HQ FOST S SO2 AV QEC IN PLYMOUTH – REF No 2005129

A vacancy has arisen for an OF2 -OF3 of FAA P FW specialisation to serve as HQ FOST S SO2 Av QEC in Plymouth on FTRS(FC) Terms and Conditions of Service (TCOS).

The holder of the post is the SO2 AV(QEC), a sea riding billet at FOST(S). This new post will address the additional training burden brought about by the introduction to service of the QEC aircraft carriers. The post will involve sea-riding UK and international aviation capable platforms both in UK waters and overseas to provide Tier 1 aviation collective training. It is anticipated that at least 35 days per year will be spent away from the UK. It will require coordination with NCHQ FGen / CS / MAA/NFSF(RW)/Force Commanders/Navy Commitments/External Contractors (e.g. BIH)/DE&S/other MOD departments as required.

Accountable to FAVO, the Post Holder's Primary Purpose is to; Undertake an aviation sea riding function to deliver world class training to UK and IDT platforms.

Secondary Purposes; Support the broader FOST output.

Additional; To represent FAVO and Capt(S) in an official capacity as required.

Change Objectives; Develop personal expertise regarding QEC.

Applicants should meet the following criteria:

Essential.

Must either have been, or currently be, an OF2-OF3 of FAA P FW specialisation
X(P)(FW)
ICSC(M)

Desirable

Previous FOST(S) experience.
X(P)(RW)
X(O)
Completed Long Lead Specialist Skills.
Operational aircraft carrier experience.
BWQ

Period of Service. The appointment is on FTRS(FC) TCoS for an initial period up to 12 months.

[See General Notes](#)

SUBMARINERS

A VACANCY FOR AN OF2 OF ME SM SPECIALISATION SERVING AS ME SM IN HMS SULTAN, GOSPORT – REF No 1113005

A vacancy has arisen for an OF2 of ME SM specialisation to serve as ME SM in HMS Sultan, Gosport on FTRS(HC) Terms and Conditions of Service (TCOS).

Unit Function: To deliver professional and highly motivated Marine Engineers and Technicians

Responsibilities:

- Supervise, Co-ordinate and monitor the training of personnel in Vanguard, Trafalgar and Astute streams.
- Course Manager for Officers' courses within the MESM Section.
- Lecture Systems and Operations topics to elements of the Nuclear Department course portfolio
- Establishment AIDLO and CB Account Officer.
- Support local NERO, acting as Technical Advisor to Tactical and Strategic Command Cells.
- To undertake Advanced Equality and Diversity training (bi-annually).
- Co-ordinate/manage MRT/MTA updates ensuring continued provision of SQEP instructors and suitable
- facilities to support operation/maintenance of NSRP

- Act as president of ETICC Fast Track boards.

Applicants should meet the following criteria:

Essential.

Must either have been, or currently be, an OF2 of ME SM specialisation
Divisional Officers Course (RNLA 106)
SM Category 'A1' Nuclear Watchkeeper
Nuclear Emergency Response Organisation (ME812N)

Period of Service. The appointment is on FTRS(HC) TCoS for an initial period up to 3 years.

GENERAL NOTES

Full TaCoS for FTRS can be found at: www.royalnavy.mod.uk/ftrs.

Annual salary will be in accordance with AFPS 15, 2019/20 rates; note that if you have had a break in Service of more than 30 days your IBD will be amended to reflect this time and transitional pay protection will not apply. Recruitment and retention payments are not always available to Reservists on FTRS details are available in the relevant JSP which you should check before accepting any commitment. FTRS personnel are eligible for annual leave and public holidays in accordance with JSP 760.

FTRS(FC) attracts an allowance package and accommodation but FTRS(HC) and (LC) DO NOT; details of all allowances for FTRS are available in the relevant JSPs which you should check before accepting any commitment.

Confirmation of appointments will depend on successful completion of a RN Medical. Personnel, who do not meet the eligibility criteria (age/Joint Medical Employment Standard (JMES)) may apply for the appointment, though will only be considered in the absence of any candidates who meet the eligibility criteria.

Applicants of an equivalent rank from sister services may apply, but will only be accepted if they are accepted into RNR service and only if an appropriate specialisation sponsor can be identified to sponsor the applicant.

Applications will be accepted from reservists who hold one rank above or one rank below the advertised rank. Applicants one rank below may be employed in the acting higher rank (excluding the advertised Rank of WO2 or WO1) if they are suitable, qualified and meet current promotion regulations in all respects. Applicants one rank above will only be paid as and wear the Rank of the advertised position. Where a position is rank ranged acting higher rank will not be granted if the applicant holds the lower rank.

Personnel who qualify for a service pension or early departure payment should seek clarification of the impact of returning to Service from the Defence Business Services Pensions Department, Veterans UK, Joint Personnel Administrative Centre (JPAC) as follows:

Website: www.gov.uk/government/organisations/veterans-uk

Email: jpac@dbspv.mod.uk

Tel (Civ): 0800 085 3600

Tel (Mil): 94560 3600

Tel (from overseas): 00 141 224 3600

Fax (Civ): 0141 224 3586

Fax (Mil): 94561 3586

Job applications are to be submitted on the FTRS Job Application Form which should be emailed to:

navypcap-cmwfftrsmailbox@mod.gov.uk

using the phrase "(YOUR SURNAME) Application (followed by the job reference number and title)" in the Subject line. If applying for more than one position; a separate Application Form and email should be submitted for each position.

Suitable candidates will be advised of the next stage of the process within approximately 2 weeks of the closing date. Note – there is no entitlement to T & S for candidates travelling for interview.